



CSME-2401-221CL-4904
Principals of Haircoloring & Related Theory
Fall 2022
Tuesdays & Thursday 5-10pm

Instructor Information: Ashley Johnson, ajohnson66@com.edu, 409-933-8480

Communicating with your instructor: ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Student hours and location: Tuesdays & Thursday 5-10pm, Room #154, COM/Mainland City Centre

Required Textbook: Milady's Standard Cosmetology 14th Edition

CIMA by Milady Online Learning

Milady Online Exam Preparation for Operators www.milady.com, Delmar Publishing, Thompson Learning

Texas Cosmetology Laws and Rules, Texas Department of Licensing and Regulation

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Course Description: This is a presentation of the theory, practice and chemistry of hair color. Instruction will identify terminology, demonstration of the proper application and exhibit workplace competency related to hair color.

Course requirements: A "Special Effect Project" will be required and counted as a test grade. There will be three major chapter tests throughout the course along with a practical and written final exam. Students will also create a virtual portfolio of all work completed in this class.

Required supplies:

3 solid brown mannequins of medium length, station set up bag, chemical drape, towels, shampoo, conditioner, clips, hairbrush, blow dryer, flat iron, curling iron, color brushes, color bowls, color bottles, cholesterol, foil, metal tail combs, all-purpose combs, gloves, frosting caps, frosting hook, plastic caps

Determination of Course Grade/Detailed Grading Formula:

Attendance	10%
Professionalism	10%
Daily grades & skills sheet	20 %
Chapter Tests & Special Effect Project	20%
Virtual Portfolio	20%
Final Exam	20%

Grading Scale:

A- 90 to 100 B - 80 to 89 C- 70 to 79 D- 60 to 69 F- 59 and below

Course outline:

September 13th – Chapter Test 1

October 11th – Chapter Test 2

November 8th – Chapter Test 3

December 1st – Practical Final Exam

December 6th – Written Final Exam, Virtual Portfolio, Homework, Skills Sheet, Special Effect Project

Student Learner Outcome	Maps to Core Objective	Assessed via this Assignment
1. Define Related Terminology	Critical Thinking	Chapter Tests
2. Demo Proper Application	Empirical and Quantitative	Virtual Portfolio
3. Demonstrate Safety and Sanitation	Social Responsibility	Final Exam
4. Workplace Competencies	Teamwork	Lab Skills
5. Students will demonstrate Color Formulation	Applying Textbook Knowledge	Skills on Models

Attendance Policy: Every class is important to your success in school. Make every effort to attend all classes. A sign in sheet will be provided in class. Each student must sign themselves in and out daily. If a student misses more than half the class period, the grade will reflect an absence. Any time missed will affect the total number of days required for completion. Attendance grades are calculated as follows: Each tardy is 5 points off the attendance grade. Each absence is 10 points off the attendance grade. If a student misses more than 4 absences, they will be dismissed from the course, according to College of the Mainland policies. All courses must be completed and passed with a C or better to be able to advance to the next courses and to be able sit for the licenser exam. It is the student's responsibility to understand the course requirements and maintain sufficient attendance and work completion.

Contagious Illnesses:

In the event a student contracts a contagious illness, such as COVID 19 or strep, the following steps can be utilized to avoid being withdrawn for excessive absences.

1. For COVID 19
 - a. self-report on the COM website. Follow the instructions given.
 - b. email your instructors with a copy of doctor's note or test result. These should be dated.
2. For other contagious illnesses
 - a. Email the instructor with a copy of a doctor's note stating that you may not attend school, with dates and your name. (Any days missed prior to this will count toward total absences)
3. Once the instructor receives the Test result or doctor's note, they will email the student (to COM email) instructions on assignments that can be completed from home. These will be assigned on a case-by-case basis. **Communicate with your instructor about this.** If these assignments are completed by the due date, the days missed will not count toward your absences.

Maternity appointments:

For doctor appointments due to maternity, the following steps can be utilized to avoid being withdrawn for excessive absences.

1. Communicate with your instructor prior to the appointment of the absence.
2. Bring a note from the doctor stating the appointment date and time upon returning to class.
3. Make up work will be assigned on a case-by-case basis.

Tardiness Policy: Entering the classroom after the time class begins or leaving before class has ended is considered a tardy. If a student enters the class late and misses more than an hour of class time it will no longer be considered a tardy, it will be considered an absence. If a student leaves class early and misses more than an hour of class time the same rule would apply. Four tardies equal one absence.

Academic Dishonesty: Any incident of Academic Dishonesty will be dealt with in accordance with College of the Mainland Policy and Student Handbook. Academic dishonesty, such as cheating on an exam, plagiarism and collusion is a serious offense and will result with the grade of a zero on that exam. The student/ students involved will be referred to the Office of Student Conduct for the appropriate discipline.

Plagiarism: The practice of taking someone else's work or ideas and passing them off as one's own. Plagiarism is a very serious offense. Plagiarism includes paraphrasing someone else's words without giving proper citation, copying directly from a website and pasting it into your paper, using someone else's words without quotation marks. Any assignment containing any plagiarized material will receive a grade of zero and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

Link to resource about ways to avoid plagiarism:

<http://en.writecheck.com/ways-to-avoid-plagiarism/>

Late Work, Make-Up Policy: Arrangements for written exams must be made up the next day of class. The student is responsible for scheduling the makeup test session with the course instructor. If a student misses classwork it must be turned in the following class period after the work was given. In general, late work is not excepted. All work must be turned in on time or the student will receive a zero.

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Mrs. Hunsucker Chair of Human Service Careers Department at 409-933-8608, jhunsucker1@com.edu.

IMPORTANT: Eligibility for an occupational license may be impacted by one's criminal history. Students with a criminal history should confer with faculty or the department chairperson. Students have a right to request a criminal history evaluation letter from the applicable licensing agency.

Notice to Students Regarding Licensing: Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. The following website provides links to information about the licensing process and requirements: www.tdlr.texas.gov Should you wish to request a review of the impact of criminal history on your potential TDLR Cosmetology Operator Certificate which leads to testing for licensure, prior to or during your quest for a certificate, you can visit www.tdlr.texas.gov and request a "Criminal History Evaluation": This information is being provided to all persons who apply or enroll in the program, with notice of the requirements as described above, regardless of whether or not the person has been convicted of a criminal offense. Additionally, HB 1508 authorizes licensing agencies to require reimbursements when a student fails to receive the required notice.

Disclaimers/Additional Policies: Instructors may, at their discretion, withdraw a student due to lack of attendance, or the inability to maintain the prescribed minimum rate of progress (70% test average) stated in the course syllabus. Also, any behavior detrimental to the learning process of the student or class. Students should be familiar with the Cosmetology Welcome Packet & Student Expectations.

Professionalism Grading Rubric: Prompt, Prepared, Uniform & Compliance with Professional Appearance. All five areas must be met to receive a grade of 100%. If not met the daily professional grade will be 0.

Zero Tolerance Policies:

1. Bullying. Physical or Mental. We will strive to maintain a positive atmosphere at all times.
2. Uniform. Wear it or return home, get in uniform and return to school including lab jacket
5. No Borrowing. Bring your supplies or go home, retrieve your supplies and return to school.

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook. <https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

https://build.com.edu/uploads/sitecontent/files/student-services/Student_Handbook_2019-2020v5.pdf

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact Michelle Brezina at 409-933-8124 or mvaldes1@com.edu. The Office of Services for Students with Disabilities is located in the Student Success Center.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a "W" grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is October 5. The last date to withdraw from the 16-week session is November 18. The last date to withdraw for the 2nd 8-week session is December 1.

FN Grading: The FN grade is issued in cases of failure due to a lack of attendance, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention is very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress: If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track

with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

**I, _____ (Please print) have received,
read, and understand this syllabus and class schedule.**

Student Signature

Date

College of the Mainland Fall 2022

Principals of Haircolor and Related Theory

Class Schedule

<p>Week 1 August 23rd Tuesday</p> <p>Go over syllabus, class schedule, and rules. Complete kit packing and student folders, etc.</p>	<p>Thursday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Why Study Haircoloring (B p.670-671) (R p.610-611) • Write short Essay about "Why Cosmetology" interests about Haircolor <p>Virgin Tint & Shampoo/Style</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Week 2 August 30th Tuesday</p> <p>Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Hair Structure, Texture, Density & Porosity (B p.671-673) (R p.611-613) • Watch Video Virgin Tint <p>Virgin Tint & Shampoo/Style</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Thursday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Identify Natural Hair Color and Tone (B p. 673-674) (R p.614-615) • Draw Hair Color Level Chart & Color Key <p>*Model Night* Virgin Tint & Shampoo/Style</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>
<p>Week 3 Sept. 6th Tuesday</p> <p>Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Gray Hair (B p.674-675) (R p.616 & 652-657) • Level Finding Activity • Demo Gray Coverage <p>Grey Coverage Procedure</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Thursday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Color Theory (B p. 675-678) (R p.617-619) • Draw Color Wheel • Study For Chapter Test 1 <p>Grey Coverage on Quad</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Week 4 Sept. 13th Tuesday</p> <p>Chapter 21 & 16 Haircoloring</p> <p>*Chapter Test 1*</p> <ul style="list-style-type: none"> • Tone & Intensity (B p.678-679) (R p. 619-620) • Demo Virgin Bleach • Watch Video • Introduce Special Effect Project <p>Virgin Bleach App.</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Thursday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Understand the types of haircolor (B p. 679-683) (R p. 620-625) • Watch Video Virgin Bleach <p>Virgin Bleach on Quad</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>

<p>Week 5 Sept. 20th Tuesday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Fillers & Tonal Correction (B p.705-706) (R p.626) • Filler Experiment <p>Bleach Retouch</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Thursday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Hydrogen Peroxide & Ammonia (B p.683-684) (R p.626-628) • Watch Video <p>Bleach Retouch on Quad</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Week 6 Sept. 27th Tuesday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Lighteners (B p.684-685) (R p.628-630) • Watch video <p>TDLR Foil Highlight</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Thursday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Contributing Pigment (B p.685-686) (R p.631) • Draw Contributing Pigment Chart <p>TDLR Foil Highlight</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>
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<p>Week 7 Oct. 4th Tuesday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Double Process & Toners (B p.694 & 697) (R p.632-633) • Worksheet • Watch Video <p>Mock Foil Whole Head</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Thursday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Client Consultation (B p. 686-688) (R p.633-636) • Simulate Client Consultation Process • Study for Chapter Test <p>Partial Highlight & Tone</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Week 8 Oct. 11th Tuesday Chapter 21 & 16 Haircoloring</p> <p>*Chapter Test 2*</p> <ul style="list-style-type: none"> • Release Form (B p.688-689) (R p.337-338) • Worksheet <p>Foil Technique Whole Head</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Thursday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Haircolor Formulation (B p.690-691) (R p.638-640) • Simulate Client Formulation <p>*Model Night* Foil Technique</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>
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<p>Week 9 Oct. 18th Tuesday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Highlighting Techniques (B p.698-699) (R p.647-649) • Watch Video • Worksheet <p>Balayage Technique</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Thursday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Balayage Technique (B p. 700) (R p. 649-650) • Watch Video <p>Balayage Technique</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Week 10 Oct. 25th Tuesday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Foilayage (R p.651) • Watch Video <p>Foilayage Technique</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Thursday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Review Foilayage (R p.651) • Watch Video • Worksheet <p>*Model Night* Foilayage Technique</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>
<p>Week 11 Nov. 1st Tuesday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Ombre • Watch Video • Worksheet <p>Ombre Technique</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Thursday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Ombre • Study for Chapter Test <p>Ombre Technique</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Week 12 Nov. 8th Tuesday Chapter 21 & 16 Haircoloring</p> <p>*Chapter Test 3*</p> <ul style="list-style-type: none"> • Color Melt (R p.651) • Watch Video <p>Color Melt</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Thursday Chapter 21 Haircoloring</p> <ul style="list-style-type: none"> • Haircolor Tips (R p.657-658) • Watch Video <p>Color Melt</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>

<p>Week 13 Nov. 15th Tuesday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Cap Highlight (B p.699) (R p.651-652) • Watch Video <p>Mock Cap Highlight</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Thursday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Haircolor Tips (R p.659) • Watch Video <p>Cap Highlight</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Week 14 Nov. 22nd Tuesday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Common Hair Solutions (B p.708) (R p.660) • Watch Video Shadow Root <p>Shadow Root Technique</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Thursday</p> <p style="text-align: center;">No Class! Happy Thanksgiving</p>
<p>Week 15 Nov. 29th Tuesday Chapter 21 & 16 Haircoloring</p> <ul style="list-style-type: none"> • Haircolor Safety Precautions (B p.709) (R 661-662) • Study for Practical Final <p>Special Effect Project</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Thursday</p> <p style="text-align: center;">*Practical Final Exam*</p> <p>Special Effect Project</p> <hr/> <p>Home Work CIMA Online TBA Review Questions Chapter Glossary</p>	<p>Week 16 Dec. 6th Tuesday</p> <p style="text-align: center;">*Written Final Exam*</p> <ul style="list-style-type: none"> • All homework Due • Virtual Portfolio Due • Practical Sheet Due • Special Effect Project Due 	<p>Thursday</p> <p style="text-align: center;">Discuss Final Grade!</p>

Syllabus May Change at the Discretion of the Instructor