



**SPAN-1411-051IN-S12024**  
**Beginning Spanish I**  
**Summer 2024 (First Session)**  
**From June 3 to July 5**

**Instructor Information:** Professor Rafael Naranjo RNaranjo@com.edu

**Student hours and location:** Online Hours from 8:00 AM to 9:30 AM Monday to Thursday or by appointment.

**Required Textbook/Materials:**

¡Arriba! Comunicación y Cultura  
Author: ZAYAS-BAZAN  
Edition: 7th Edition

You do not need to buy a hard-copy textbook, but you must buy the online access with eBook at MySpanishLab.com to get your MySpanishLab access code.& nbsp;

**Course Description:**

This course develops basic Spanish language skills in listening, speaking, reading, and writing within a cultural framework. Students will acquire the vocabulary and grammatical structures necessary to communicate and comprehend at the beginner level.

**Course requirements:**

Your grade in this course will be based on the criteria listed below:

Student Activities Manual (SAM)  
Oral Presentations - Record 2 oral presentations per unit.  
Unit Exams

**Determination of Course Grade/Detailed Grading Formula:**

A=89.5% –and Above  
B=79.5 – 89.4%  
C=69.5 - 79.4%  
D=59.5-69.4%  
F=Below 59.5%

**Attendance Policy:**

If you want to pass, come to class. In the ONLINE class environment, this means you should sign in at a minimum of one time a week and should expect to spend at least an hour a week in the course reviewing lessons and completing course activities and completing other course material. Failing to log in at least twice a week will result in up to a 30 point deduction from your final point total.

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via D2L or other LMS)

**Course Outline:****Course Introduction – June 3**

- Read all the "Getting Started"
- Set up your My Spanish Lab account
- Post an Introduction on the Discussion Board (BSP)

**Unit#1 --Talking About Yourself and Others – June 3 – June 9**

- Chapter 1 Coursework Due – June 9 by 11:59 pm
  - Ch1 SAM Assignments Due
  - Ch 1 Oral Presentations Due
  - Extra Credit Discussion – Ch 1 Due (BSP)
  - Exam #1 Due

**Unit#2 -Describing People and Things – June – June 16**

- Chapter 2 Coursework Due – June 16 by 11:59 pm
  - Ch2 SAM Assignments Due
  - Ch 2 Oral Presentations Due
  - Extra Credit Discussion – Ch 2 Due (BSP)
  - Exam #2 Due

**Unit#3 -- Feelings / Possessions – June 17 – June 23**

- Chapter 3 Coursework Due – June 23 by 11:59 pm
  - Ch3 SAM Assignments Due
  - Ch 3 Oral Presentations Due
  - Extra Credit Discussion – Ch 3 Due (Bb)
  - Exam #3 Due

#### **Unit#4 -- Family – June 24 – June 30**

- Chapter 4 Coursework Due – June 30 by 11:59 pm
  - Ch 4 SAM Assignments Due
  - Ch 4 Oral Presentations Due
  - Extra Credit Discussion – Ch 4 Due (Bb)
  - Exam #4 Due

#### **Unit#5 – Describing Daily Routine – July 1 – July 5**

- Chapter 5 Coursework Due – July 5 4 by 12:00 Noon
  - Ch 5 SAM Assignments Due
  - Ch 5 Oral Presentations Due
  - Extra Credit Discussion – Ch 5 Due (BSP)
  - Exam #5 Due

### **Attendance Policy**

If you want to pass, come to class. In the ONLINE class environment, this means you should sign in at a minimum of one time a week and should expect to spend at least an hour a week in the course reviewing lessons and completing course activities and completing other course material. Failing to log in at least twice a week will result in up to a 30 point deduction from your final point total.

### **Communicating with your instructor**

ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. The best way to contact me is through the online course email. You should only use the COM email [RNaranjo@com.edu](mailto:RNaranjo@com.edu) if you have not heard from me within 72 hours.

### **General Education Core Objectives**

Students successfully completing this course will demonstrate competency in the following Core Objectives:

1. **Critical Thinking Skills:** Students will demonstrate creative thinking, innovation, and the ability to analyze, evaluate, and synthesize information.
2. **Communication Skills:** Develop, interpret, and express ideas through written, oral, and visual communication.
3. **Social Responsibility:** Students will demonstrate intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.
4. **Personal Responsibility:** Evaluate choices and actions of others or one's own, and relate consequences to ethical decision-making.

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and producing questions and responses on a variety of topics dealing with everyday life.	Communication Skills (C)	Oral Presentation and Quizzes 20% Homework Assignments 10%
2. Demonstrate understanding of level appropriate spoken Spanish.	Communication Skills (C)	Oral and Written Exams 40% Homework Assignments 10%
3. Write simple sentences and organize them into short paragraphs.	Critical Thinking Skills (CT)	Written Quizzes 20% Homework Assignments 10%
4. Read and comprehend level-appropriate texts.	Critical Thinking Skills (CT)	Oral and Written Exams 40%
5. Identify and discuss traditions, customs and values of the Hispanic world.	Social Responsibility Skills (SR)	Oral Presentation and Quizzes 20%

6. Compare and contrast the traditions, customs and values of the Hispanic world with characteristics of their own culture.	Personal Responsibility Skills (PR)	Oral and Written Exams 40% Attendance 10%
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**Academic Dishonesty:** (Describe your academic dishonesty policy and state consequences if it is violated)

**Student Concerns:** If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact D. Brian Anderson, 409-933-8186 <http://www.com.edu/humanities/banderson@com.edu>

### Institutional Policies and Guidelines

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [https://www.com.edu/student-services/docs/Student\\_Handbook\\_2023-2024\\_v2.pdf](https://www.com.edu/student-services/docs/Student_Handbook_2023-2024_v2.pdf). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor’s professional judgment of the quality of the student’s work and performance is also not an admissible basis for a grade appeal.*

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact:

Kimberly Lachney, Student Accessibility Services Coordinator

Phone: 409-933-8919

Email: [AccessibilityServices@com.edu](mailto:AccessibilityServices@com.edu)

Location: COM Doyle Family Administration Building, Student Success Center

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 5-week session is July 1. The last date to withdraw from the 10-week session is July 30. The last date to withdraw for the 2<sup>nd</sup> 5-week session is August 2.

**FN Grading:** The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

**Resources to Help with Stress:**

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at [deanofstudents@com.edu](mailto:deanofstudents@com.edu) or [communityresources@com.edu](mailto:communityresources@com.edu).

**Nondiscrimination Statement:**

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.