



IRW 0320.157CL
Integrated Reading and Writing
Spring 2023
M/W 11am-12:20pm
LRC 275 (Building #8)



Instructor Information:

Monique Suarez, MA (she/her/hers)
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409-933-8222*

College of the Mainland Office:

Learning Resource Center (LRC)
Building #8, Suite B, RM 240
Humanities Department

Student Hours/Office Hours:

You can choose to attend my office hours in-person or via Teams. If you plan on attending, please let me know ahead of time. If none of these times work, I can make myself available via Teams at another time; just communicate with me and we will figure something out!

Monday: 12:30pm-3pm
Tuesday: 6:40am-7:10am*,
1:30pm-2:30pm**
Wednesday: 12:30pm-3pm
Thursday: 11am-12:30pm
Friday: By appt.**

*North Campus, LGC 220

**Virtual

Communication Policy:

You can either email me at my campus email, message me on Teams via your COM Microsoft Office account, or send me a message through D2L Brightspace.

Whichever option you choose, ALL electronic communication with me (your instructor) must be through your COM email/account. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Textbook/Materials:

- *English Essentials*, Short Version | Langan
- OWL Purdue Website
- Any article that we read in this course will be accessible through D2L Brightspace. If you would like to print and do not have a printer, COM's Tutoring Center offers free printing (found in ICB, Building #23, 1st floor).

IRW 0320 Course Description:

This course is a co-requisite class for English Composition 1301. This course integrates preparation in academic reading skills and skills with writing a variety of academic assignments. Topics include critical reading and writing skills. Students will be expected to write compositions similar to those assigned in English 1301. This course carries institutional credit and may not be used to meet degree requirements. Placement: (1) TSI Essay—score 2 or 3 with TSI Writing multiple choice score of 340-349 or (2) TSI Reading—score of 342-350 or (3) Successful completion ("C" or better) of Read 0340 or ENGL 0330 prior to 8/31/2014 or (4) Successful completion ("C" or better) of IRW 0300. This course does not transfer.

Student Learner Outcome Chart:

Student Learner Outcome #	Description	Assessed via this Assignment
1	Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.	Learning Activities In-class Discussion Formal Responses
2	Comprehend and use vocabulary effectively in oral communication, reading, and writing.	Learning Activities In-class Discussion Formal Responses
3	Identify and analyze the audience, purpose, and message across a variety of texts.	Learning Activities In-class Discussion Formal Responses
4	Describe and apply insights gained from reading and writing a variety of texts.	Learning Activities In-class Discussion Formal Responses
5	Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.	Learning Activities In-class Discussion Formal Responses

6	Determine and use effective approaches and rhetorical strategies for given reading and writing situations.	Learning Activities In-class Discussion
7	Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.	Learning Activities In-class Discussion Formal Responses
8	Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.	Learning Activities In-class Discussion Formal Responses
9	Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.	Workshops Annotations In-class Discussion
10	Recognize and apply the conventions of standard English in reading and writing.	Reading Responses

Course Requirements:

Participation/Attendance (25%)

Because this course is aimed to help you be successful in ENGL 1301, your participation in this course is crucial. Participation involves attending as many classes as you can, using class time to workshop your major assignments for ENGL 1301, reading and annotating material, preparing/participating in discussions, and completing required assignments.

Journals (20%)

Each class, you will either be assigned a freewriting prompt or be asked to write about whatever you desire. You will spend 10-15 minutes completing this journal at the beginning of each class. These journals are graded on effort and completion. The aim is that through this journaling, you can track your growth, not only in your writing, but in your mindset 😊

Formal Writing Responses (25%)

Each week, you will be required to complete a formal reading response to a given prompt. These responses will either be in written form (250+ words) or audio form (2:30+ min). This will vary per week; however, these responses will be aimed at using formal standard written English and learning how to express your critical thinking out loud.

Learning Activities (15%)

Learning activities include: in-class worksheets, in-class exercises, quizzes, and more. These activities target more formal aspects of writing that are crucial to the development of your academic writing/discourse.

Reading Annotations/Discussion Prep (15%)

You will be graded on your efforts to annotate and prepare for upcoming discussions in ENGL 1301 and IRW. In other words, there should be clear evidence that you are making progress in your readings. We will spend a lot of time reading articles together and the notes you take on these discussions will also be reflected in this grade. Preparing questions for our discussions will also be crucial.

Condensed Grading Formula:

Participation/Attendance	25%
In-class Journal Participation and Completion	20%
In-class Learning Activities	15%
Reading Annotations/Discussion Prep	15%
Formal Writing Responses	25%

Total:	100%

Grading Scale:

A: 90-100 | **B:** 80-89 | **C:** 70-79 | **D:** 60-69 | **F:** 59 or less

Course Grade Determination:

This course is designed to ensure your success in ENGL 1301, but it is also aimed at more than just "academic" success. The goal is to challenge you all to reimagine new ways of thinking about writing, language, and ultimately identity. That being said, as long as you are willing to put forth effort, be open minded and work to the best of your ability, you will pass this course.

A Note on Written Feedback:

I will read all of your work throughout the semester. I will never give critiques on your free write journaling. That part of the course is designed as a stress-free space where you can feel empowered to write about what you want and not worry about it being evaluated. On the other hand, I will offer feedback on your formal reading responses.

Late Work/Make-Up Policy:

Most work in this course will be done in class. As a result, the only "late work" that is possible is annotation completion and formal reading responses.

Annotation/Discussion Prep: If you do not have clear evidence of annotation on the day that I am expecting it (these expectations will be clear each week), then you will receive an "incomplete" grade for that particular annotation grade. Reading in time for class discussion is imperative to your contribution and overall participation grade; **however, if you make it a point to read and annotate by Sunday of the same week, and meet with me to discuss your interpretation of the text or ask any questions you have, then I will reward that grade back as a "complete."** This applies to your **first incomplete**. After this, the opportunity will not be available.

Reading Responses: If you cannot submit your reading response in time, please let me know.

- **If you give me notice before the deadline has passed**, I may reward you an extension.
- **If I am given no notice and you submit within 24 hours of the deadline, but with quality effort**, you can earn up to a 7/10.
- **After 24 hours of the deadline**, you can only receive half credit if you do choose to submit.

If you need to miss a class, let me know. This will ensure that I can give you any materials/activities that were done in class. If you submit the materials I give you by the deadline I assign for the make-up work, you can earn credit for the "learning activity" part of your grade for that day.

A Note on Balancing Life + Academics:

I am aware that, for some, school is one of *many* daily responsibilities. Because of this, I have designed this course with built-in "work days" to not only work on upcoming major assignments, but to receive feedback from myself and your peers. Please take advantage of these days and show up ready to work.

Extra Credit Opportunities: The only extra credit I give for this course is the ability to make up points on reading responses. If you would like to improve a low reading response grade and you meet with me (either in class or office hours) to work through revising the response, you can earn full credit on that response. I say this because the goal is to help you understand ways you can better your writing, and the biggest part of that is implementing feedback and revising!

Attendance Policy:

Regular class attendance, participation, and engagement in coursework are important contributors to student learning. As a result, it is a big chunk of your grade. If you must miss more than 3 times throughout the semester, please let me know and we will make a plan to help you continue to be successful in the course.

Communication:

As your instructor, I hope we can collaboratively create a space that centers your well-being and learning on your own terms. To do so, communication is key. I will try my best to check in with you as much as I can. I welcome your comments, questions, and/or suggestions any time.

The Tutoring Center:

Located in the ICB, Room 104 (Building #23), the Tutoring Center provides free face-to-face and online tutoring sessions to students, staff, and faculty seeking assistance for writing, reading, and oral presentations for academic and nonacademic assignments/projects. The center is open six days a week! (M-TH 8am-8pm, F 8am-12pm, S 9am-1pm)

If you ever have any questions about the tutoring center, please let me know. I was a writing tutor at COM before becoming an instructor, so I can help answer any questions you might have. 😊

Academic Dishonesty:

Any incident of academic policy will be dealt with per college policy and the Student Handbook. Academic dishonesty – such as cheating on exams – is an extremely serious offense and will result in a grade of zero on that exam, assignment, or project, and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Plagiarism:

Plagiarism is using someone else's words or ideas and claiming them as your own. Plagiarism includes paraphrasing someone else's words without proper citation, copying directly from a website, and pasting it into your paper, and/or using someone else's words without quotation marks. Any assignment containing any plagiarized material will receive a grade of zero, and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

There are many types of plagiarism, and you may not be aware of all. If you are not sure if you are violating these rules, please talk to me about it before turning in your work.

Student Concerns:

If you have any questions or concerns about any aspect of this course, please contact me using the contact information on the first page of this syllabus. If, after discussing your concern with me, you continue to have questions, please contact the Humanities Department Chair, Dr. Brian Anderson:

Phone: 409-933-8186

Email: banderson@com.edu

College of the Mainland Technology Outage Policy:

If College of the Mainland's technology experiences problems that impede you from submitting work on deadline, contact me as soon as possible. You will have twelve hours from the time you emailed or called me to submit your work provided the technology is restored. You will receive no penalty if I have evidence that you attempted to submit work but faced difficulties outside your control.

The GCIC Academic Symposium:

COM's GCIC Academic Symposium is an opportunity for students to showcase their best academic and creative projects. Speak with me if you'd like to learn more and/or visit: <http://www.com.edu/symposium>. Participation in the symposium helps develop your professional skills, widens your professional networks, and should be noted on your resume. This academic year, the symposium is Friday, March 31, 2023 from 9 am to 3 pm. The abstract submission deadline is Thursday, Feb. 23, 2023, at 11:59 pm.

Grade Appeal Process:

Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook

[Student Handbook 2022-2023 v4.pdf \(com.edu\)](#). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services:

College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement:

Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or klachney@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement:

A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy:

Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is March 1. The last date to withdraw from the 16-week session is April 24. The last date to withdraw for the 2nd 8-week session is May 3.

FN Grading:

The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or

participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program:

The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

Course Outline/Calendar

1/17/2023-5/12/2023

This calendar is tentative and subject to change upon my discretion*

General in-class layout:

- 15min freewrite
- 45min reading/discussion or learning activity
- 20-30min workshop

WEEK	AGENDA	DUE DATES
1	<p><u>M 1/16: No Class/MLK Day</u></p> <p><u>W 1/18:</u> Preparation: Nothing 😊</p> <p>In class: Syllabus Begin reading Bartholomae Freewriting Journal</p>	<p>Formal Response#1: Sunday 1/22 11:59pm</p>
2	<p><u>M 1/23:</u> Preparation: Bring annotations on Bartholomae + questions you have + any reflections for pp. 1-8 (stop reading right before "Linda Flowers" on pg 8)</p> <p>In class: Freewrite Grammar Diagnostic* Bartholomae Discussion</p> <p><u>W 1/25:</u> Preparation: Bring annotations on Bartholomae</p> <p>In class:</p>	<p>Formal Response#2 Sunday 1/29 11:59pm</p>

	<p>Freewrite Go over diagnostic test Begin reading/annotating Sitler's article Brainstorming Assignment 1</p>	
3	<p><u>M 1/30:</u> Preparation: Bring Sitler annotations In class: Freewrite Diagnostic Essay Conferences Work on Assignment 1</p> <p><u>W 2/1:</u> Preparation: TBA In class: Freewrite Learning Activity/Reading/Discussion Workshop</p>	<p>Formal Response#3 Sunday 2/5 11:59pm</p>
4	<p><u>M 2/6:</u> Preparation: TBA In class: Freewrite Learning Activity/Reading/Discussion Workshop</p> <p><u>W 2/8:</u> Preparation: TBA In class: Freewrite Learning Activity/Reading/Discussion Workshop</p>	<p>ENGL 1301 Assignment 1: Sunday 2/12 11:59pm</p>
5	<p><u>M 2/13:</u> Preparation: Nothing – enjoy your weekend! 😊</p> <p>In class:</p>	<p>ENGL 1301 Presentations for W 2/13 Tuesday 2/12 11:59pm</p> <p>Formal Response#4</p>

	<p>Freewrite Learning Activity/Reading/Discussion Workshop</p> <p>W 2/15: Preparation: TBA In class: Freewrite Learning Activity/Reading/Discussion Workshop</p>	<p>Sunday 2/19 11:59pm</p> <p>ENGL 1301 Presentations for M 2/20 Sunday 2/19 11:59pm</p>
6	<p>M 2/20: Preparation: TBA In class: Freewrite Learning Activity/Reading/Discussion Workshop</p> <p>W 2/22: Preparation: TBA In class: Freewrite Learning Activity/Reading/Discussion Workshop</p>	<p>ENGL 1301 Presentations for W 2/22 Tuesday 2/21 11:59pm</p> <p>Formal Response#5 Sunday 2/26 11:59pm</p>
7	<p>M 2/27: Preparation: TBA In class: Freewrite Learning Activity/Reading/Discussion Workshop</p> <p>W 3/1: Preparation: TBA In class: Freewrite Learning Activity/Reading/Discussion</p>	<p>ENGL 1301 Assignment 2: Sunday 3/5 11:59pm</p>

	Workshop	
8	<p><u>M 3/6:</u> Preparation: Nothing – enjoy your weekend 😊</p> <p>In class: Freewrite Learning Activity/Reading/Discussion Workshop</p> <p><u>W 3/8: Work Day</u> Preparation: TBA</p> <p>In class: Freewrite Learning Activity/Reading/Discussion Workshop</p>	<p>Formal Response#6 Friday 3/9 11:59pm</p>
9	SPRING BREAK (3/13-3-17)	
10	<p><u>M 3/20:</u> Preparation: Nothing – enjoy your Spring Break!!</p> <p>In class: Freewrite Learning Activity/Reading/Discussion Workshop</p> <p><u>W 3/22</u> Preparation: TBA</p> <p>In class: Freewrite Learning Activity/Reading/Discussion Workshop</p>	<p>ENGL 1301 Proposal/AB Sunday 3/26 11:59pm</p>
11	<p><u>M 3/27:</u> Preparation: Nothing – enjoy your weekend 😊</p> <p>In class: Freewrite Learning Activity/Reading/Discussion</p>	<p>Formal Response#7 Sunday 4/2 11:59pm</p>

	<p>Workshop</p> <p><u>W 3/29:</u></p> <p>Preparation: TBA</p> <p>In class: Freewrite Learning Activity/Reading/Discussion Workshop</p>	
12	<p><u>M 4/3:</u></p> <p>Preparation: TBA</p> <p>In class: Freewrite Learning Activity/Reading/Discussion Workshop</p> <p><u>W 4/5</u></p> <p>Preparation: TBA</p> <p>In class: Freewrite Learning Activity/Reading/Discussion Workshop</p>	
13	<p><u>M 4/10:</u></p> <p>Preparation: TBA</p> <p>In class: Freewrite Learning Activity/Reading/Discussion Workshop</p> <p><u>W 4/12:</u></p> <p>Preparation: TBA</p> <p>In class: Freewrite Learning Activity/Reading/Discussion Workshop</p>	<p>Formal Response#8 Friday 4/14 11:59pm</p>
14	<p><u>M 4/17:</u></p> <p>Preparation:</p>	<p>ENGL 1301 Assignment 4:</p>

	<p>Nothing – enjoy your weekend 😊</p> <p>In class: Freewrite Learning Activity/Reading/Discussion Workshop</p> <p><u>W 4/19: Work Day</u></p> <p>Preparation: TBA</p> <p>In class: Freewrite Learning Activity/Reading/Discussion Workshop</p>	<p>Sunday 4/23 11:59pm</p>
15	<p><u>M 4/24:</u></p> <p>Preparation: TBA</p> <p>In class: Freewrite Learning Activity/Reading/Discussion Workshop</p> <p><u>W 4/26:</u></p> <p>Preparation: TBA</p> <p>In class: Freewrite Learning Activity/Reading/Discussion Workshop</p>	<p>Formal Response#9 Sunday 4/30 11:59pm</p>
16	<p><u>M 5/1:</u></p> <p>Preparation: TBA</p> <p>In class: Freewrite Learning Activity/Reading/Discussion Workshop</p> <p><u>W 5/3: Last Required Class/Work Day</u></p> <p>Preparation: TBA</p> <p>In class:</p>	<p>Formal Response#10 Sunday 5/7 11:59pm</p>

	Freewrite Learning Activity/Reading/Discussion Workshop	
17	<p><u>M 5/8:</u> Preparation: If you have not finished your assignment #5, you should be present. If you have completed it, you do not need to attend.</p> <p>In class: If you come to class and present your Assignment 5 to me, you can earn 2 points on your lowest major assignment.</p> <p><u>TH 5/10: No Class</u> Feel free to schedule a meeting with me if you still want to chat about anything regarding this course! Otherwise, have a wonderful Summer! 😊</p>	<p>ENGL 1301 Assignment 5 Tuesday 5/9 11:59pm</p> <p>Final Day to Submit ALL Work Tuesday 5/9 11:59pm</p>