

Course Number and Section CSME 2250.101
TDLR Preparation for the State Board Written Licensing Examination
Spring 2024 Monday-Thursday 9:00am–12:00pm & 1:00pm–4:00pm

Instructor Information: Ms. Savannah Davis sdavis@com.edu 409-933-8116
Cosmetology Dept. 10000 Emmett F. Lowry Expressway Suite 4000 Texas City, TX 77591

Student hours and location: Monday, Tuesday, Wednesday 4:00PM - 7:00PM

Required Textbook/Materials: Milady Standard Foundations with Standard Esthetics: Fundamentals, 12th edition, ISBN 9780357263792
CIMA™ Online Platform
Texas Occupations Code General Rules & Regulations Texas Department of Licensing & Regulations (OPTIONAL LEARNING MATERIAL)
Milady's Standard Fundamentals for Esthetics Student CD-ROM
Cosmetology PRACTICAL EXAM REVIEW, 4th Edition
Cosmetics Ingredient Dictionary

Course Description: Preparation for the state licensing written examination. Instructor approval required.

Course requirements: TDLR Exam eligibility for all facial students must complete esthetic program requirements. All exam grades must be verified and signed by the instructor on duty with a score of 85% or higher. No *written* exam may be re-tested in the same day. All *paper* tests must be turned in immediately after completing. No exam notes, laptop, tablet, books or cell phone may be taken/used while reviewing paper form failed exam. All online exams must be taken using the Respondus Browser, within the allotted time, passed with a grade of 85% or higher, completed by the required due date and all grades must be verified and sign by the instructor on duty.

Determination of Course Grade/Detailed Grading Formula:

| | | |
|---------------------|-----|----------------|
| Professionalism | 10% | A – 93 to 100 |
| Attendance | 20% | B – 92 to 85 |
| Chapter Exams | 20% | C – 84 to 77 |
| Lab Skill Sheet | 20% | D – 76 to 69 |
| Comprehensive Exams | 30% | F – 68 & Below |

Late Work, Make-Up, and Extra-Credit Policy:

Assignment due dates are listed in advance. Every effort must be made to complete all assignments before or by the due date. ***Late assignments will not be accepted.*** Students will receive a “0”. ***Incomplete assignments will not be accepted.*** Students will receive a “0”. Chapter exams/test/quiz/lecture and homework must be taken at/in designated hours & allotted time period. Final exams cannot be made up; therefore, any student missing, any Final Exam (written or practical) will receive a failing number grade of “O”. (See Cosmetology Department Rules & Regulations).

Attendance Policy:

Every class is important to your success in school. Make every effort to attend all scheduled classes. A sign-in and sign-out sheet will be provided in each class. Each student must sign themselves in and out daily. If a student misses more than one (1) hour or up to half the class period, the grade will reflect an absence. Any student missing time in

daily class attendance (morning, mid-day, or afternoon), shall be considered absent for the day. Any time missed will affect the total number of hours needed for completion. Attendance grades are calculated as follows: each tardy equals 20 points off the attendance grade. Each absence equals 100 points off the attendance grade. If a student misses 4 absences, they will be dismissed from the program. ***It is the student's responsibility to withdraw through the admissions department.***

Tardy Policy: Entering the class after the time class begins is counted as a tardy. Entering the class after the halfway mark of the class is counted as an absence. Every ***two*** (2) tardies will equal one absence.

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via D2L or other LMS)

| Student Learner Outcome | Maps to Core Objective | Assessed via this Assignment |
|--|-------------------------------|-------------------------------------|
| 1. Identify the regulations and requirements of: Institution, Department, Understanding, the Texas Occupation Code, Demonstrate safety and sanitation requirements | Social Responsibility | Assignment Exam |
| 2. Chapter assessment for all chapters. | Critical thinking | Online Exam |
| 3. Demonstrate basic skills for practical skills. | Personal responsibility | Skills Assignment Exam |

Academic Dishonesty: Any incident of academic policy will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty - such as cheating on exams is an extremely serious offense and will result in a grade of zero on that exam and the student will be referred to the Office of Student Conduct for the appropriate discipline action. Many assignments, written and practical are considered completions grades. Assignments that are "INC" OR NOT passed with a letter grade of 85% or Higher will receive a number grade of a "O and may not be made up.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact J. Hunsucker 409-933-8608 jhunsucker1@com.edu

Course outline: TDLR Exam eligibility for all facial students must complete esthetic program requirements. All exam grades must be witnessed and signed by instructor on duty with a score of 85% or higher. No written exam may be re-tested in the same day. All paper test must be turned in immediately after complete. No exam notes, laptop, tablet, books or cell phone may be taken/used while reviewing any failed exam. All exams must be taken and passed in chronological order.

TEXAS ESTHETICIAN

75 Scored Items - 105 Minutes - 70% Correct to Pass

7 Non-Scored Items - 10 Minutes

Content Outline:

1. Licensing and Regulation - 15%; 11 questions

Health and Safety + Responsibilities of the Licensee

2. Infection Control - 25%; 19 questions

- a. Cleaning and Disinfecting
- b. Implements
- c. Equipment
- d. Work Environment
- e. Safety Procedures
- f. Exposure Incidents
- g. Patch Test
- h. Skin
- i. Diseases
- j. Disorders

Skin Care - 15%; 11 questions

- a. Physiology
- b. Skin Analysis
- c. Skin Types
- d. Skin Conditions

Facial Treatments - 25%; 19 questions

- a. Basic Facial Treatments
- b. Cleansing
- c. Extractions
- d. Exfoliation
- e. Masks
- f. Moisturizers
- g. Facial Massage
- h. Skin Care Products
- i. Facial Machines
- j. Brush
- k. Galvanic
- l. High Frequency
- m. Steam
- n. Vacuum
- o. Wood's Lamp

Hair Removal - 15%; 11 questions

- a. Contraindications
- b. Methods of Hair Removal

Facial Makeup - 5%; 4 questions

- a. Artificial Lashes
- b. Color Theory

c. Eyebrow Shaping

d. Products, Supplies, and Tools

3. Reference List Written Score Reporting

This examination is CLOSED BOOK.

The reference materials listed below were used to prepare the questions for this examination.

* *Milady Standard Esthetics Fundamentals*, 12th Edition, 2020,

www.milady.cengage.com/esthetics.asp

* *Milady Standard Foundations*, 1st Edition, 2020,

www.milady.cengage.com/esthetics.asp

* *Fundamental: Esthetics, 2020*, Pivot Point International, Inc., www.pivot-point.com, 847-866-0500

▪ Texas Administrative Code: Chapter 83.

www.license.state.tx.us

▪ Texas Occupations Code, Title 9: Chapters 1602 and 1603. www.license.state.tx.us

Section 1602.257. Eligibility for Esthetician Specialty License.

Section 1602.2571. Eligibility for a Specialty License in Eyelash Extension Application.

Section 1602.301. Facility License Required.

Section 1602.351. Renewal of License or Certificate Required.

Section 1602.352. Requirement for First Renewal of License.

Section 1602.354. Continuing Education.

Section 1602.406. Infectious and Contagious Diseases.

• Texas Administrative Code Title 16 Economic Regulation Part 4 Texas Department Of Licensing And Regulation

Chapter 83 Barbers And Cosmetologists

83.70. Responsibilities of Individuals.

83.71. Responsibilities of Beauty Salons, Mini-Salons, Specialty Salons, Dual Shops, Mini-Dual Shops and Booth Rentals.

83.100. Health and Safety Definitions.

83.101. Health and Safety Standards--Department-Approved Disinfectants.

83.102. Health and Safety Standards--General Requirements.

83.104. Health and Safety Standards--Esthetician Services.
83.105. Health and Safety Standards--Temporary Hair Removal Services.
83.111. Health and Safety Standards--Blood and Body Fluids.
83.112. Health and Safety Standards--Prohibited Products or Practices.

83.113. Health and Safety Standards--FDA.
83.114. Health and Safety Standards--Establishments.
83.115. Health and Safety Standards--Eyelash Extension Application Services.
83.200 License Requirements—Individuals

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [Student Handbook 2022-2024 v4.pdf \(com.edu\)](#). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Kimberly Lachney at 409-933-8919 or klachney@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. **The last date to withdraw from the 1st 8-week session is February 28. The last date to withdraw from the 16-week session is April 22. The last date to withdraw for the 2nd 8-week session is May 1. The last date to withdraw for spring mini session is May 29.**

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

**CSME 2250.101 Spring 2024
TDLR Preparation for the State Board Written Licensing Examination**

IMPORTANT: Eligibility for an occupational license may be impacted by one’s criminal history. Students with a criminal history should confer with faculty or the department chairperson. Students have a right to request a criminal history evaluation letter from the applicable licensing agency.

Notice to Students Regarding Licensing: Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. The following website provides links to information about the licensing process and requirements: www.tdlr.texas.gov Should you wish to request a review of the impact of criminal history on your potential TDLR Cosmetology Operator Certificate which leads to testing for licensure, prior to or during your quest for a certificate, you can visit www.tdlr.texas.gov and request a “Criminal History Evaluation”: This information is being provided to all persons who apply or enroll in the program, with notice of the requirements as described above, regardless of whether or not the person has been convicted of a criminal offense. Additionally, HB 1508 authorizes licensing agencies to require reimbursements when a student fails to receive the required notice.

Disclaimers/Additional Policies: Instructors may, at their discretion, withdraw a student due to lack of attendance, or the inability to maintain the prescribed minimum rate of progress (70% average in all grading categories) stated in the course syllabus. Also, any behavior detrimental to the learning process of the student or class. Students should be familiar with the Cosmetology Welcome Packet & Student Expectations.

Zero Tolerance Policies:

- 1. Bullying: physical or mental. We will always strive to maintain a positive atmosphere.**
- 2. Uniform: Wear it or return home, get in uniform and return to school including lab jacket.**
- 3. No Borrowing. Bring your supplies or go home. Retrieve your supplies and return to school. The student’s attendance grade will be affected by having to leave class to retrieve needed supplies.**

The instructor can update the syllabus at any time. Please refer to COM email or D2L BrightSpace for updates or changes.

I, _____, (please print) acknowledge that I have received, read and understand the syllabus and all requirements.

Student Signature _____

Date _____

Instructor Signature _____

Date _____

TDLR Written Exam Criteria FACIAL CSME – 2250.101 EXAM REQUIREMENTS

| | | | |
|---|---|---|---|
| <p>Week 8 Monday March 4 9:00am-4:00pm</p> <p>SYLLABUS REVIEW / REVIEW EXAM SCORE SHEET</p> <p>INSTRUCTOR DEMO PARAFANGO BACK TREATMENT</p> <p>(2) Table Setup (2) Patron Protection (2) Cleansing/Rinse/Tone (2) Salt & Oil Scrub (2) Rinse w/Hot Towel / Tone (2) Parafango Mud Application (20 Min)</p> <p>Instructor Signature _____, _____</p> <p>.Foundation Text Chapter Exams 1, 2, 3, 4, & 5</p> <p>Complete Required Exams</p> <p>(1) THE EXTREME FACIAL (Must Include): Galvanic Current / Suction Machine Extractions / Sparking / Iontophoresis / Massage w/Indirect High Frequency Instr Sign _____</p> | <p>Tuesday March 5 9:00am-4:00pm</p> <p>Section 1602.257. Eligibility for Esthetician Specialty License. Section 1602.2571. Eligibility for a Specialty License in Eyelash Extension Application.</p> <p>Complete Required Exams</p> <p>(1) BROW WAXING Instr Sign _____</p> <p>(1) LIP WAXING Instr Sign _____</p> <p>(1) SET LASH TINTING Instr Sign _____</p> <p>(1) SET BROW TINTING Instr Sign _____</p> <p>(1) TAKE A MOMENT FACIAL Instr Sign _____</p> <p>(1) THE JOURNEY FACIAL Instr Sign _____</p> | <p>Wednesday March 6 9:00am-4:00pm</p> <p>Section 1602.301. Facility License Required. Sec. 1602.305. Specialty Shop License.</p> <p>Complete Required Exams</p> <p>Student Practical Lab</p> <p align="center">Granular Microdermabrasion</p> <p>(1) Table Setup (1) Patron Protection (1) Cleansing / Rinsing (1) Soothing Mist (1) Skin Analysis (1) Granular Microdermabrasion (1) Rinse/Cold Compress (1) Activating Liposome/DNA/Hyaluronic Acid (1) Moisturizer / SPF / Eye Cream</p> <p align="right">Instructor Sign _____</p> | <p>Thursday March 7 9:00am-4:00pm</p> <p align="center">Client Services</p> <p>Complete Required Exams</p> <p>Student Practical Lab</p> <p align="center">Diamond Peel Microdermabrasion</p> <p>Student Practical Lab (1) Table Setup (1) Patron Protection (1) Cleansing / Rinsing (1) Soothing Mist (1) Skin Analysis (1) Diamond Microdermabrasion (1) Rinse/Cold Compress (1) Activating Liposome/DNA/Hyaluronic Acid (1) Moisturizer / SPF / Eye Cream</p> <p>Instructor Sign _____ Participation: _____</p> <p align="right">Professionalism Grade: _____</p> |
|---|---|---|---|

March 11 – 15, 2024 (☺) Spring Break (☺)

| | | | |
|--|---|---|--|
| <p>Week 9 Monday March 18 9:00am-4:00pm</p> <p>Sec. 1602.306. Booth Rental License. Section 1602.351. Renewal of License or Certificate</p> <p>Foundation Text Chapters Exam 6, 7, 8, 9 & 10</p> <p>Complete Required Exams</p> <p>Instructor DEMO Modelage Mask</p> <p>(2) Table Setup (2) Patron Protection (2) Cleansing/Rinse/Tone (2) Sunflower/Nutrimint Blue/Grape Seed Oil Face & Neck (2) Modelage Mask Application (20 Min) (2) Rinse (2) Tone (2) Moisturizer / SPF / Eye Cream</p> | <p>Tuesday March 19 9:00am-4:00pm</p> <p>Section 1602.352. Requirement for First Renewal of License. Section 1602.354. Continuing Education.</p> <p>Complete Required Exams</p> <p>Micro-Current Technique</p> <p>(1) Table Setup (1) Patron Protection (1) Eyes, Lip, Face & Neck Cleansing (1) Rinse / Tone (1) Apply Aquasonic Transmission Gel (1) Micro-Current Technique (1) Rinse/Tone w/ Lucas Spray (1) Activating Liposome/DNA/Hyaluronic Acid (1) Moisturizer/Eye Cream/Sunscreen</p> <p align="right">Instructor Sign _____</p> | <p>Wednesday March 20 9:00am-4:00pm</p> <p>Section 1602.406. Infectious and Contagious Diseases. Sec. 1602.407. Service At Unlicensed Location Complete Required Exams</p> <p>Student Practical Lab</p> <p>Chemical Peel</p> <p>(1) Station / Table Setup (1) Patron Protection (1) Cleansing / Rinsing (1) Marine Enzyme Exfoliation (1) Rinse/Tone (1) GlySalLac Peel (1) Rinse / Tone (1) Cryo Therapy (1) Activating Liposome/DNA/Hyaluronic Acid (1) Moisturizer/SPF/ Eye Cream</p> <p align="right">Instructor Sign _____</p> | <p>Thursday March 21 9:00am-4:00pm</p> <p align="center">Client Services</p> <p>Complete Required Exams</p> <p>Complete Required Practical</p> <p align="right">Participation Grade: _____</p> <p align="right">Professionalism Grade: _____</p> |
|--|---|---|--|

| | | | |
|--|--|---|--|
| <p>Instructor Signature _____, _____</p> | | | |
| <p>Week 10 Monday March 25 9:00am-4:00pm</p> <p>83.70. Responsibilities of Individuals. 83.71. Responsibilities of Beauty Salons, Mini-Salons, Specialty Salons, Dual Shops, Mini-Dual Shops and Booth Rentals. (a - g,6, 3 – 5D) 83.100. Health and Safety Definitions.</p> <p>Fundamental Text Chapter Exams 1, 2, 3, 4 & 5</p> <p>Complete Required Exams</p> <p>Student Practical Lab</p> <p>Instructor DEMO Cavitational Peel Exfoliation</p> <p>(2) Table Setup (2) Patron Protection (2) Manual Cleansing (2) Toning (2) Cavitational Peel Exfoliation (2) Rinse (2) Moisturizer/ SPF / Eye Cream</p> <p>Instructor Signature _____, _____</p> | <p>Tuesday March 26 9:00am-4:00pm</p> <p>83.101. Health and Safety Standards--Department-Approved Disinfectants. 83.102. Health and Safety Standards--General Requirements.</p> <p>Complete Required Exams</p> <p>Student Practical Lab</p> <p>LED Photo Light</p> <p>(1) Table Setup (1) Patron Protection (1) Eyes, Lip, Face & Neck Cleansing (1) Rinse / Tone (1) B3 Enzyme Exfoliant w/steam (1) Rinse / Tone (1) DNA/Collagen Ampoule/Activating Liposomes (1) LED Photo Light (1) Moisturizer / SPF / Eye Cream</p> <p>Instructor Signature _____</p> | <p>Wednesday March 27 9:00am-4:00pm</p> <p>83.104. Health and Safety Standards--Esthetician Services. 83.105. Health and Safety Standards--Temporary Hair Removal Services</p> <p>(3) Table Setup (3) Patron Protection (3) Day Makeup</p> <p>Instr Sign _____, _____, _____</p> <p>(3) Table Setup (3) Patron Protection (3) Artificial Lashes (3) Evening Makeup</p> <p>Instr Sign _____, _____, _____</p> | <p>Thursday March 28 9:00am-4:00pm</p> <p>Client Services</p> <p>Complete Required Exams</p> <p>Complete Required Practical</p> <p>Participation Grade: _____</p> <p>Professionalism Grade: _____</p> |
| <p>Week 11 Monday April 1 9:00am-4:00pm</p> <p>83.111. Health and Safety Standards--Blood and Body Fluids. 83.112. Health and Safety Standards--Prohibited Products or Practices.</p> <p>Complete Required Exams</p> <p>Fundamental Text Chapter Exams 6, 7, 8, 9 & 10</p> <p>Complete Required Practical INSTRUCTOR DEMO Dermal Needle Roller</p> | <p>Tuesday April 2 9:00am-4:00pm</p> <p>83.113. Health and Safety Standards--FDA. 83.114. Health and Safety Standards--Establishments.</p> <p>Diamond Peel Microdermabrasion</p> <p>Student Practical Lab</p> <p>(1) Table Setup (1) Patron Protection (1) Cleansing / Rinsing (1) Soothing Mist (1) Skin Analysis (1) Diamond Microdermabrasion</p> | <p>Wednesday April 3 9:00am-4:00pm</p> <p>83.115. Health and Safety Standards--Eyelash Extension Application Services. 83.200 License Requirements—Individuals</p> <p>Complete Required Exams</p> <p>Complete Required Practical</p> | <p>Thursday April 4 9:00am-4:00pm</p> <p>Complete Required Exams</p> <p>Complete Required Practical</p> <p>Participation Grade: _____</p> <p>Professionalism Grade: _____</p> |

| | | | |
|--|--|--|--|
| <p>Student Practical Lab</p> <ul style="list-style-type: none"> (2) Station / Table Setup (2) Patron Protection (2) Cleansing / Rinsing (2) Gommage Exfoliation (2) Rinse/Tone (2) DNA or Hyaluronic Acid (2) Dermal Roller (2) Cryo Therapy (2) Calming / Liposome (2) Moisturizer / SPF/ Eye Cream <p style="text-align: right;">Instructor Sign _____, _____</p> | <ul style="list-style-type: none"> (1) Rinse/Cold Compress (1) Activating Liposome/DNA/Hyaluronic Acid (1) Moisturizer / SPF / Eye Cream <p style="text-align: center;">Instructor Sign _____</p> | | |
| <p>Week 12 Monday April 8 9:00am-4:00pm</p> <p style="text-align: center;">Fundamental Text Chapter Exams 11, 12 & 13 COMPREHENSIVE FINAL EXAM TDLR RULES & REGS EXAM</p> | <p>Tuesday April 9 9:00am-4:00pm</p> <p style="text-align: center;">Complete Required Exams Complete Required Practical TURN IN LAB SHEETS</p> | | |

Student Name _____

FACIAL CSME – 2250.101 EXAM REQUIREMENTS TDLR Written Exam Criteria

TDLR Exam eligibility for all facial students must complete esthetic program requirements. All exam grades must be witnessed and signed by instructor on duty with a score of 85% or higher.

FOUNDATION TEXTBOOK

Chapter 1: Score _____ Date _____ Instr Sign _____

Chapter 2: Score _____ Date _____ Instr Sign _____

Chapter 3: Score _____ Date _____ Instr Sign _____

Chapter 4: Score _____ Date _____ Instr Sign _____

Chapter 5: Score _____ Date _____ Instr Sign _____

Chapter 6: Score _____ Date _____ Instr Sign _____

Chapter 7: Score _____ Date _____ Instr Sign _____

Chapter 8: Score _____ Date _____ Instr Sign _____

Chapter 9: Score _____ Date _____ Instr Sign _____

Chapter 10: Score _____ Date _____ Instr Sign _____

Class Semester _____

FUNDAMENTALS TEXTBOOK

Chapter 1: Score _____ Date _____ Instr Sign _____

Chapter 2: Score _____ Date _____ Instr Sign _____

Chapter 3: Score _____ Date _____ Instr Sign _____

Chapter 4: Score _____ Date _____ Instr Sign _____

Chapter 5: Score _____ Date _____ Instr Sign _____

Chapter 6: Score _____ Date _____ Instr Sign _____

Chapter 7: Score _____ Date _____ Instr Sign _____

Chapter 8: Score _____ Date _____ Instr Sign _____

Chapter 9: Score _____ Date _____ Instr Sign _____

Chapter 10: Score _____ Date _____ Instr Sign _____

Chapter 11: Score _____ Date _____ Instr Sign _____

Chapter 12: Score _____ Date _____ Instr Sign _____

Chapter 13: Score _____ Date _____ Instr Sign _____

1) BLACKBOARD ONLINE COMPREHENSIVE EXAM SCORE _____ DATE _____ INSTRUCTOR'S SIGNATURE _____

2) TDLR RULES AND REGULATION EXAM EXAM SCORE _____ DATE _____ INSTRUCTOR'S SIGNATURE _____

Student Completion Signature _____ Instructor Signature _____ Date _____