



ACNT 2302.001IN
Accounting Capstone
Spring 2024 Course
Internet

Instructor:

Siromi Wijesinghe
Office: ICB (Industrial Careers Building) - 313-11
Telephone: 1409-933-8251
Email: swijesinghe@com.edu

Student/Office Hours and Location:

Tuesdays and Thursdays: 9:30AM – 11AM in my office.
Wednesdays: 12:30 – 3:30PM in my office.
Wednesdays: 3:30 – 5PM on Teams.
Mondays and Fridays: By appointment.

Required Textbook: There is no required textbook for this course.

Students are required to purchase the GoventureCEO software. (<http://www.buygoventure.com/>).
The cost of the software is \$29 for a six-month subscription.

Textbook Purchasing Statement:

A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Course Description:

Prerequisites: ACCT 2301 and ACCT 2302 with a grade of "C" or better. Offered spring only.

Allows students to apply broad knowledge of the accounting profession through discipline specific projects involving the integration of individuals and teams performing activities to simulate workplace situations. Students will complete the accounting cycle for service and merchandising businesses; demonstrate computer skills related to accounting applications in business; prepare financial reports; communicate report findings in written and/or oral form; solve complex accounting issues; and participate in research and discussion on accounting issues, trends, and/or situations.

Students will complete the accounting cycle for service and merchandising businesses; demonstrate computer skills related to accounting applications in business; prepare financial reports; communicate report findings in written and/or oral form; solve complex accounting issues; and participate in research and discussion on accounting issues, trends, and/or situations.

Course requirements:

1. Students will utilize simulation software to create a company and carry out operations within that company that will mirror real world accounting and business operations.
2. The student will correctly respond in writing to a total of 5 objective and quantitative reports throughout the semester.
The reports will address **Core Objectives: Empirical and Quantitative Skills and Critical Thinking Skills.**
3. The student will complete 100% of the problem assignments using the **GoVentureCEO** software platform and D2L Brightspace learning management system. These assignments are due at the beginning of the class on the date assigned.
4. Students will prepare and submit an oral presentation of their work, that emphasizes the course objectives, using a suitable electronic format.

NOTE: No passing grade can be awarded in the course if the student fails to complete the minimum number of problems/reports.

Determination of Course Grade/Detailed Grading Formula:

1. The final grade will be based on the exams given during the semester and completion of the following assignments.

Simulation 1 (Practice Simulation): 10% of grade

Completion of 4 out of 6 periods of simulation and completion of Tutorial Quiz.

Simulation 2 (Movie Stream Simulation): 45% of grade

Completion of all 5 periods of simulation – 10%

Competency Quiz – 10%

Student experience Report (use student experience template provided on Brightspace). – 5%

Financial statements Spreadsheet (Profit and Loss, Balance sheet) – 20%

Simulation 3 (Smart Phone Simulation): 45% of grade

Completion of all 6 periods of Simulation – 5%

Competency Quiz – 10%

Financial Ratios Activity Spreadsheet (template is available on Brightspace) – 15%

will submit a video of their taped presentation. – 15%

Grading Scale:

The following grade scale will be used:

Letter Grade	Final Average in Points
A	= 90 and above
B	= 80 and above
C	= 70 and above
D	= 60 and above
F	= below 59

Late work, Make-Up Policy:

1. Generally, no make-up exams will be given. If a report is not submitted during the scheduled period, the grade of zero will be recorded.
2. Any make-up work may be allowed by the instructor only under extenuating circumstances and at the specific request of the student.

Attendance Policy:

If you are taking this class online, you are expected to log into D2L Brightspace at least 5 times a week and daily during the periods that the simulations must be completed. Those students, who in the instructor's judgment miss enough class to prevent successful completion of this course, may be withdrawn from the course. Otherwise, as stated in the College catalog, it will be the responsibility of the students themselves to withdraw from the course prior to the **W-Day 04/22/2024** deadline if they elect to do so, to assure a grade of "W" rather than a grade of "F".

Communicating with your instructor:

ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statements requiring monitoring and communication expectations via D2L Brightspace or other LMS)

Student Learner Outcomes:

Upon successful completion of this course, students will:

- Apply broad knowledge of the accounting profession through discipline specific projects/simulations involving the integration of individuals and teams performing activities to simulate workplace situations.
- Complete the accounting cycle for service and merchandising businesses.
- Demonstrate computer skills related to accounting applications in business.
- Solve complex accounting issues; and participate in research and discussion on accounting issues, trends, and/or situations.
- Prepare financial reports; communicate report findings in written and/or oral form.

Core Objectives: Students successfully completing this course will demonstrate competency in the following. The Core Objectives mandated for this course are:

1. Critical Thinking Skills: To include creative thinking, innovation, inquiry, and analysis, evaluation, and synthesis of information.
2. Communication Skills: To include effective written, oral, and visual communication.
3. Empirical and Quantitative Skills: To include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions.
4. Social Responsibility: To include intercultural competency, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.

Student Learner Outcomes	Maps to Core Objective	Assessed via this Assignment
1. Complete the accounting cycle for service and merchandising businesses.	Empirical and Quantitative Skills	Simulations 1, 2, 3
2. Demonstrate computer skills related to accounting applications in business.	Quantitative Skills	Tutorial Quiz from Simulation 1
3. Prepare financial reports.	Empirical and Quantitative Skills	Financial Statement Report from Simulation 2.
4. Communicate report findings in written and/or oral form.	Communication Skills - oral	Oral Presentation from Simulation 3.
5. Solve complex accounting issues.	Empirical and Quantitative Skills and Critical Thinking	Financial Ratios from Simulation 3.
6. Participate in research and discussion on accounting issues, trends, and/or situations.	Quantitative Skills and Critical Thinking	Simulation strategies implementation paper/report from Simulation 2.

Academic Dishonesty: Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Plagiarism:

Plagiarism is the practice of taking someone else's work or ideas and passing them off as one's own. Plagiarism is a very serious offense. Plagiarism includes paraphrasing someone else's words without giving a proper citation, copying directly from a website, and pasting it into your paper, using someone else's words without quotation marks. Any assignment containing any plagiarized material will receive a **grade of zero** and the student will be referred to the Office of Student Conduct for appropriate disciplinary action.

Link(s) to resource(s) about ways to avoid plagiarism:

<http://en.writecheck.com/ways-to-avoid-plagiarism/>

Student Concerns/Questions Statement:

If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact the department chair, Mr. Andrew Gregory at 409-933-8259 or Agregory2@com.edu.

Class Schedule (Course Outline)

Course Outline: “The Class Schedule (Course Outline)” identifies a detailed list of what is expected of the student in class versus away from class, for each week of the semester. The Class Schedule is in the rear of this syllabus.

Net tutor: Use the following link for help with online tutoring - <https://www.com.edu/tutoring/online-tutoring>

Tentative Class Schedule

Week of	Activity	Deliverables	DUE DATES
1 -01/17	Familiarize yourself with the syllabus, D2L Brightspace. Register for Go Venture, Simulation software. Check PowerPoint for simulation number)	Register for GoventureCEO simulation on the website. Check D2L Brightspace for instructions. Do not delay beginning this Simulation since the activities are arranged to be completed daily.	01/20
2 -01/22	Decision deadline for Period 1 of the Practice Simulation. Due at 11:59PM		01/23
01/23	Decision deadline for Period 2 of the Practice Simulation. Due at 11:59PM		01/24
01/24	Decision deadline for Period 3 of the Practice Simulation. Due at 11:59PM		01/25
01/25	Decision deadline for Period 4 of the Practice Simulation. Due at 11:59PM		01/26
01/26	Decision deadline for Period 5 of the Practice Simulation. Due at 11:59PM		01/27
01/26	Decision deadline for Period 6 of the Practice Simulation. Due at 11:59PM		01/28
3 – 01/28	Simulation number for second Simulation will be provided to you: <u>MovieStream INDIV GRADED</u> (Spring 2024)		01/29
4 -02/05	Decision deadline for Period 1 of the Movie Stream Simulation. Due at 11:59PM. <i>Activity is due at the beginning of week 4.</i>		02/04 11:59PM
5 -02/12	Decision deadline for Period 2 of the Movie Stream Simulation. Due at 11:59PM. <i>Activity is due at the beginning of week 5.</i>	Work on Simulation #2 activities	02/11
6 – 02/19	Decision deadline for Period 3 of the Movie Stream Simulation. Due at 11:59PM. <i>Activity is due at the beginning of week 6.</i>	Work on Simulation #2 activities	02/18
7 – 02/26	Decision deadline for Period 4 of the Movie Stream Simulation. Due at 11:59PM. <i>Activity is due at the beginning of week 7.</i>	Work on Simulation #2 activities	02/25

8 -03/03	Decision deadline for Period 5 of the Movie Stream Simulation. Due at 11:59PM. <i>Activity is due at the beginning of week 8.</i>	Work on Simulation #2 activities	03/03
8 – 03/04	Simulation number for third Simulation will be provided to you: <u>Smartphone INDIV GRADED</u> (Spring 2024)	Work on Simulation #2 activities. Completion of 5 periods of Simulation will be due along with the Competency Quiz.	03/04
9 – 03/18		Simulation #2 activities due (2 items listed below in addition to the 2 items above): <ul style="list-style-type: none"> ❖ Financial Statements report (use Spreadsheet template provided on Brightspace). ❖ Student experience report (use template provided on Brightspace). 	03/23. This is a Saturday.
10 – 03/25	Decision deadline for Period 1 of the Smart Phone Simulation. Due at 11:59PM. <i>Activity is due at the beginning of week 10.</i>	Work on Simulation #3 activities	03/24
11 – 04/01	Decision deadline for Period 2 of the Smart Phone Simulation. Due at 11:59PM. <i>Activity is due at the beginning of week 11.</i>	Work on Simulation #3 activities	03/31
12 – 04/08	Decision deadline for Period 3 of the Smart Phone Simulation. Due at 11:59PM. <i>Activity is due at the beginning of week 12.</i>	Work on Simulation #3 activities	04/07
13 – 04/15	Decision deadline for Period 4 of the Smart Phone Simulation. Due at 11:59PM. <i>Activity is due at the beginning of week 13.</i>	Work on Simulation #3 activities	04/14
14 – 04/22	Decision deadline for Period 5 of the Smart Phone Simulation. Due at 11:59PM	Work on Simulation #3 activities	04/21
15 – 04/29	Decision deadline for Period 6 of the Smart Phone Simulation. Due at 11:59PM. <i>Activity is due at the beginning of week 15</i>	Work on Simulation #3 activities. <ul style="list-style-type: none"> ❖ All 6 periods of Simulation should be complete. ❖ Competency Quiz should be complete. 	04/28
16 – 05/05	Work on Simulation 3 deliverables. <ul style="list-style-type: none"> ❖ Financial Ratios 	<ul style="list-style-type: none"> ❖ Financial Ratios Spreadsheet due. 	05/05
16- 05/07	Submit oral presentation (video tape yourself delivering the presentation).	<ul style="list-style-type: none"> ❖ Oral presentation due 	05/07 at 11:59PM. No work will be accepted

			after this date.
--	--	--	------------------

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [Student Handbook 2022-2023 v4.pdf \(com.edu\)](#). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or klachney@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 16-week session is November 28.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

