Advanced Integrated Reading and Writing – Summer 2021

IRW 320-155CL (1434)

LRC, Room 275, Monday – Friday, 9:00 a.m. – 9:50 a.m.

Instructor Information

Name: Lisa Frase, MS

Email: lfrase@com.edu

Office Hours: M-F, 9:50 a.m. – 10:00 a.m.

Course Communication: Email me regarding *personal* questions and circumstances. I generally check my email twice a day, however, I may not be able to reply right away. Please allow at least 24-hours during the school week. I may or may not be able to reply on weekends.

Check your college email and Blackboard announcements daily.

Required Textbook

No Required Textbook. All course content is in Blackboard.

Required Technology

- Internet access to Blackboard

All COM students have free access to Office 365, which includes Microsoft Word, Microsoft PowerPoint, and OneDrive. You will need Microsoft Word for your ENGL 1301 course.

It is important that you can always access all your work electronically. Save your work on a flash drive, in OneDrive, and on your personal computer. You can also email your work to yourself.

SAVE EARLY·SAVE OFTEN·SAVE IN MORE THAN ONE PLACE

Course Description:

IRW 0320 - This course integrates more advanced preparation than IRW 0300 regarding academic reading skills and skills in writing a variety of academic assignments. Topics include critical reading and writing skills. Students will be expected to write compositions similar to those assigned in ENGL 1301. Placement: (1) TSI Essay - score of 4 with TSI Writing multiple choice of 355-362 or (2) TSI Reading - score 346-350 or (3) Successful completion ("C" or better) of READ 0340 or ENGL 0330 prior to 8/31/2014 or (4) Successful completion ("C" or better) of IRW 0300. **This course does not transfer.**

Benefits of Taking this Course

(1) Students will learn to generate and organize ideas about which to write.

(2) Students will identify rhetorical writing modes.

(3) Students will be able to research, compose and document a research essay in MLA style.

(4) Students will be able to use college level writing skills.

(5) Students will be able to proofread their own and others' works.

Course Content, Structure, & Requirements:

This course is a prerequisite for ENGL 1301. It is designed to support your work in Composition I and to provide additional instructional support in reading and writing. You will complete some of the outside reading assignments for ENGL 1301 in IRW 320 with instructor support. You will also be given additional writing time and tutorial support in IRW 320 for your ENGL 1301 assignments.

IRW

This course is designed to provide you with knowledge and tools to help you successfully complete your ENGL 1301 course and write papers in future classes. You will complete weekly learning modules with quizzes.

Determination Of Course Grade (Methods of Evaluation):

Grades for this course use a traditional average. Each assignment is worth 100 points. You will complete weekly learning modules and quizzes in class. Quizzes are automatically graded and added to the grade center. Once you complete your IRW work for the week, you will use your remaining

class time to work on ENGL 1301 coursework and essays. Some ENGL 1301 assignments/grades will transfer to IRW.

Grading Formula/Scale:

A   90+

B   80-89

C   70-79

D   60-69

F   Below 69

I   In the case of unforeseen circumstances that result in the inability to successfully complete the course objectives, an I-Contract can be requested from the instructor.

Determination of Course Grades: To pass this course, <u>all work must be completed</u> and turned in by the due date. Weekly work is due each week by Friday at 11:59 p.m. Late work will not receive a grade above a 70.

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook.<https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.* https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf

Course Outline: Assignments are due by Friday at 11:59 p.m. of the week assigned, except for the final week. Weekly Content & Assignment folders unlock each Monday during class. You will work on IRW coursework during class, and once you complete the modules and quizzes, you will use the rest of your class time working on your ENGL 1301 coursework and essays.

Week	Modules with Quizzes
Week 1	Module 1: Get Ready to Write in College-Level Courses Module 2: Academic Reading
Week 2	Module 3: Academic Writing Module 4: The Problem with Plagiarism
Week 3	Module 5: Documenting Sources in MLA
Week 4	Module 6: Thesis Statement Workshop

Week 5	Module 7: PECAT Paragraph Framework
Week 6	Module 8: Write Better Sentences Module 9: Revising, Editing, and Proofreading
Week 7	Module 10: Learning to Research Module 11: Reading and Annotating Research
Week 8	Module 12: Quoting the Experts Module 13: Paraphrasing
Week 9	Module 14: Synthesis and Analysis Module 15: Writing Resources for Future Courses
Week 10	Module 16: Personal Reflection Essay (ENGL 1301)

Additional Policies

COM Technology Outage Policy: Students are responsible for completing all course work by the due dates stated in the syllabus. Occasionally the college may experience emergency campus-wide technology outages. Should this occur during a quiz or submission of an assignment, you will need to notify the instructor to reset the quiz or extend the assignment due date. This will occur once the campus-wide outage is confirmed by Informational Technology. An Announcement will be sent to all students relaying the information about the new due date for the assignment or quiz.

In case of a personal technology issue, or if you have questions about an assignment or need clarification of requirements, you are expected to contact the instructor using Course Email. The College has a number of computer labs, so access to requisite technology needed to complete assignments should not be an issue.

ADA Statement (COM): As part of College of the Mainland's compliance to disability laws, I would like to remind you to include an ADA statement on your course syllabus, as well as to make an announcement inviting students to visit with you regarding special needs at the beginning of the semester. The following is an example:
Any student with a documented disability needing academic accommodations is requested to contact Holly Bankston at 409-933-8520 or hbankston@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

The Office of Services for Students with Disabilities is committed to working with you in maintaining the integrity of the educational experience and in creating equal access opportunities for our students. Please feel free to contact me with any questions, comments, or concerns you may have throughout the semester. Your feedback is an essential component in maintaining a successful program.

Early Alert Program (COM): The Counseling Center at College of the Mainland has implemented an Early Warning Program. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Warning Program you will be contacted by someone in the Counseling Department. As student success and retention is very important to us, someone from the Counseling Department will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Classroom Conduct Policy (COM): College of the Mainland requires that students enrolled at COM be familiar with the Standards of Student Conduct, which can be found in the on-line Student Handbook. http://www.com.edu/student-services/student-handbook . Students should act in a professional manner always. Disruptive students will be held accountable according to college policy. Any violations of the Code of Conduct will result in a referral to the Office for student Conduct and may result in dismissal from this class.

Academic Dishonesty (COM): Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Plagiarism: Plagiarism is a very serious offense and is not acceptable in this course.

- Copying someone else's words and claiming them as your own is plagiarism.
- Paraphrasing, summarizing, or quoting someone else's words without proper citations is plagiarism.
- Using someone else's images (still or moving), data, audio, interviews, etc. without proper citations is plagiarism.

- All essays will be submitted to Safe Assign in Blackboard –a software that checks papers for plagiarism.

Claiming someone else's words as your own (copy / pasting or turning in a borrowed or bought paper) is *completely unacceptable*. Students who blatantly plagiarize will receive a grade of 0 and will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Student Learner Outcome IRW 0320	Maps to Core Objective IRW 0320	Assessed via this Assignment IRW 0320
1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths (0320).	Critical Thinking (CT)	Academic Reading module
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing (0320).	Communication Skills (CS)	Academic Reading module
3. Identify and analyze the audience, purpose, and message across a variety of texts (0320).	Critical Thinking (CT)	Academic Writing module
4. Describe and apply insights gained from reading and writing a variety of texts (0320).	Critical Thinking (CT)	PECAT Paragraph Framework module
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose (0320).	Communication Skills (CS)	ENGL 1301 drafts – Feedback Forum
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations (0320).	Critical Thinking (CT)	Academic Reading module Academic Writing module

7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies (0320).	Teamwork (TW)	Academic Writing Module
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim (0320).	Critical Thinking (CT)	MLA module PECAT Paragraph Framework module
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments (0320).	Personal Responsibility (PR)	Revising, Editing, and Proofreading module
10. Recognize and apply the conventions of standard English in reading and writing (0320).	Personal Responsibility (PR)	Writer Better Sentences module

(COM) Access this link to learn How To Avoid Plagiarism or http://en.writecheck.com/ways-to-avoid-plagiarism/

Concerns/Questions (COM): If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact the Department Chair, Brian Anderson, at 409-933-8186 or banderson@com.edu.

Student Learner Outcomes (COM)

Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative writing processes.

2. Develop ideas with appropriate support and attribution.

3. Write in a style appropriate to audience and purpose.

4. Read, reflect, and respond critically to a variety of texts.

5. Use Edited American English in academic essays.

6. Demonstrate knowledge of MLA bibliographic and citation systems.

7. Use technology in the writing process.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 5-week summer session is July 2. The last date to withdraw from the 10-week summer session is August 2. The last date to withdraw for the 2nd 5-week summer session is August 6.