



MUAP-1218-090CL-FA2022-Kates
Name of Course - Individual Flute/Piccolo Lessons
Course Semester Fall 2022
Time and days of course – TBA

Instructor Information: Dr. Cindy Kates, ckates@com.edu, (409) 933-8348 music office
(I do not have an office phone number).

Student hours and location: TBA, student will be contacted the first-class day to set up lesson schedule.

Required Textbook/Materials: Various Etude Books and Solo's as prescribed by instructor.

Course Description: The student enrolled for a half-hour lesson is required to practice 5 hours per week and the student enrolled for an hour lesson is required to practice 10 hours per week. Students taking private lessons are required to enroll in a performing ensemble. Some exceptions may be considered depending on the student's level of performance on their instrument. Students should check with their private lesson instructor to see if they are exempt from an ensemble. All students will perform an (optional mid-term) final jury over music studied during the semester. Students performing a solo with a piano accompaniment should secure an accompanist for their jury. Students must have their own instrument.

Course requirements: All students will be required to perform on a final jury exam. Proper dress for this performance is required. Dress slacks and shirt are required. Coat and tie are optional. No jeans, no T-shirts, no athletic shoes, or ball caps should be worn. Please contact instructor if performance clothing is needed.

Determination of Course Grade/Detailed Grading Formula: 15 % attendance 60% preparation of material 25% final jury.

Late Work, Make-Up, and Extra-Credit Policy:

Grading Scale:

A Superior achievement of student learning outcomes

B Outstanding achievement of student learning outcomes

C Achievement of minimum course student learning outcomes (Not recommended for music majors)

D Marginal achievement of course student learning outcomes

I A temporary grade given to indicate that, in the instructor's judgment, the student can complete the student learning outcomes within a specified extension of time. F Failure to achieve course student learning outcomes

W Withdrawal on or before the "W" date as specified in the College Calendar

It is the responsibility of the student to withdrawal from the course

Attendance Policy:

Make-Up Policy: Due to the nature of private lessons being on a weekly basis it will be up to the student to discuss with the instructor the times when a make-up lesson can be given. In some situations a makeup lesson may not be possible. Missed lessons will be made up at the discretion of the instructor.

Attendance Policy: The nature of this course is such that one should attend all scheduled sessions. There is a clear and direct correlation between attendance and success in the classroom, therefore regular attendance is strongly urged. None excused absences can result in the student being dropped from the class by the instructor.

Tardiness Policy: This class begins promptly at the scheduled time. Tardiness (being late to class) has a detrimental impact on the student's performance in the class.

Withdrawal Policy: It is the student's responsibility to acquire and complete the drop form when the student ceases to attend the class. Any student who ceases to attend the class and fails to withdrawal will receive a grade of "F" for the course. The instructor also reserves the right to withdraw any student due to insufficient academic progress in the class.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Holly Bankston at 409-933-8520. The Office of Services for Students with Disabilities is located in the Student Success Center.

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<http://www.com.edu/student-services/counseling.php>

Early Warning Program: The Counseling Center at College of the Mainland has implemented an Early Warning Program. I have been asked to refer students to the program throughout the

semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Warning Program you will be contacted by someone in the Counseling Department. As student success and retention is very important to us, someone from the Counseling Department will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Classroom Conduct Policy: College of the Mainland requires that students enrolled at COM be familiar with the Standards of Student Conduct, which can be found in the on-line Student Handbook. <http://www.com.edu/student-services/student-handbook.php> . Students should act in a professional manner at all times. Disruptive students will be held accountable according to college policy. Any violations of the Code of Conduct will result in a referral to the Office for student Conduct and may result in dismissal from this class.

Academic Dishonesty: Any incident of academic policy will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

Plagiarism: Plagiarism is using someone else’s words or ideas and claiming them as your own. Plagiarism is a very serious offense. Plagiarism includes paraphrasing someone else’s words without giving proper citation, copying directly from a website and pasting it into your paper, using someone else’s words without quotation marks. Any assignment containing any plagiarized material will receive a **grade of zero** and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

Link to resource about avoiding plagiarism: <http://en.wikipedia.org/wiki/Plagiarism>

Cell Phones in Class: There will be no use of cell phones in class; talking or texting. If you are expecting a call that might include an emergency please inform me prior to class.

Food in Class No food or drinks are allowed in classroom. Water in a bottle is acceptable

Student Learner Outcomes:

Upon successful completion of this course, students will: 1. Students will be able to perform all forms of scales

2. Students will be able to perform all forms of arpeggios
3. Student will perform solos literature
4. Students will perform on a jury

General Education Core Objectives: Students successfully completing this course will demonstrate competency in the following Core Objectives:

1. 2. 3. 4.

Critical Thinking Skills: Students will demonstrate creative thinking, innovation, and the ability to analyze, evaluate, and synthesize information.

Communication Skills: Develop, interpret, and express ideas through written, oral, and visual communication.

Teamwork: to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal **Social Responsibility:** Students will demonstrate intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Students will be able to perform of all forms of scales	Critical Thinking Skills	Performance on their instrument
2. Students will be able to perform all forms of arpeggios	Critical Thinking Skills	Performance on their instrument
3. Student will perform solos literature	Critical Thinking Skills Teamwork	Performance on their instrument
4. Students will perform on a jury	Critical Thinking Skills Teamwork	Performance on their instrument

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is March 2. The last date to withdraw from the 16-week session is April 25. The last date to withdraw for the 2nd 8-week session is May 4.

FN Grading: The FN grade is issued in cases of failure due to a lack of attendance, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

COVID-19 Statement: All students, faculty, and staff are expected to familiarize themselves with materials and information contained on the College of the Mainland's Coronavirus Information site at www.com.edu/coronavirus. In compliance with Governor Abbott's May 18 Executive Order, face coverings/masks will no longer be required on COM campus. Protocols and college signage are being updated. We will no longer enforce any COM protocol that requires face coverings. We continue to encourage all members of the COM community to distance, when possible, use hygiene measures, and get vaccinated to protect against COVID-19. Please visit com.edu/coronavirus for future updates

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided (ckates@com.edu). If, after discussing your concern with me, you continue to have questions, please contact Dr. Paul Boyd pboyd@com.edu or music department number at (409) 933-8348.

Please note:

Due to Copywrites, rules, sanctions, etc., no content of the course will be posted, copied, recorded, released to another individual, group, or to the public in any form or fashion; this includes social medial sources without prior professor approval. If not followed - expulsions and or legal actions may pursue.

Course outline: TBA – student will be contact the first day of school to schedule lessons

Course outline some material may be covered faster or slower depending on the students overall abilities to develop their technical facility to perform the required assignments.

Week 1 Evaluate the students overall ability in preparation to assign material for study

Week 2 Start work on major scales, major arpeggios' select etudes for study

Week 3 Continue with scales and arpeggio study and etude study

Week 4 Begin looking at solo repertoire

Week 5 Select solo repertoire and continue with scales and arpeggios' and etude study

Week 6 Continue work on scales, arpeggios', etude study and solo repertoire

Week 7 Continue work on scales, arpeggios', etude study and solo repertoire

Week 8 Perform scale and arpeggios' for memory

Week 9 Assign research of brass player; continue work on scales, arpeggios', etude study Week

10 Continue work on scales, arpeggios', etude study and solo repertoire

Week 11 Continue work on scales, arpeggios', etude study and solo repertoire

Week 12 Concentrate on solo for jury

Week 13 Listen to solo for jury with accompanist

Week 14 Perform scales and arpeggios' for memory and listen to solo with accompanist Week

15 Final Jury

Week 16 Return for Jury sheets and recommendations for further study.

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook. <https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.* https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Michelle Brezina at 409-933-8124 or mvaldes1@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

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FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

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Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.