



**ENGL 1301-112H2**

**Composition I**

**Fall 2024**

**Tuesday Thursday**

**Instructor Information:** Jennifer Swailes

**Email:** [jswailes@com.edu](mailto:jswailes@com.edu)

**Phone:** 832-646-7899

**Student hours and location:** 11:00 am to 12:20 COM Main Campus Learning Resource Bldg. #8 Rm. 275 and Online through Brightspace

**Required Textbook/Materials:** All readings will be provided through links.

**Communicating with your instructor:**

ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via D2L or other LMS) or via phone if you need me more quickly.

**Course Description:**

Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating and critical analysis. Prerequisites: TSIA2 945-990 ELAR/CRC test AND 5 or higher on Essay OR 910-944 on CRC with 5-6 on Diagnostic Test + 5 or higher on Essay, or IRW 0320 with a grade of "C" or better.

**Additional Information:**

8-week course. Meets: 8/19/24-10/10/24. Hybrid course. Open Education Resource (OER). Students new to online learning at COM can register for the Online Learner Workshop on Demand module. Learn how to access the training at <http://edtech.com.edu/olw/>.

**Course requirements:**

You will need access to a computer with reliable internet access because half of our class time will be asynchronous and online.

In a writing class, we write, so your assignments will include the following:

<b>Discussion Questions, Assignments, Journals, Attendance</b>	<b>25%</b>
<b>Personal Narrative Paper</b>	<b>15%</b>
<b>Proposal for Compare/Contrast or Cause Effect Paper</b>	<b>10%</b>
<b>Compare and Contrast or Cause Effect Paper</b>	<b>20 %</b>
<b>Proposal for Persuasive Paper</b>	<b>10%</b>
<b>Persuasive Paper</b>	<b>20%</b>
<b>Total</b>	<b>100%</b>

**Grading Scale: A 90 – 100**

**B 80 - 89**

**C 70 - 79**

**D 60 - 69**

**F Below 60**

**FN F earned by excessive absences**

**Late Work, Make-Up, and Extra-Credit Policy:**

All assignments are due on indicated dates by midnight ( CST). I understand that you have other classes, families and jobs, so I will grant you 2 flex days to get your assignments turned in late. Two days after the due date, assignments will not be accepted. **Exception: Your final writing assignment will not be accepted late.** My timeline to get final grades turned in is extremely short, so there is no flexibility on the final assignment.

**Technology Policy:**

I know we all have lives and people who need to contact us, so I don't mind you having your cell phone on your desk, but you should not be on it unless there is an emergency. Unless you have a disability that requires you have headphones on, those are not allowed in class.

**Attendance Policy:**

Attendance is crucial in an 8 week course as we move very quickly and the workload is not light. You need to keep up both in class and online. Two absences or more will affect your grade. Most people find that checking in daily just to see the progress of the class works well for them.

<b>Student Learner Outcome</b>	<b>Maps to Core Objective</b>	<b>Assessed via this Assignment</b>
<b>Demonstrate knowledge of individual and collaborative writing process.</b>	<b>Developing a Writing Process Working as a Team</b>	<b>Peer Reviews, Paper Proposals, Assignments, Journals, and Discussion Questions</b>
<b>Develop Ideas with appropriate audience and purpose.</b>	<b>Social/Personal Responsibility</b>	<b>Assignments, Journals, Discussion Questions, Papers</b>
<b>Write in a style appropriate to the audience and purpose.</b>	<b>Communication Skills</b>	<b>Assignments, Journals, Discussion Questions, Papers</b>
<b>Read, reflect, and respond critically to a variety of texts.</b>	<b>Critical Thinking Skills</b>	<b>Assignments, Journals, Discussion Questions, Papers</b>
<b>Use edited American English in academic essays</b>	<b>Communication Skills</b>	<b>Assignments, Journals, Discussion Questions, Papers</b>

### **Academic Dishonesty:**

Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a grade of zero on that exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

- Do not use artificial intelligence (AI) to write all or part of an academic essay or other academic assignment without permission and guidance from your professor
- Do not use an AI paraphrasing tool (Quillbot) or rephrasing tool (ProWritingAid).
- Do not use Grammarly to edit your work.

**Course outline:**

**\*notice that this is subject to change. I'll be sure to update with readings, etc. as the semester progresses.**

<b>Week</b>	<b>Readings</b>	<b>Assignments</b>
<b>Week 1: 10/14 10/20</b>	<b>The Rhetorical Situation:</b> <a href="https://pressbooks.pub/openenglishatslcc/chapter/the-rhetorical-situation/">https://pressbooks.pub/openenglishatslcc/chapter/the-rhetorical-situation/</a>  <b>The Syllabus.</b>	<b>Grammar Diagnostic</b>  <b>Introduce Yourself to Class</b>  <b>Journal</b>  <b>Ad Analysis Assignment</b>
<b>Week 2: 10/21 10/27</b>	<b>Writing Narratives:</b> <a href="https://openoregon.pressbooks.pub/oregonwrites/chapter/narrative/">https://openoregon.pressbooks.pub/oregonwrites/chapter/narrative/</a>  <b>Who We Are Matters:</b> <a href="https://writingspaces.org/past-volumes/workin-languages-who-we-are-matters-in-our-writing/">https://writingspaces.org/past-volumes/workin-languages-who-we-are-matters-in-our-writing/</a>	<b>Personal Narrative Paper</b>
<b>Week 3. 10/28- 11/03</b>	<b>From Writing Spaces: Writing in Genres:</b> <a href="https://writingspaces.org/wp-content/uploads/2021/09/writingspaces4.pdf">https://writingspaces.org/wp-content/uploads/2021/09/writingspaces4.pdf</a>  <b>Bad Ideas about Writing: p. 351</b> <a href="https://textbooks.lib.wvu.edu/badideas/badideasaboutwriting-book.pdf">https://textbooks.lib.wvu.edu/badideas/badideasaboutwriting-book.pdf</a>	<b>Polishing narrative papers</b>

<p><b>Week 4:</b> 11/04</p> <p>11/10</p>	<p><b>Editing:</b> <a href="#"><u>What's That Supposed to Mean? Using Feedback on Your Writing – Writing Spaces</u></a></p>	<p><b>Proposal for Compare/Contrast or Cause Effect Paper will be put in the</b></p> <p><b>Discussion Question</b></p>
<p><b>Week 5:</b> 11/11</p> <p>11/17</p>	<p><b>Leave yourself out of your writing: p.131-139</b> <a href="https://textbooks.lib.wvu.edu/badideas/badideasaboutwriting-book.pdf"><u>https://textbooks.lib.wvu.edu/badideas/badideasaboutwriting-book.pdf</u></a></p>	<p><b>Final Draft of Compare/Contrast or Cause /Effect Paper Due</b></p>
<p><b>Week 6:</b> 11/18</p> <p>11/24</p>	<p><b>Research:</b> <a href="#"><u>Annoying Ways People Use Sources – Writing Spaces</u></a></p> <p><b>Research is Fun:</b> <a href="https://writingspaces.org/doing-research-is-fun-citing-sources-is-not-understanding-the-fuzzy-definition-of-plagiarism/"><u>https://writingspaces.org/doing-research-is-fun-citing-sources-is-not-understanding-the-fuzzy-definition-of-plagiarism/</u></a></p>	<p><b>Proposal for Persuasive Paper</b></p> <p><b>Discussion Question</b></p>

<p>Week 7: 11/25 11/27</p>	<p><b>Media and Writing to Influence: 4 things:</b> <a href="https://writingspaces.org/?s=four&amp;id=1425&amp;post_type=pag">https://writingspaces.org/?s=four&amp;id=1425&amp;post_type=pag</a> <a href="#">e</a></p> <p><b>Writing for Change:</b> <a href="https://writingspaces.org/past-volumes/public-writing-for-social-change/">https://writingspaces.org/past-volumes/public-writing-for-social-change/</a></p>	<p><b>Peer Review of Final Papers</b></p> <p><b>Discussion Questions</b></p>
<p>Week 8: 10/7-10/13</p>	<p>No readings.</p>	<p><b>Final Draft of Persuasive Paper</b></p>

### **Institutional Policies and Guidelines**

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [https://www.com.edu/student-services/docs/Student Handbook 2024-2025 v2.pdf](https://www.com.edu/student-services/docs/Student_Handbook_2024-2025_v2.pdf). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.*

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact:

**Kimberly Lachney, Student Accessibility Services Coordinator**

**Phone: 409-933-8919**

**Email: AccessibilityServices@com.edu**

**Location: COM Doyle Family Administration Building, Student Success Center**

**Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.**

**Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8-week session is October 2. The last date to withdraw from the 16-week session is November 15. The last date to withdraw for the 2<sup>nd</sup> 8-week session is November 26.**

**FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.**

**Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.**



**Resources to Help with Stress:**

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

**Nondiscrimination Statement:**

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.

**Student Concerns:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Dr. David Anderson at 409-933-8186 or banderson@com.edu.