



**Course Number and Section [CSME 1451-221CL (0860)]**  
**Name of Course (Artistry of Hair)**  
**Course Semester (Spring 2022)**  
**Monday & Wednesday from 5:00pm until 9:30pm**  
**(Room101) 16 Week Course 01/18/2022-05/13/2022**

**Instructor Information:**

Sharon Goebel, 409-933-8480 /[Sgoebel@com.edu](mailto:Sgoebel@com.edu)

Student hours and Location: Monday and Wednesday 5:00pm-9:30pm Room 101

Course Description: Artistry of Hair, Teaching/Learning Competent Professional Hairstyling Skills

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your COM email or Blackboard communication options. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

**Instructor hours and location:**

Goebel: available Monday and Wednesday from 4:30 – 5:00 in adjunct office

**Required Textbook:**

- Milady's Standard Fundamentals for Cosmetology Bundle Pack:
  - Milady Standard Cosmetology, 13th Edition © 2016
    - Hardcover ISBN-13: 9781285769417
    - Softcover ISBN-13: 97812857694
  - Theory and Practical Workbooks
- Texas Cosmetology Laws and Rules Book
  - Texas Department of Licensing & Regulation

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Course Description:** Instruction in the Artistry of Hair Design . Topics include theory, techniques, and application of hair designs.

**Course Requirements:** Students will receive theoretical instruction and demonstrate understanding through classroom discussion and testing for the following information:

- Class, department, college, and TDLR rules
- Part 1, Chapter 3 Ergonomics
- Chapters 14, 18 and 19
- Product knowledge
- Salon exploration

## Institutional Policies and Guidelines

**Grade appeal Process:** Concerns about the accuracy of grades should first be discussed with your instructor. A request of change of the grade is a formal request and must be made within 6 months of the grade assignment. Directions for filing an appeal can be found in Student Handbook.

>[https://build.com.edu/uploads/sitecontent/files/student.services/Student Handbook 2019-2020y5.pdf](https://build.com.edu/uploads/sitecontent/files/student.services/Student%20Handbook%202019-2020y5.pdf).

*An appeal will not be considered because of dissatisfaction with a grade, penalty, or outcome of a course. Disagreement of the instructors Professional judgment of the quality of the students work or performance is also not admissible basis for a grade appeal.*

>[https://build.com.edu/uploads/sitecontent/files/student.services/Student Handbook 2019-2020y5.pdf](https://build.com.edu/uploads/sitecontent/files/student.services/Student%20Handbook%202019-2020y5.pdf).

### Determination of Course Grade/ Detailed Grading Formula:

Class attendance, professionalism, participation, written assignments, oral presentations, lab skills sheet, sanitation and safety compliance, chapter exams, and skills test determine the course grade.

- **Assessment Criteria Summary**

- Demonstrate understanding of institution, department, and state rules and regulations
- Demonstrate understanding of Milady Chapter 14,18, and 19
- Demonstrate Understanding of Texas Cosmetology Laws & Rules
- Demonstrate the ability to compile and convey information through reports on research
- Photograph Portfolio

- **Grading Formula**

- 15% Written Assignments
- 10% Attendance & Professionalism
- 15% Photo Portfolio
- 15% Unit Exams
- 25% Final Exams
- 20% Skills Sheet

- **Grading Scale:**

A = 90 – 100

B = 80 – 89

C = 70 – 79

D = 60 – 69

F = 59 and below

- Students completing all required cosmetology courses with a C or higher will be eligible upon application for a certificate of completion from the program
- Students receiving a C or higher in all pre-requisite cosmetology courses will meet program requirements for enrollment in Preparation for TDLR Licensing Exam, CSME 2441

**Course Outline:** see attached weekly outline of lecture topics and due dates

**Attendance Policy:** This is a credit hour course. Each student is required to miss no more than 4 days in the 16-week requirement. 15 points will be deducted for each absence

- **Tardiness Policy:** More than an hour missing class will be counted as an absence. 10 points will be deducted for a tardy.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention is very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

**Academic Dishonesty:** Any incident of academic policy will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a grade of zero on said assignment of offense. Student will then be referred to, Cosmetology Chairs and proper channels leading to Dean of Students Dr. Chris Kimbark, concerning the conduct of said Student. Student shall receive appropriate disciplinary action.

**Academic Success and Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact Holly Bankston at 409-933-8520 or [hbankston@com.edu](mailto:hbankston@com.edu) The Office of Services for Students with Disabilities is located in the Student Success Center

**Counseling Statement:** Any student needing counseling services is requested to please contact Holly Bankston in the Student Success Center at 409-933-8520 or [hbankston@com.edu](mailto:hbankston@com.edu) Counseling services are available for free and students can also email [counseling@com.edu](mailto:counseling@com.edu) to set up an appointment. Appointments are strongly encouraged, however some concerns may be addressed on a walk-in basis.

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college affiliated bookstore. The same textbook may also Be available from an independent retailer, including an on line retailer.

**Withdrawal policy:** Students may withdraw from the course for any reason prior to the last eligible day for a **W** grade. Before withdrawing students should speak with an Instructor or consult an advisor . Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8 week session is March 2<sup>nd</sup> . The last day date to withdraw from a 16 week session is April25. The last date to with draw for th2nd 8-week session is May 4.

**Student Concerns:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Jamie Hunsucker at 409-933-8608 or [jhunsucker1@com.edu](mailto:jhunsucker1@com.edu).

| <b>Student Learner Outcomes</b>   | <b>Maps to Core Objective</b> | <b>Assessed Via this Assignment</b>   |
|---|-------------------------------|---|
| Practice basic competencies related to the artistry of hair design                  | EQS                           | <ul style="list-style-type: none"> <li>• chapter tests</li> <li>• portfolio</li> <li>• practical tests</li> </ul> |
| Demonstrate use of tools through practical's  | CT                            | <ul style="list-style-type: none"> <li>• chapter tests</li> <li>• portfolio</li> <li>• practical tests</li> </ul> |
| Exhibit basic manipulative skills   | CT                            | <ul style="list-style-type: none"> <li>• portfolio</li> </ul>   |
| Follow safety and sanitation laws and rules according to the state licensing agency | SR                            | <ul style="list-style-type: none"> <li>• sanitation and rules tests</li> </ul>                                    |

**IMPORTANT: Eligibility for an occupational license may be impacted by one's criminal history. Students with a criminal history should confer with faculty or the department chairperson. Students have a right to request a criminal history evaluation letter from the applicable licensing agency.**

**Notice to Students Regarding Licensing:**

Effective September 1, 2017 , HB 1508 amends the TEXAS OCCUPATIONS Code Section53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon completion . The following website provides links to information about the licensing process and requirements: [www.tdlr.texas.gov](http://www.tdlr.texas.gov) Should you wish to request a Criminal History on your potential TDLR Cosmetology Operator Certificate which leads to testing for licensure ,prior to or during your quest for a certificate , you can visit [www.tdlr.texas.gov](http://www.tdlr.texas.gov) and request a Criminal history Evaluation: This information is being provided to all persons who apply or enroll in the program, with notice of the requirements as described above, regardless of whether or not the person has been convicted of a criminal offense. Additionally ,HB1508 authorizes licensing agencies to require reimbursements when a student fails to receive the required notice.

**Fn Grading:** Fn grade is issued in cases of failure due to a lack of attendance as determined by the instructor. The Fn grade may be issued for cases in which the student ceases or fails to attend class, submit assignment, or participate in required capacities and for which the student has failed to withdraw. The issuing of the Fn grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an Fn grade.

**Covid-19 Statement:** All students, faculty, and staff are expected to familiarize themselves with materials and information contained on the college of the Mainland's Coronavirus information site at -----

[www.com.edu/coronavirus](http://www.com.edu/coronavirus). In compliance with **Governor Abbott's May Executive Order**, face coverings/masks will no longer be required on COM campus. Protocols and college signage are being updated. We will no longer enforce any COM protocol that requires face coverings. We continue to encourage all members of the Com community to distance when possible, hygiene measures and get vaccinated to protect against COVID-19 . Please visit [com.edu/coronavirus](http://com.edu/coronavirus) for future updates.

**Signature Page:**

I \_\_\_\_\_ (Please Print) have read and understood the Syllabus

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**Student Signature**

Sharon Goebel

Adjunct Professor of Cosmetology

College of the Mainland

Cosmetology Department

## Daily Schedule – Artistry of Hair

| <u>Week 1</u>   |  | <u>Week 2</u>   |  |
|---|--|---|--|
| <u>Monday</u><br><u>Jan. 17,2022</u>  | <u>Wednesday</u><br><u>Jan. 19,2022</u>  | <u>Monday</u><br><u>Jan.24, 2022</u>  | <u>Wednesday</u><br><u>Jan.26,2022</u>   |
| HOLIDAY – no class  | <p><b>Session 1 &amp; 2</b><br/>Read syllabus<br/>Review portfolio<br/><b>Read Historical Look at Hairstyling,</b><br/>pg.<br/>14-15<br/>Read chapter 3, as an Intro. Go over.</p> <p>Be ready for<br/><b>Syllabus Scavenger Hunt</b> on Session 3</p> <p><b>Practical's:</b><br/>explain expectations</p> | <p><b>Session 3</b><br/><b>Syllabus Scavenger Hunt</b><br/><b>Brief Test Chap 3</b></p> <p><b>Assignment:</b><br/>Read Chapter 18, and do review questions.Vocab and Sentences</p> <p><b>Practical:</b><br/>View &amp; complete rope braid &amp; fishtail braid</p>   | <p><b>Session 4</b><br/><b>Chapter 18 PowerPoint</b></p> <p><b>Complete Chapter 18 Workbook</b><br/>Type/Assignments in Blackboard for submission</p> <p><b>Practical:</b><br/>Repeat braids from Mon.<br/>View Chignon Demo &amp; or video &amp; complete 2</p>   |
| <u>Week 3 Session s 5&amp;6</u>   |  | <u>Week 4 Sessions 7&amp;8</u>  |  |
| <u>Monday</u><br><u>Jan.31,2022</u>   | <u>Wednesday</u><br><u>Feb.2,2022</u>  | <u>Monday</u><br><u>Feb.7,2022</u>  | <u>Wednesday</u><br><u>Feb.9,2022</u>  |
| <p><b>Review Ch.18 for Test Wednesday</b></p> <p><b>Practical:</b></p> <p>View <u>Wet Set demo</u><br/><u>Complete a wet set</u></p> <p><b>Homework due</b><br/><u>Feb 2 for chapter 18</u></p> | <p><b>Chapter 18 Test</b></p> <p>Assign: <u>TDLR83.100 &amp;101, Read and Copy Styling Products Assignment</u></p> <p><b>Practical:</b><br/><u>Complete Wet set</u><br/><u>comb outs, blow dry</u><br/><u>Style Round Brush</u></p>  | <p><b>TDLR 83.103-104</b></p> <p><b>Begin Chap. 14</b><br/><u>Reading</u><br/><b>And assignments</b><br/><u>Review Questions</u><br/><u>vocab and</u><br/><u>Sentences</u></p> <p><b>Practical:</b><br/><u>French Twist Pleat</u><br/><u>Demo Complete 2</u><br/><u>twists and a</u><br/><u>Freestyle</u></p> <p><b>HmWk:</b> <u>Complete</u><br/><u>Ch. 14 Vocab &amp;</u><br/><u>Review Questions</u><br/><b>DUE:</b> <u>Monday ses</u></p> | <p><b>Complete Chapter 14 reading and PowerPoint.</b></p> <p><b>Workbook/Type assignments in Blackboard</b></p> <p><b>Assignment due</b><br/><b>Session10/Feb 16</b></p> <p><b>Practical:</b><br/><u>French Braid,</u><br/><u>Demo and do,</u><br/><u>Up do with French</u><br/><u>Braid and Twist Pleat</u></p> |

|   |   |  |   |
|---|---|--|---|
| <p><b>Note</b></p><br><br><br><br><br><br><br><br><br><br><p><b>Class</b></p> | <p><b>To</b></p><br><br><br><br><br><br><br><br><br><br><p><b>There</b></p> | <p><i>Are</i></p><br><br><br><br><br><br><br><br><br><br><p><i>Assignments</i></p> | <p><b>Also</b></p><br><br><br><br><br><br><br><br><br><br><p><b>In</b></p><br><br><br><br><br><br><br><br><br><br><p><b>Blackboard</b></p> <p>Mrs. Goebel</p> |
|---|---|--|---|

| Week 5   |  | Week 6   |  |
|--|--|--|--|
| <u>Monday</u><br><u>Feb.14,2022</u>  | <u>Wednesday</u><br><u>Feb.16,2022</u>   | <u>Monday</u><br><u>Feb. 21,2022</u>   | <u>Wednesday</u><br><u>Feb23,2022</u>  |
| <p><b><u>Session 9</u></b></p> <p><b>Review Ch. 14</b><br/>for test on<br/>Wednesday</p> <p><b>Practical:</b><br/>View Dutch<br/>braid and blow<br/>dry Demos,<br/>complete<br/>Dutch braid<br/>and medium<br/>length blow dry</p> | <p><b><u>Session 10</u></b></p> <p><b>Chapter 14 Test</b></p> <p><b>Practical:</b><br/>Long hair blowdry<br/>W/ Instruction and<br/>complete; Do half<br/>up half down<br/>complete.</p> | <p><b><u>Session 11</u></b></p> <p><i>Read The Head<br/>Form, pg. 356-361</i></p> <p><b>Practical:</b><br/>Do one of your<br/>own creations half<br/>up and down;<br/>Freestyle up-do<br/>using braids and<br/>techniques learned<br/>(at least 3)</p> | <p><b><u>Session 12</u></b></p> <p><i>Read Geometric<br/>Lines in Hair<br/>Shaping, pg. 361 -<br/>366</i></p> <p><b>Practical:</b><br/>View Formal up-do<br/>Video and<br/>complete</p> <p><b>Note:</b><br/>Remember<br/>portfolio as you go<br/>through these<br/>assignments</p> |
| Week 7   |  | Week 8   |  |



|  |  |  |  |
|--|--|--|--|
| <b>Monday Week 7</b><br><b>Feb.28,2022</b>   | <b>Wednesday</b><br><b>March 2,2022</b>  | <b>Monday Week 8</b><br><b>March 7,2022</b>  | <b>Wednesday</b><br><b>March 9,2022</b>  |
| <b>Session 13</b>  | <b>Session 14</b>  | <b>Session 15</b>  | <b>Session 16</b>  |
| <p><b>Watch Marcel Styling Videos :</b></p> <p>In class practice with cold irons</p> <p><b>Practical:</b></p> <p>Use stoves do marcel styling.</p> <p>Watch Demo Roller Wrap<br/>Perform Roller Wrap</p> | <p><b>Read Chapter 19</b></p> <p><b>Practical:</b> View demo of wrap style<br/>Perform a short haired wrap style , dry and comb out, while drying wrap, complete a freestyle braid style using at the very least 3 different ,you may us up to 5 different braids in style</p> | <p>PowerPoint Ch. 19</p> <p><i>Hmwk:</i><br/><i>Ch. 19 terms and questions</i><br/><i>Due: Monday, session 19</i></p> <p><b>Practical:</b><br/>Diffused Hair styling, View flat iron style video and complete on long hair</p> | <p>Complete Chapter 19 workbook<br/>Due: Wednesday, session 18</p> <p><b>Practical:</b><br/>View long hair roller wrap and complete one; while it is drying, complete a freestyle on another mannequin</p> |

|                       |                           |   |  |
|-----------------------|---------------------------|---|--|
| <b>Break Week!</b>    |                           | <b>Week 9</b>   |  |
| <b>Mon.Mar14,2022</b> | <b>Wed. March 16,2022</b> | <b>Monday Mar.21,2022</b>   | <b>Wednesday Mar23,2022</b>  |
| <b>Session 17</b>     | <b>Session 18</b>         | <b>Session 19</b>   | <b>Session 20</b>  |
| <b>Spring</b>         | <b>Break</b>              | <p><b>Review for Chapter 19 Test</b></p> <p>Theory: TDLR<br/>Rule 83.100<br/>Rule 83.101<br/>Rule 83.103<br/>Rule 83.104<br/>Rule 83.109<br/>Rule 83.110<br/>Rule 83.111</p> <p><b>Practical:</b><br/>View Sew in up-dos and complete 1</p> | <p><b>Test Chapter 19</b><br/>Test corrections<br/><i>Read Wet hairstyling techniques with pin curls, pg. 446 – 449</i></p> <p><b>Practical:</b><br/>Work on Sew-in up-dos</p> |

| <b>Week 10</b>   |  | <b>Week 11</b>  |  |
|--|--|---|--|
| <b><u>Monday Week 10</u></b><br><b><u>March 28,2022</u></b>  | <b><u>Wednesday</u></b><br><b><u>March 30,2022</u></b>   | <b><u>Monday Week 11</u></b><br><b><u>April 4,2022</u></b>  | <b><u>Wednesday</u></b><br><b><u>April 6,2022</u></b>  |
| <p><b><u>Session 21</u></b></p> <p><i>Review pgs. 446-449</i></p> <p><b>Read Maintain Safety in Thermal Hairstyling pg. 460 -466</b></p> <p><b>Read Thermal Hair Pressing pg.467 –472</b></p> <p><b>Practical:</b><br/>View finger waves video and complete 3-4 sets</p> | <p><b><u>Session 22</u></b></p> <p><i>Read Preparing Textured Hair for Braiding pg.544/545</i></p> <p><b>Practical:</b><br/>View marcel pressing and complete questions;<br/>View braid in extension video</p> | <p><b><u>Session 23</u></b></p> <p><b>Read Single Braids with Extensions, pgs. 537 - 551</b></p> <p><b>Read Finger waving, pg. 477 –484</b></p> <p><b>Practical:</b><br/>View sew-in extensions and complete as a class; practice Dutch and French braids</p> | <p><b><u>Session 24</u></b></p> <p><b>Practical:</b><br/>View tape-in extensions and complete as a class;<br/><b>Work on portfolio</b>, due in 4wks; Catch up on any skills for skills sheet</p> |

| <b>Week 12</b>  |  | <b>Week 13</b>  |   |
|---|--|---|---|
| <b><u>Monday</u></b><br><b><u>April 11,2022</u></b>   | <b><u>Wednesday</u></b><br><b><u>April 13,2022</u></b>   | <b><u>Monday</u></b><br><b><u>April 18,2022</u></b>   | <b><u>Wednesday</u></b><br><b><u>April 20,2022</u></b>  |
| <p><b><u>Session 25</u></b></p> <p><b>Review for TDLR rules exam:</b> over wk10, session 19 TDLR rules</p> <p><b>Note:</b><br/>Students should take notes, the test will come from your notes</p> <p><b>Practical:</b><br/>Half of portfolio completed. If not, work on it.</p> | <p><b><u>Session 26</u></b></p> <p><b>Open-Note TDLRRules Exam</b></p> <p><b>Practical:</b><br/>Second half of portfolio photographs</p> | <p><b><u>Session 27</u></b></p> <p><b>Milady Final Review Sheet</b></p> <p><b>Practical:</b><br/>Complete 2 Wedding up-dos (you may use sew-ins if desired) (ornamentation advised)</p> | <p><b><u>Session 28</u></b></p> <p><b>Review sheets checked (for a grade)</b></p> <p>Review answers to Milady final review sheet</p> <p><b>Practical:</b><br/>Demo and student complete crown braid</p> |

| Week 14   |   | Week 15   | Week 16   |
|---|---|---|---|
| <u>Monday</u><br><u>April 25,2022</u>   | <u>Wednesday</u><br><u>April 27,2022</u>  | <u>Monday and</u><br><u>Wednesday</u><br><u>May 2-4, 2022</u>   | <u>Monday</u><br><u>&amp;Wednesday</u><br><u>May 9-11,2022</u>  |
| <u>Session 29</u>   | <u>Session 30</u>   | <u>Session 31</u>   | <u>Session 32</u>   |
| <p><b>Submit Portfolio</b></p> <p><b>Last Final Test Review (Peer-led)</b></p> <p>Practical:<br/>Practice for practical final</p> | <p>Written Final Review returned for test Review</p> <p><b>Practical:</b><br/>Complete Skills Sheet</p> | <p><b>Monday:</b></p> <p><b>Finals:</b></p> <p><b>Artistry</b></p> <p><b>Written Final</b></p> <p><b>Wed:</b></p> <p><b>Practical Final</b></p> | <p><b>Monday:</b><br/>Test returned Test corrections for points. Written Final grade averaged with Practical after Test corrections</p> <p><b>Skills sheet and projects Due!</b></p> <hr/> <p><u>Last Day</u></p> <p>Wednesday</p> <p><b>Grades &amp; Party!!</b></p> |
| <b>Enjoy a break!</b>   |   |   |   |
| <b>Return for Summer!</b>   |   |   |   |

# Skills Sheet Artistry of Hair Spring 2021

Name \_\_\_\_\_

| 25 Braids | 20 Up Do or Comb Out (finished & marketable) | 15 Thermal Style | 10 Wet Styling | 3 Hair Extension Techniques | 35 Sanitations |
|-----------|--|------------------|----------------|-----------------------------|----------------|
| 1         | 1  | 1                | 1              | 1                           | 1              |
| 2         | 2  | 2                | 2              | 2                           | 2              |
| 3         | 3  | 3                | 3              | 3                           | 3              |
| 4         | 4  | 4                | 4              | 4                           | 4              |
| 5         | 5  | 5                | 5              | 5                           | 5              |
| 6         | 6  | 6                | 6              |                             | 6              |
| 7         | 7  | 7                | 7              |                             | 7              |
| 8         | 8  | 8                | 8              |                             | 8              |
| 9         | 9  | 9                | 9              |                             | 9              |
| 10        | 10   | 10               | 10             |                             | 10             |
| 11        | 11   | 11               |                |                             | 11             |
| 12        | 12   | 12               |                |                             | 12             |
| 13        | 13   | 13               |                |                             | 13             |
| 14        | 14   | 14               |                |                             | 14             |
| 15        | 15   | 15               |                |                             | 15             |
| 16        | 16   | 16               |                |                             | 16             |
| 17        | 17   | 17               |                |                             | 17             |
| 18        | 18   | 18               |                |                             | 18             |
| 19        | 19   | 19               |                |                             | 19             |
| 20        | 20   | 20               |                |                             | 20             |
| 21        | 21   | 21               |                |                             | 21             |
| 22        | 22   | 22               |                |                             | 22             |
| 23        | 23   | 23               |                |                             | 23             |
| 24        | 24   | 24               |                |                             | 24             |
| 25        | 25   | 25               |                |                             | 25             |
| 26        | 26   | 26               |                |                             | 26             |
| 27        | 27   | 27               |                |                             | 27             |
| 28        | 28   | 28               |                |                             | 28             |
| 29        | 29   | 29               |                |                             | 29             |
| 30        | 30   | 30               |                |                             | 30             |
| 31        | 31   |                  |                |                             | 31             |
| 32        | 32   |                  |                |                             | 32             |
| 33        | 33   |                  |                |                             | 33             |
| 34        | 34   |                  |                |                             | 34             |
| 35        | 35   |                  |                |                             | 35             |
| 36        |  |                  |                |                             | 36             |
| 37        |  |                  |                |                             | 37             |
| 38        |  |                  |                |                             | 38             |
| 39        |  |                  |                |                             | 39             |
| 40        |  |                  |                |                             | 40             |
| 41        |  |                  |                |                             |                |
| 42        |  |                  |                |                             |                |
| 43        |  |                  |                |                             |                |

## **Additional Policies:**

### **Written Assignments:**

- Written assignments must be accurate and complete for a 100% score

### **Portfolio:**

The portfolio must contain labeled photos reflecting practical assignments from the course

- The student must complete a portfolio of the practical assignments
  - The photographs must be taken on the student's own mannequin with their full name visible.
  - These photographs are to be taken from the front, side, and back views with proper background and placed in the listed order with labeling of each
  - The collection must be placed in a power point format and submitted by the due date
  - The collection must have a cover sheet with student's name and course number as the first slide
  - Power point portfolio collections are due on Tuesday of the 7<sup>th</sup> week.

## **Student Responsibilities**

Students are expected to assume the responsibility for learning. Your instructor will assist you, but the actual responsibility rests with you. The students are expected to devote their energy to attaining the skills and knowledge required for their particular career goals.

### **Kit Requirements to complete portfolio:**

- Long hair mannequin to class daily, the quad mannequin, the quad.
- o Shampoo Bag with labeling as listed in labeling packet
  - Shampoo, Conditioner
  - Sanitizing Tissues
  - Clean Towels
  - Detangling Comb
- o Thermal Styling Bag with labeling as listed in labeling packet
  - Blow Dryer and Curling Iron
  - Round Brushes and Thermal Comb
  - Butterfly Clips (5)
  - End Papers
  - Drape
  - Clean Towels
  - Add all Single Prong clippies - place in small baggie
  - Add flat iron
- o Wet Set Bag
  - All rollers except those packed in Curl Demo Bag
  - All double prong clippies except those packed in Curl Demo Bag
  - All purpose and tail combs
  - Setting lotion, mousse, or styling gel
- o Comb Out Bag
  - Teasing and lift combs
  - Teasing and other styling brushes
  - Hairspray
  -

Grade Sheet Portfolio--- Photograph Project Due Tuesday of Week 7

Cover Sheet = 10 points

Labeling of each skill= 15 points

Correct Order of each skill = 15 points

Front, Side, and Back Views on same mannequin with student's name visible from all angles for each skill (finished and MARKETABLE with professional background) = 60 points total

5 points each of the following totaling 60 points

1. Rope Braid; Front Side Back professional background

2. Fish Tail Braid; Front Side Back professional background

3. Chignon: Front Side Back professional background

4. Wet Set; Front Side Back professional background

5. Set Style; Front Side Back professional background

6. French Twist; Front Side Back professional background

7. Visible Braid: Front Side Back professional background

8. Invisible Braid: Front Side Back professional background

9. Blow Dry Style Front Side Back professional background

10. Blow Dry Style; Front Side Back professional background

11. Half Up Do: Front Side Back professional background

12. Formal Style: Front Side Back professional background

13. Diffused Hairstyle; Front Side Back professional background

14. Thermal Wave: Front Side Back professional background

15. Flat Iron Front Side Back professional background

Grade

