



**ENGL 1301-112/152H1**

**Composition I**

**Spring 2025**

**Tuesday/Thursday 2:00-3:20**

**Instructor Information:**

Jennifer Swailes

**Email:** [jswailes@com.edu](mailto:jswailes@com.edu)

**Phone:** 832-646-7899

**Student hours and location:** Main Campus Learning Resource Bldg. #8 Rm. 247 and Online through Brightspace. Office hours via phone or Zoom are Wednesday between 2:00 and 3:30.

**Required Textbook/Materials:** All readings and material will be provided through links.

The Online Writing Lab at Purdue will help you tremendously. [OWL](#)

**Communicating with your instructor:**

ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statements requiring monitoring and communication expectations via D2L or other LMS) or via phone if you need me more quickly.

**Course Description:**

Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing academic essays as a vehicle for learning, communicating, and critical analysis.

Prerequisites: TSIA2 945-990 ELAR/CRC test AND 5 or higher on Essay OR 910-944 on CRC with 5-6 on Diagnostic Test + 5 or higher on Essay, or IRW 0320 with a grade of "C" or better.

**Additional Information and Ground Rules**

8-week course. Meets: 01/13/2025 to 03/06/2025 Hybrid course. Open Education Resource (OER) will be our source for readings. I will link them each week, but they are in the syllabus.

I understand we are all carrying around mobile devices, but you are here to learn and participate in class. I fully understand that you may choose to use your own laptop for schoolwork, but you should not be texting, watching movies, etc. in class. You also cannot participate if you are wearing headphones or ear buds. There will be time when we will use them. I will let you know when.

**Course requirements:**

You will need access to a computer with reliable internet access because half of our class time will be asynchronous and online.

In a writing class, we write, so your assignments will include the following:

<b>Discussion Questions, Assignments, Journals, Attendance, Quizzes</b>	<b>25%</b>
<b>Personal Narrative</b>	<b>15%</b>
<b>Proposal for Compare/Contrast or Cause Effect Paper</b>	<b>10%</b>
<b>Compare and Contrast or Cause Effect Paper</b>	<b>20 %</b>
<b>Proposal for Research Paper</b>	<b>10%</b>
<b>Research Paper</b>	<b>20%</b>
<b>Total</b>	<b>100%</b>

**Grading Scale: A 90 – 100**

**B 80 - 89**

**C 70 - 79**

**D 60 - 69**

**F Below 60**

**FN F earned by excessive absences**

**Late Work, Make-Up, and Extra-Credit Policy:**

All assignments are due on indicated dates by 11:59 pm on Sundays ( CST). I understand that you have other classes, families and jobs, so I will grant you 2 flex days to get your assignments turned in late. Two days after the due date, assignments will not be accepted. **Exception: Your final writing assignment will not be accepted late.** My timeline to get final grades turned in is extremely short, so there is no flexibility on the final assignment.

I do not give extra credit, but you are free to rewrite a paper, within reason. For example, don't rewrite a paper to try to change a 90 to a 95

**Attendance Policy:**

Attendance is crucial in an 8 week course as we move very quickly and the workload is not light. You need to keep up both in class and online. Two absences or more will affect your grade. **If you arrive late or leave 15 minutes early, it will count as an absence.** Most people find that checking in daily just to see the progress of the class works well for them.

<b>Student Learner Outcome</b>	<b>Maps to Core Objective</b>	<b>Assessed via this Assignment</b>
<b>Demonstrate knowledge of individual and collaborative writing process.</b>	<b>Developing a Writing Process Working as a Team</b>	<b>Peer Reviews, Paper Proposals, Assignments, Journals, and Discussion Questions</b>
<b>Develop Ideas with appropriate audience and purpose.</b>	<b>Social/Personal Responsibility</b>	<b>Assignments, Journals, Discussion Questions, Papers</b>
<b>Write in a style appropriate to the audience and purpose.</b>	<b>Communication Skills</b>	<b>Assignments, Journals, Discussion Questions, Papers</b>
<b>Read, reflect, and respond critically to a variety of texts.</b>	<b>Critical Thinking Skills</b>	<b>Assignments, Journals, Discussion Questions, Papers</b>
<b>Use edited American English in academic essays</b>	<b>Communication Skills</b>	<b>Assignments, Journals, Discussion Questions, Papers</b>

**Academic Dishonesty:**

Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a grade of zero on that exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

## Student Concerns:

If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Brian Anderson-Department Chair of Humanities at (409) 933-8186 or BAnderson@com.edu.

## Course outline:

\*notice that this is subject to change. I'll be sure to update with readings, etc. as the semester progresses.

Week	Readings	Assignments
Week 1: 01/13/25 to 01/19/25	The Rhetorical Situation: <a href="https://pressbooks.pub/openenglishatslcc/chapter/the-rhetorical-situation/">https://pressbooks.pub/openenglishatslcc/chapter/the-rhetorical-situation/</a> The Syllabus  <a href="#">Righteous Brothers</a> <a href="#">Three Dog Night</a>	Journal: Grammar Diagnostic  Discussion: Introduce Yourself to Class  Assignment: Video Analysis Assignment
Week 2: 01/21/25 to 1/26/25	Writing Narratives: <a href="https://openoregon.pressbooks.pub/oregonwrites/chapter/narrative/">https://openoregon.pressbooks.pub/oregonwrites/chapter/narrative/</a>  Who We Are Matters: <a href="https://writingspaces.org/past-volumes/workin-languages-who-we-are-matters-in-our-writing/">https://writingspaces.org/past-volumes/workin-languages-who-we-are-matters-in-our-writing/</a>	Personal Narrative Paper  Discussion Question: Grade a Paper
Week 3: 01/27/25 to 02/02/25	From Writing Spaces: Writing in Genres: <a href="https://writingspaces.org/wp-content/uploads/2021/09/writingspaces4.pdf">https://writingspaces.org/wp-content/uploads/2021/09/writingspaces4.pdf</a>  Bad Ideas about Writing: p. 351 <a href="https://textbooks.lib.wvu.edu/badideas/badideasaboutwriting-book.pdf">https://textbooks.lib.wvu.edu/badideas/badideasaboutwriting-book.pdf</a>	Proposal for Compare/Contrast or Cause Effect Paper  Discussion Question: Brainstorming
Week 4: 02/02/25 to 02/09/25	Editing: <a href="#">What's That Supposed to Mean? Using Feedback on Your Writing – Writing Spaces</a> Leave yourself out of your writing: p.131-139 <a href="https://textbooks.lib.wvu.edu/badideas/badideasaboutwriting-book.pdf">https://textbooks.lib.wvu.edu/badideas/badideasaboutwriting-book.pdf</a>	Journal  Discussion
Week 5: 02/10/25 to 02/16/25	Research: <a href="#">Annoying Ways People Use Sources – Writing Spaces</a> Research is Fun: <a href="https://writingspaces.org/doing-research-is-fun-citing-sources-02/23/02/23/25is-not-understanding-the-fuzzy-definition-of-plagiarism/">https://writingspaces.org/doing-research-is-fun-citing-sources-02/23/02/23/25is-not-understanding-the-fuzzy-definition-of-plagiarism/</a>	Final Draft of Compare/Contrast or Cause /Effect Paper Due
Week 6: 02/17/25 to 02/23/25	<a href="#">Sample Papers</a>	Proposal for Research Paper

		Discussion Question
Week 7: 02/24 to 03/02/25	Media and Writing to Influence: 4 things: <a href="https://writingspaces.org/?s=four&amp;id=1425&amp;post_type=page">https://writingspaces.org/?s=four&amp;id=1425&amp;post_type=page</a>  Writing for Change: <a href="https://writingspaces.org/past-volumes/public-writing-for-social-change/">https://writingspaces.org/past-volumes/public-writing-for-social-change/</a>	Discussion Questions
Week 8: 03/03/25 to 03/06/25	No readings.	Final Draft of Research Paper Monday.

### Institutional Policies and Guidelines

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [https://www.com.edu/student-services/docs/Student\\_Handbook\\_2024-2025\\_v2.pdf](https://www.com.edu/student-services/docs/Student_Handbook_2024-2025_v2.pdf). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact:

Kimberly Lachney, Student Accessibility Services Coordinator

Phone: 409-933-8919

Email: [AccessibilityServices@com.edu](mailto:AccessibilityServices@com.edu)

Location: COM Doyle Family Administration Building, Student Success Center

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8-week session is February 26. The last date to withdraw from the 16-week session is April 21. The last date to withdraw for the 2<sup>nd</sup> 8-week session is April 30.

**FN Grading:** The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

#### **Resources to Help with Stress:**

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at [deanofstudents@com.edu](mailto:deanofstudents@com.edu) or [communityresources@com.edu](mailto:communityresources@com.edu).

#### **Nondiscrimination Statement:**

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.

