

SOCI 1301.02115 Introduction to Sociology Summer 2025 Internet only

All course material/information and assessments are located online via D2L

Instructor Information

Professor Montemayor-Allen

E-mail: cmontemayor1@com.edu (primary form of communication)

Phone: 409-933-8212
This is the number to the Behavioral and Social Sciences Department. Leave a message with Ms. Kerry Kloesel
Department Office: Social/Behavioral Sciences Department, LRC Bldg., Suite A

Communicating with course professor: All electronic communication with the course professor must be through a student's COM email. Due to FERPA restrictions, faculty cannot share any information about performance through non-COM email accounts. Read the comments/feedback offered for each assessment. FERPA restrictions restrict discussion about grades via email. Communication can occur virtually via COM student email, COM Teams or other COM approved software.

Be sure to check your COM student email account regularly. Responses to emails will be made within 48 hours if received M-Th and F/noon. Emails sent on Sat/Sun and College holidays will be responded to the next day the college is officially open.

Student hours/location:

Virtual/Internet only Virtual communication via email, Teams or other virtual communication approved by COM. Email course professor to request a meeting

Required Textbook/Materials: Introduction to Sociology, 3rd edition, OpenStax. Students have free access to the textbook via this link: https://openstax.org/details/books/introduction-sociology-3e/

How to cite an OpenStax textbook: <u>https://help.openstax.org/s/article/Citing-OpenStax-texts</u>

Course Description: Introduction to the scientific study of human society, including ways in which groups, social institutions, and individuals affect each other. Causes of social stability and social change are explored through the application of various theoretical perspectives, key concepts, and related research methods of sociology. Analysis of social issues in their institutional context may include topics such as social stratification, gender, race/ethnicity, and deviance.

Final Letter Grade Determination		
Final Letter Grade	Points earned AND FWA submission	
A	 Student earns 900 or more points/completes FWA satisfactorily 	
В	 Student earns 800-899 points/completes FWA satisfactory score 	
C	 Student earn s 700-799 points/completes FWA satisfactory score 	
D	 Student earns 600-699 points/or no FWA, no satisfactory score 	
F	 Student earns 599 or less points 	
FN	Student stops submitting required coursework – no online activity	
	*Submission of paper and satisfactory score required to earn C and higher. See paper requirements.	

Course requirements and Grading Formula

ALL numbers/points will be included in the calculation of a student's numerical score which is connected to a letter grade. This includes required and extra credit assessments. This indicates to the student, the course professor, and college administrators which coursework was completed and which was not. This means that all points will be added together, even a 0.

When numbers are added together, the result is a SUM! A 0 does not decrease or increase a student's score.

In D2L, the student will see two numbers separated by a line: XX/XXX. At all times, the student is to focus on the first number only. This is the number that determines one's letter grade. There is no percent, weighted score or division used to calculate a score

Example:

5+50+25+20+100+0+0+50+25+0+20+5+0+25+0+0+100+0+50+75+100+0+50 +0+0=700 points out of 1000 points. The student will see 700/1095 in D2L gradebook. **Focus on the 700**! The 1095 has no meaning. **No score** will be rounded up. _____

There are 4 modules in SOCI 1301, so there are 4 benchmarks: after the Orientation Module, after Module 1, after Module 2, and after Module 3 (course ends).

As the student completes an assessment, points are earned. Points are added together which results in a sum. This is a "running/current" score that increases each time points are earned. A 0 is a number and does not decrease nor increase one's score.

There are 4 major benchmarks as there are 4 modules in the course

After the Orientation Module coursework has been evaluated/points posted to D2L: A=the student earns 31 and more points B=the student earns 28 points – 31.49 points C=the student earns 24.5 points – 27.99 points D=the student earns 21 points – 23.49 points F=the student earns 20.99 and fewer points

After Module 1 coursework has been evaluated and points posted to D2L: A=the student earns 301 and more points B=the student earns 285–300.99 points C=the student earns 250-284.99 points D=the student earns 214-249.99 points F=the student earns 167 and fewer points

After Module 2 coursework has been evaluated and points posted to D2L: A=the student earns 601 and more points B=the student earns 542-600.99 points C=the student earns 475-541.99 points D=the student earns 407-474.99 points F=the student earns 333 and fewer points

After Module 3 coursework, FWA has been evaluated and points posted to D2L: A=the student earns 900 and more points; submits FWA Paper (satisfactory score) B=the student earns 800-899 points; submits FWA Paper (satisfactory score) C=the student earns 700-799 points and submits FWA Paper (satisfactory score) D=the student earns 600-699 points; did not submit FWA Paper/earn satisfactory score

F=earn 599 and fewer points

*A grade of A, B, C is earned only when minimum points for each letter grade are earned and the student submits the FWA Paper (must meet satisfactory requirements)

Assessment Name	Possible	Points
	Points	Earned
Required		
(1) Orientation Module Assignments (2) points vary	35	
(2) Topic assignments (12) 20 points each	240	
(3) Topic quizzes (12) 15 points each	180	
(4) Module Exams (3) 100 points each	300	
(4) FWA: APA Quiz/Info Assignment/Paper	15/50/100	
(5) Attendance Discussion Forum (5) 16 points each	80	
Total Points	1000	
Optional/Extra Credit, if offered		
TBD – look for items marked with (EC)	TBD	

Determination of Course Grade/Detailed Grading Formula

<u>Grade Assessments Explanation</u> – The student can see how many points they earn on each assessment by clicking on the Grades link. Assessments must be submitted to D2L. Coursework will not be accepted via email unless instructions ask student to send an email.

IMPORTANT: ONLY access the course assessments using the weekly links and the attendance links under the Course Content link. Do **not** use the discussion, assignment, quizzes link listed at the top of D2L. These links do not include the instructions/ information for assessments. Not following these instructions may result in a confusing, frustrating experience course experience

(R) = Required assessment and counts towards the 1000 points

(EC) = Optional/extra credit assessment and is above and beyond the 1000 points ⁺⁺Attendance Discussion Assignments are different than the topic discussion assignments. These are located under the Attendance tab

(1) Orientation Module. Required

- Discussion Assignment
- Syllabus/Contract Quiz
- (2) Topic Assignments. Required. Discussion or quiz labeled. Submit to D2L only. Will not be accepted via email

***Discussions over articles, videos, course-related material.** To earn points, the student must follow the instructions and the evaluation rubric. The student must respond to the instructor's prompt and reply to a classmate's post. Write in complete sentences, use course required terms, follow APA format. Use the assigned textbook and/or lecture summary only, unless instructions direct one to use a different source. Be sure to follow <u>APA formatting rules</u>

How to cite an Open Stax book: <u>https://help.openstax.org/s/article/Citing-OpenStax-texts</u>

- **Response 1-Required:** Reply to all questions asked by the course professor. Use the required term(s) in your post these are in bold font. End the response with a question to classmates that relates to your post.
- **Response 2-Required:** Respond to a post made by a classmate. Begin your response with the classmate's name. Do not write the words "good job or similar language." The goal is to simulate conversation that would take place in the classroom.
- The Discussion Assignment Evaluation Rubric will be used to score this assessment. Review this information prior to submitting responses
- Evaluation Rubric:
 - 19-20 points (Excellent response): met word count requirement; answered all questions, incorporated required terms definitions into response, excellent use of course material and correctly applied/followed APA format for in-text citations rules. Review example listed in D2L. Review <u>Purdue OWL website APA formatting rules</u>
 - 17-18 points (Above average response) met word count requirements; answered all questions, used required terms, included all definitions of required terms in the post, excellent use of course material and correctly applied (correct examples), did not follow APA format and/or use in-text quotations. Review <u>Purdue OWL website APA</u> <u>formatting rules</u>
 - 15-16 points: (Average response): met word count requirements; answered some questions, used some required terms but did not show a understanding of the course material or course assignment; did not follow APA format or use in-text quotations. Review <u>Purdue OWL</u> website APA formatting rules

- 13-14 points: (Below Average response) responded to the question(s), did not use complete sentences, significant spelling and grammar errors, did not apply course material correctly
- **2-12 points: (Failing response):** No connection to course material, failure to follow any prompts; incorrect discussion
- **1 point:** did not submit the two required responses
- **0 points:** Did not attempt the discussion assignment

*Video/Article Quizzes

Short quiz over an assigned video, article, other reading. Students have two attempts! No additional attempts will be offered. To earn points, the student must complete and submit the quiz.

(3) **Topic quizzes. Required.** An opportunity to review the material for each topic/chapter. Students have 2 attempts to complete topic quizzes with the highest score posted to D2L. Students should review course material/textbook prior to attempting and completing each quiz. Scores are automatically posted upon successful completion. Student must complete and submit quiz to earn points

(4) Module Exams. Required

Three (3) online exams over course material. Each is worth 100 points. Multiple choice and True/False questions are offered. This assessment is completed via D2L. Find a quiet location with a secure Internet connection. Use a tablet, laptop or desktop computer to take the exam. Only 1 attempt will be offered to each student. Students are discouraged from attempting exams on cell phone.

If the student experiences technical difficulties, caused by College of the Mainland, contact Distance Education for assistance at https://desupport.com.edu/requests. Also inform the course professor. Distance Education staff will work with the course professor to address the technical difficulties so that the student can complete the exam.

If a student misses Exam 1 or Exam 2, or experiences technical difficulties due to the student's Internet connection or personal computer source, the student may take a comprehensive exam offered at the end of the term. This will take the place of one missed/"messed-up" exam. The comprehensive exam is ONLY for students who experience technical difficulties or miss an exam. Students who complete Exam 1, Exam 2 and Exam 3 will not be offered the opportunity to take the Comprehensive Make-up Exam. The Comprehensive Exam will take the place of Exam 1 or Exam 2 – not Exam 3.

The student who wishes to take the Comprehensive Exam must request access to the Comprehensive Exam at least 5-7 days before the day they wish to take the Comprehensive Exam. The student will send an email to the course professor from

the student's COM student email account. If the student does not submit a request by the minimum date requirement, the student will not be granted access to the Comprehensive Exam.

(5) **Final Writing Assessment: APA Quiz/Info Assignment/Paper**

Required. This assessment offers the student the opportunity to utilize a beginner's mind, discuss and apply sociological theory, as well as make sociological connections to a current social issue (topic is assigned). This assessment is required.

FWA APA Quiz: The student will take a short quiz to introduce/refresh their understanding of APA – the required format for all written submissions in this course and specifically the FWA Paper. The quiz will be located under the FWA tab in D2L and is due on the date listed on the course calendar. Students have 2 attempts to take the quiz with the highest score posted as the final score.

FWA Info Assignment: The purpose of the FWA Info Assignment is to encourage the student to complete "prep" work prior to attempting to write the paper. Preparing one's notes, engaging in information collecting is the ideal way to prepare oneself when writing a paper. The FWA Info Assignment instructions are located under the FWA tab in D2L.

- Read the FWA Info Assignment instructions and complete the assignment. There are 4 sections to this assignment. All 4 sections must be completed
- FWA Info Assignment must be submitted as 1 file and as a .DOC or .PDF file. No other files will be accepted. A grade of 0 is earned if not .DOC/.PDF file. Student can resubmit if there is still time to do so. Please read feedback/comments posted to the D2L gradebook
- Submit one's completed work to the designated link in D2L and allow several business days (sometimes up to 5 business days) for evaluation and posting of points. The student is required to read the feedback and incorporate this feedback into the FWA Paper

FWA Paper: The student will write a sociological discussion over the assigned topic. The assigned topic is located under the FWA tab in D2L. The assigned topic asks the student to watch a documentary, create the FWA Info Assignment, and use this information to write one's paper. Follow the instructions and use the evaluation rubric to know what to include in one's paper.

The FWA Paper offers each student the opportunity to showcase their ability to discuss sociological theory at the college-level. The assessment will only be evaluated once. Students are not offered a second opportunity unless an incorrect file was accidentally submitted or a file with the incorrect extension was submitted. The FWA Paper must be completed and submitted in one (1) file with a .DOC or .PDF extension. No other files will be accepted. A 0 will be earned if not a .DOC/.PDF file is not submitted

Late Work, Make-Up, and Extra-Credit Policy

Students should strive to complete the assigned coursework each week. However, as long as weekly coursework is completed by the module due date, there is no penalty. Students have a couple of weeks to complete coursework for each module (not Orientation). This set up allows the student flexibility, as needed. However, if a student finds that they have fallen behind and needs "a little extra time" to catch up the student will be offered a "late pass." Each student is offered one (1) "late pass" per course. The request must be made before the due date/deadline. The student will be offered a specific date to submit work late. The student must submit the late coursework by the "extended due date/deadline." The student will earn 0 points on coursework not completed/submitted by the extended date.

If one does not request a late pass, the student will not be allowed to submit work late. The student is encouraged to take advantage of extra credit offered throughout the course to "make up missed points." There are no "end of the course" extra credit opportunities. Plan ahead!

If there is a medical emergency that prevents a student from submitting coursework by the due date/deadline, contact the course professor via email.

At times, the course instructor may offer a "free extension to all students." Take advantage of these offers. They are not guaranteed; they are not without deadlines.

Once a deadline has passed, do not attempt work that has been awarded a score in the D2L. Once a score has been entered into the D2L gradebook, the student's grade will not be changed (unless feedback directs otherwise). Plan to complete coursework before the due date/deadline listed on the course calendar for each assessment.

Optional/Extra Credit Assessments: At least one (1) optional/extra credit assessment will be offered for each module. It might be a quiz or it might be a discussion assignment. Same instructions and requirements as required for quizzes/discussions offered in each module. Read the instructions for each. These will not be re-opened or reset as these are optional/extra credit.

Attendance Policy: Students are counted present only when they complete the attendance discussion assignment each week. These are different from the topic discussion assignments. These are located under the Weekly Attendance Discussion tab in D2L. Review the Student Handbook regarding your responsibility to "attend class" and be engaged as an active learner.

Communicating with your instructor: All electronic communication with Professor Montemayor must be via the student's COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. Virtual meetings will occur via COM approved software. Points earned for each assessment are posted to D2L. A guide on "points earned/current letter grade" is available in this syllabus so that students have a clear understanding of the grade status throughout the course.

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1.Compare and contrast the basic theoretical perspectives of sociology.	Critical Thinking Skills (CT)	Discussion Assignments; Exams; Writing Assignment
2.Identify the various methodological approaches to the collection and analysis of data in sociology.	Empirical and Quantitative Skills (EQS)	Discussion Assignments (#2); Reflection Essay-Research; Exam 1; Writing Assignment
3.Describe key concepts in sociology.	Critical Thinking Skills (CT)	Discussion Assignments, Reflection Essays; Exams; Writing Assignment
4.Describe the empirical findings of various subfields in sociology.	Empirical Quantitative Data (EQD)	Discussion Assignments, Reflection Essays; Exams; Writing Assignment
5. Explain the complex links between individual experiences and broader institutional forces.	Social Responsibility (SR)	Discussion Assignments; Reflection Essays; Writing Assignment

Academic Dishonesty: Any incident of academic policy will be dealt with in accordance with college policy and the Student Handbook. This includes unapproved use of AI for any and all written submissions in this course. The work submitted should be the original ideas and thoughts of the students, not another person or artificial intelligence. Academic dishonesty – is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for appropriate discipline action.

Use of AI (Artificial Intelligence): Students are allowed to use advanced automated tools (artificial intelligence such as CoPilot, ChatGPT or Dall-E 2, etc.) on assignments in this course if permission is first obtained from the course professor (and properly cited). Do not turn to AI to write responses for SOCI coursework. Unless given permission to use IA tools, each student is expected to complete each assignment without substantive assistance from others, including automated tools.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact Professor Montemayor using the contact information listed on page one of this document. If, after discussing your concern with Professor Montemayor, you still have questions, please contact Dr. Wakao, Behavioral and Social Sciences Department Chair at 409-933-8212 or swakao@com.edu.

Course outline/calendar

Week	What to do
Week 1: 7/7/2025- 7/8/2025	Monday and Tuesday do the following: Orientation Module. Located in D2L • (R) Complete Orientation Discussion Assignment • (R) Complete Orientation Quiz • (R) Complete APA Quiz • (EC) Complete Orientation Email This module is due at 11:59PM Tuesday, July 8, 2025. Late work not accepted
7/9/2025- 7/13/2025	 Wednesday, Thursday, Friday, Saturday, Sunday do the following: Module 1/Topic 1: Sociological Theory. Located in D2L Read and listen to Chapter 1 in the OpenStax textbook Read and listen to the Topic 1 lecture summary Watch Topic 1 videos (optional) Complete the Topic 1 discussion assignment Take Topic 1 quiz
	 Module 1/Topic 2: Research. Located in D2L Read and listen to Chapter 2 in the OpenStax textbook Read and listen to the Topic 2 lecture summary Watch videos (optional) Complete the Topic 2 assignment (a quiz over an article) Take the Topic 2 quiz *Complete Week 1 Attendance Discussion Assignment by end of Week 1

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Week 2:	Monday, Tuesday, Wednesday, Thursday, Friday do the following:
7/14/2025-	Module 1/Topic 3: Culture
7/18/2025	 Read Chapter 3 in the OpenStax textbook
	Read Topic 3 lecture summary
	Watch videos (optional)
	 Complete the Topic 3 discussion assignment
	Take the Topic 3 quiz
	Module 1/Topic 4: Society
	 Read Chapter 4 in the OpenStax textbook
	Read Topic 4 lecture summary
	Watch videos (optional)
	 Complete the Topic 4 discussion assignment
	Take the Topic 4 quiz
	Take Exam 1. Covers Topics 1-4. Complete all of Module 1 coursework by
	11:59PM CST by Friday, July 17, 2025
 7/19/2025-	Saturday, Sunday of Week 2 do the following:
7/20/2025	Module 2/Topic 5: Socialization and Social Interaction
772072025	Read and listen to Chapter 5 in the OpenStax textbook
	 Read and listen to Topic 5 lecture summary
	Watch videos (optional)
	Complete the Topic 5 discussion assignment
	Take the Topic 5 quiz
	⁺ Complete Week 2 Attendance Discussion Assignment by end of Week 2
Week 3:	Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday do the
7/21/2025-	following:
7/27/2025	Module 2/Topic 6: Groups/Organizations
	 Read and listen to Chapter 6 in the OpenStax textbook
	 Read and listen to Topic 6 lecture summary
	Watch videos (optional)
	• Complete the Topic 6 discussion assignment and Take the Topic 6 quiz
	Module 2/Topic 7: Marriage/Family
	Read Chapter 14 in the OpenStax textbook
	Read Topic 7 lecture summary
	Watch videos (optional)
	• Complete the Topic 7 discussion assignment and Take the Topic 7 quiz
	Module 2/Topic 8: Deviance and Social Control
	Read Chapter 7 in the OpenStax textbook
	Read Topic 8 lecture summary
	Watch videos (optional) Complete the Tania & discussion assignment and Take the Tania & guiz
	Complete the Topic 8 discussion assignment and Take the Topic 8 quiz
	Take Exam 2. Covers Topics 5-8. Complete all of Module 2 coursework by 11:59PM CST Sunday, July 27, 2025
	⁺ Complete Week 3 Attendance Discussion Assignment by the end of Week 3

Week 4: 7/28/2025	Monday do the following: Complete the FWA: Info Assignment. Must define terms from course textbook, watch and answer questions over a documentary, and create a references page. Instructions are located in D2L. Due 7/28/2025
 7/29/2025- 8/3/2025	Tuesday, July 29, 2025 is the last day to drop this course without a grade
0, 3, 2023	Tuesday, Wednesday, Thursday, Friday, Saturday, and Sunday do the following:
	 Module 3/Topic 9: Stratification and the U.S. Class System Read and listen to Chapter 9 in the OpenStax textbook Read and listen to Topic 9 lecture summary
	 Watch Topic 9 videos (optional) Complete the Topic 9 discussion assignment and Take the Topic 9 quiz
	 Module 3/Topic 10: Race and Ethnicity Read and listen to Chapter 11 in the OpenStax textbook Read and listen to Topic 10 lecture summary
	 Watch Topic 10 videos (optional) Complete the Topic 10 discussion assignment and Take the Topic 10 quiz
	 Module 3/Topic 11: Gender and Sex Read and listen to Chapter 12 in the OpenStax textbook Read and listen to Topic 11 lecture summary
	 Watch Topic 11 videos (optional) Complete the Topic 11 discussion assignment and Take the Topic 11 quiz
	Write the FWA: Paper. See course syllabus and instructions for paper located in course tab is labeled "FWA Paper"
Week 5:	⁺ Complete Week 4 Attendance Discussion Assignment by the end of Week 4 Final Week of course. This is a short week, only 3 days
8/4/2025	Monday do the following:
	• Complete and Submit FWA: Paper by Monday, August 4, 2025. Submit to D2L. Do not email to course professor. Instructions, requirements and submission information is located in D2L
8/5/2025-	Tuesday do the following
8/6/2025	 Module 3/Topic 12: Social Change and Social Movements T12:Read and listen to Chapter 21 in SIF Read and listen to Topic 12 lecture summary Watch videos (optional);
	 Complete the Topic 12 assignment Take the Topic 12 quiz
	 Wednesday do the following Take Exam 3. Covers Topics 9-12. Complete all of Module 3 coursework by 11:59PM CST Wednesday, August 6, 2025 Take the Comprehensive Exam by 8/6/2025. This exam is only for those

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook <u>https://www.com.edu/student-services/docs/Student Handbook 2024-2025 v2.pdf</u>. An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact: Kimberly Lachney, Student Accessibility Services Coordinator Phone: 409-933-8919 Email: AccessibilityServices@com.edu Location: COM Doyle Family Administration Building, Student Success Center

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 5-week session is June 30. The last date to withdraw from the 10-week session is July 29. The last date to withdraw for the 2nd 5-week session is August 1.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <u>https://www.com.edu/community-resource-center/</u>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also office deanofstudents@com.edu contact the Dean of Students at or communityresources@com.edu.

Nondiscrimination Statement:

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.