



BUSI-2301-001IN & 002IN
Business Law
Spring 2023
Online

Instructor: SELINA K. RAHMAN
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Telephone Number: Call me by Teams

Office hours

Tuesday: 10 to 11am online

Required Textbook and Materials:

1. **Business Law Today, The Essentials Text and Summarized Cases, 13th Edition**, Roger Leroy Miller (Specially bundled with **MindTap** for Internet class Inclusive Access)
2. Access to Internet and a Web browser that supports Brightspace D2L Learning System
3. Other materials, as mentioned by instructor online

Course Description: The course provides the student with foundational information about the U.S. legal system and dispute resolution, and their impact on business. The major content areas will include general principles of law, the relationship of business and the U.S. Constitution, state and federal legal systems, the relationship between law and ethics, contracts, sales, torts, agency law, intellectual property, and business law in the global context.

Pre-requisite: High school coursework in U.S. history and government, or equivalent.

Course requirements: All students enrolling in their Internet or Hybrid section must complete the course designed to help navigate D2L.

As this is an online course, it is crucial that you be self-motivated and self-disciplined. You need to carefully read each chapter unit, the associated required readings, attempt online activities and practice quizzes. It is also your responsibility to take each assessment quiz, midterm, and final exam, participate in scheduled discussions, and complete class projects according to the scheduled timeline in your *Semester Schedule*. It is your responsibility to submit all assignments on time.

Determination of Course Grade/Detailed Grading Formula:

A variety of means is included to evaluate student performance. Methods of evaluation employed to evaluate student performance are:

1. **EXAMS:** Students will complete a midterm competency examination covering chapters 1 to 12 and a final competency examination covering chapters 13,14,16,18,19,21,22,24 & 25. Both competency exams will be administered online as designated by the instructor within the semester schedule.
Midterm exam will address Core Objective: Social Responsibility (SR) by covering principles of law that apply to business and business transactions.
2. **QUIZZES:** Each **chapter quiz is available for one week** only. The student will complete 9-chapter quizzes online in Blackboard as scheduled within the semester schedule. Each quiz can be taken twice. It is used as one of the learning tools, as well as evaluation tool to familiarize students with definitions, concepts, and application. The first take shows if there are incorrect answers. The questions will be the same for the second attempt. The student will have the opportunity to correct any questions that they missed. Both attempts must be done at the same time, within the time limit provided for the quiz. The best 7 will be averaged for grade.
Quiz 4 will address Core Objective- Personal Responsibility (PR) by describing the relationship of ethics and law in business
3. **GRADED DISCUSSIONS:** includes attending class by logging into class at least three times a week to review new information, participate in scheduled discussions, and other online activities as required by the instructor. Each scheduled discussion will be open for one week according to the semester schedule. The discussions grade will be accumulated according to the participation and posted towards the end of the semester.
4. **CASE STUDY PROJECT:** Students complete case studies as assigned and, in the areas, designated by the instructor. These written case studies will be submitted to the instructor via class email. The student will write their opinions examining different cases that involve basic principles of law that apply to business and business transactions. They will also describe, analyze and interpret current law, rules, and regulations related to settling business disputes.
This assignment will address Core Objective: Critical Thinking Skills (CT), by applying, interpreting, and analyzing current law, rules, and regulations to settling real- life business disputes.

***NOTE:** No submissions allowed after the assigned due date elapses.*

Grading Formula

A.	2 Exams (225 points each)	@450 points	45%
B.	7 Quizzes (out of 9)	@350 points	35%
C.	Case Discussions/Participation	@100 points	10%
D.	Case Study project	<u>@100 points</u>	10%
Total		1000 points	100%

Grading Scale: Letter grades will be awarded according to the following criteria:

A = 900 points or above (90% to 100%)

B = 800 to 899 points (80% to 89%)

C = 700 to 799 points (70% to 79%)

D= 600 to 699 points (60% to 69%)

F =anything less than 599

points

NOTE: The instructor DOES **NOT give a W.** Anything below 60% earns an F grade. It is the student's responsibility to acquire and complete the withdrawal form when and if the student decides to drop the class.

Late work and Make-up Policy: Late work is not accepted except under documented extenuating circumstances with approval from your instructor. No make-up exams or assignments will be given or accepted.

Attendance Policy: The online students will log in to the Blackboard class at least three times per week on three different days during the week to check for any new assignment, emails, announcements, or instructions and to complete their work. Regular attendance and punctuality of submitting assignments, quizzes and exams is very important. History has shown in order to be successful in this course, student must learn the material as it relates to practical applications in the business world. However, failure to attend class will not constitute an official or automatic withdrawal.

Communicating with your instructor: The primary means for communication with the instructor is through the *Class Related Topics* Discussion Forum. Post all questions, comments, concerns you have related to this class within the *Class Related Questions*. When a question is posted in this forum both the instructor and the students will help the class to find a solution. It is imperative and the **SOLE RESPONSIBILITY** of the student to check the Discussion Forum for new posts. This is your virtual classroom.

Email should be used for **private communication** -regarding any personal matter. Your message will be returned within 48 hours (except for weekends and holidays). The instructor will check messages at least every other day or three times a week. Due to FERPA restrictions, faculty can only share any information about performance in class through COM email. No other email can be used for performance-related questions.

Student Learning Outcomes:

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Describe the origins and structure of the U.S. legal system		Quiz 1
2. Describe the relationship of ethics and law in business.	Personal Responsibility (PR)	Quiz 4
3. Define relevant legal terms in business		Midterm

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
4. Explain basic principles of law that apply to business and business transactions.	Social Responsibility (SR)	Midterm
5. Describe business law in the global context		Final Exam
6. Describe current law, rules, and regulations related to settling business disputes	Critical Thinking Skills (CT)	Case study

Academic Dishonesty: Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Student Concerns: if you have any questions or concerns about any aspect of this course, please contact **me** using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Andrew Gregory, Department Chair at agregory2@com.edu or 409-933-8339

Course outline

Spring 2023 Semester Schedule

Week	Week of:	Read Chapter	Online Quizzes	Other Assignments
1	1/17/23	1 & 2 Appendix		Log in to class, go over <i>Read Me First</i> document, get familiar with the online classroom set-up, and post a brief self-introduction.
2	1/23/23	2 & 3	Quiz 1- Ch.1,2 & 3 Complete by 11:30pm Sunday.	Get to know your classmates! Respond to at least 1 classmate's introduction. Read my postings and announcements.
3	1/30/23	4 & 5	Quiz 2- Ch 4 & 5 Complete by 11:30pm Sunday.	Discussion 1: Check Discussion board Monday for instructions.
4	2/06/23	6 & 7	Quiz 3- Ch.6 & 7 Complete by 11:30pm Sunday.	
5	2/13/23	8 ,9 & 10	Quiz 4- Ch.8 & 9 Complete by 11:30pm Sunday	Discussion 2: Check Discussion board Monday for instructions.

Week	Week of:	Read Chapter	Online Quizzes	Other Assignments
6	2/20/23	11,12	Quiz 5- Ch10,11 &12 Complete by 11:30pm Sunday.	
7	2/27/23		Review	MIDTERM (must be taken between <u>2/27/23</u> to <u>3/5/23</u> (Ch 1 to 12)
8	3/06/23	13,14	Quiz 6- 13 &14 Complete by 11:30pm Sunday.	Review Case study folder.
	3/13/23	SPRING	BREAK	
9	3/20/23	16		Discussion 3: Go to the Discussion Board for instructions. Look at Case Study folder for this discussion.
10	3/27/23	18,19	Quiz 7- Ch.16,18,19 Complete by 11:30pm Sunday.	Case Study group forming (Students' Choice)
11	4/03/23	21,	Spring Holiday 4/7 to 4/9	Group formation completed. Work on Case Study
12	4/10/23	22	Quiz 8- Ch. 21 & 22 Complete by 11:30pm Sunday.	Start submitting Case study project
13	4/17/23	24	CASE STUDY DUE.	Last day to Submit Case Study in Assignment box is 4/21/23 Last day to withdraw 4/24/22
14	4/24/23 "W" DAY	25	Quiz 9- Ch .24 and 25 Complete by 11:30pm Sunday.	
15	5/01/23	Review	FINAL EXAM opens this week.	FINAL EXAM opens 5/3/23 (Ch13,14,16,18,19,21,22,24 & 25)
16	5/08/23		FINAL EXAM closes Tuesday	Take and complete FINAL EXAM by 5/09/23 11:59pm.

Please note that some chapters in your book are not covered.

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [Student Handbook 2022-2023 v4.pdf \(com.edu\)](#). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or klachney@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 16-week session is April 24.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.