



IRW 320-147H1: First Term
Advanced Integrated Reading/Writing
FALL 2025 – First 8 Week Term
Monday/Wednesday, 11:00 a.m. – 12:20 a.m., LRC 247

This is a corequisite, hybrid course. You must attend and complete coursework for ENGL 1301 and IRW.

Census Date: August 26, 2025
Labor Day (COM Closed): September 1, 2025
Last Day to Withdraw: October 2, 2025

Instructor Information: Lisa Frase, lfrase@com.edu
Email: lfrase@com.edu
Phone: 409-933-8389
Office: LRC, Ste. B, #242

Class & Office Hours

Monday	Tuesday	Wednesday	Thursday
Office Hours 7:30 a.m. – 8:00 a.m.	Office Hours 9:30 a.m. – 12:30 p.m.	Office Hours 7:30 a.m. – 8:00 a.m.	Office Hours 9:30 a.m. – 12:30 p.m.
Class Hours 8:00 a.m. – 11:50 a.m.		Class Hours 8:00 a.m. – 11:50 a.m.	<i>Creative Writing Club</i> 12:30 p.m. – 1:30 p.m. LRC 257

Special Note: Feel free to stop by my office if you are on campus; however, I recommend emailing or calling to make sure I'm available before you drive to COM.

Communication: From your official COM Outlook email account, email me at lfrase@com.edu. Please allow a 24-hour turnaround Monday-Friday. Check your COM Outlook email account and D2L/Brightspace announcements daily.

ALL electronic communication with the instructor must be through your COM Outlook email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means.

Required Textbook:

No textbook is required for this course.

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Supplies Needed:

Notebook and folder

Pens/pencil

Multiple colors of highlighters

Required FREE Accounts:

App.prowritingaid.com

Citefast.com

Required Technology: SAVE EARLY-SAVE OFTEN-SAVE IN MORE THAN ONE PLACE

You will need access to a desktop or laptop computer for the online portion of the course.

You will need access to stable Internet for the online portion of the course.

You will need a **flash drive** to save work in class.

You will need to download (for free from COM) Office 365. You will use OneDrive and Microsoft Word in this course.

Course Description:

IRW 0320 - This course integrates more advanced preparation than IRW 0300 regarding academic reading skills and skills in writing a variety of academic assignments. Topics include critical reading and writing skills. Students will be expected to write compositions similar to those assigned in ENGL 1301. Placement: (1) TSI Essay - score of 4 with TSI Writing multiple choice of 355-362 or (2) TSI Reading - score 346-350 or (3) Successful completion ("C" or better) of READ 0340 or ENGL 0330 prior to 8/31/2014 or (4) Successful completion ("C" or better) of IRW 0300. **This course does not transfer.**

Benefits of Taking this Course

- (1) Students will learn to generate and organize ideas about which to write.
- (2) Students will identify rhetorical writing modes.
- (3) Students will be able to research, compose and document a research essay in MLA style.
- (4) Students will be able to use college level writing skills.
- (5) Students will be able to proofread their own and others' works.

Course Content, Structure, & Requirements:

This course is a prerequisite for ENGL 1301. It is designed to support your work in Composition I and to provide additional instructional support in reading and writing. You will complete some of the outside reading assignments for ENGL 1301 in IRW 320 with instructor support. You will also be given extra writing time and support in IRW 320 for your ENGL 1301 assignments and complete coursework specifically for this class. Some ENGL 1301 grades will transfer to IRW.

IRW

This course is designed to provide you with knowledge and tools to help you successfully complete your ENGL 1301 course and write papers in future classes. You will complete weekly learning modules with quizzes.

Determination Of Course Grade (Methods of Evaluation):

Grades for this course use a traditional average. Each assignment is worth 100 points. Quizzes are automatically graded and added to the grade center. Once you complete your IRW work for the week, you will use your remaining class time to work on ENGL 1301 coursework and essays. ENGL 1301 Milestone assignments/grades will transfer to IRW. To pass this course, you must complete all ENGL 1301 Milestone assignments and all IRW assignments. Your IRW quiz average will be added to your Learning Activities grade in ENGL 1301.

Grading Formula/Scale:

- A 90+
- B 80-89
- C 70-79
- D 60-69
- F Below 69

I In the case of unforeseen circumstances that result in the inability to successfully complete the course objectives, an I-Contract can be requested from the instructor.

Attendance and Participation: A Personal Responsibility grade will be assigned at the end of the term and averaged into your total grade. It includes attendance, timeliness, participation, and professionalism. You are required to attend IRW, which directly follows ENGL 1301. You will complete lessons and quizzes in IRW, read a book for discussion, and work on your coursework from ENGL 1301.

Course Outline: All assignments are due by Sunday, midnight, of the week assigned, unless otherwise noted on the assignments' calendar.

WEEK	ASSIGNMENTS
1 Due Sunday, 8/24 Milestone 1	Get Ready for College (Lecture: <i>First Things First</i>): <ol style="list-style-type: none"> 1. Read pages 53-65 in <i>College Success</i>. 2. Watch the Video: <i>The Secret of Student Success</i> (14:16) 3. Watch the Video: <i>How to Create an Organized, Productive Study Space</i> (12:07) 4. *College Readiness Quiz <ul style="list-style-type: none"> • Select a novel to read.
2 Due Sunday, 8/31 Milestone 2	Notetaking Strategies (Lecture: <i>Rise to the Challenge</i>): <ol style="list-style-type: none"> 1. Read pages 135-140 and 142-153 from <i>College Success</i>. 2. Watch the Video: <i>How to Take Notes in Class: The Five Best Methods</i> (6:39) 3. *Notetaking Strategies Quiz <ul style="list-style-type: none"> • Read your novel.
3 Due Sunday, 9/7 Milestone 3	Prepare to Read (Lecture: <i>13 Reasons to Read</i>): <ol style="list-style-type: none"> 1. Read page 3, pages 7-14 from <i>The Word on College Reading and Writing</i>. 2. Read pages 166-176 from <i>College Success</i>. 3. *Prepare to Read Quiz <ul style="list-style-type: none"> • Read your novel.
4 Due Sunday, 9/14 Milestone 4	Annotation Strategies (Lecture: <i>Unscramble the Eggs</i>): <ol style="list-style-type: none"> 1. Read pages 15-16 from <i>The Word on College Reading and Writing</i>. 2. Watch the Video: <i>How to annotate text while reading</i> (7:51) 3. *Annotation Strategies Quiz <ul style="list-style-type: none"> • Read your novel.
5 Due Sunday, 9/21 Milestone 5	Read Scholarly Articles (Lecture: <i>Reading Strategies</i>): <ol style="list-style-type: none"> 1. Read to Learn: "Reading a Scholarly Article" 2. Watch the Video: <i>How to Read a Scholarly Article</i> (9:10) 3. *Read Scholarly Articles Quiz <ul style="list-style-type: none"> • Read your novel.
6 Due Sunday, 9/28	Think Critically (Lecture: <i>That Pesky Thesis</i>): <ol style="list-style-type: none"> 1. Read & Watch to Learn: Critical Thinking Skills 2. *Think Critically Quiz <ul style="list-style-type: none"> • Book Talk

<p>7</p> <p>Due Sunday, 11/2</p> <p>Milestone 6</p>	<p>Synthesis and Analysis (Lecture: <i>You are a Scholar</i>):</p> <ol style="list-style-type: none"> 1. Instructor's Note: Synthesis & Analysis 2. Watch the Video: <i>Synthesis vs. Analysis</i> (4:05) 3. Watch the Video: <i>How to Analyze and Synthesize Information</i> (10:14) 4. *Synthesis & Analysis Quiz <ul style="list-style-type: none"> • <i>Third Novel Book Talk Presentations</i>
<p>8</p> <p>Due Wednesday, 11/4</p>	<p>Boost Your Vocabulary (Lecture: <i>Why Writing Matters</i>):</p> <ol style="list-style-type: none"> 1. Read pages 190-193 in College Success. 2. Watch the Video: <i>How to Expand Your Vocabulary in 6 Steps</i> (5:55) 3. *Vocabulary Quiz

Student Learner Outcome IRW 0320	Maps to Core Objective IRW 0320	Assessed via this Assignment IRW 0320
1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths (0320).	Critical Thinking (CT)	Reading assignments, quizzes
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing (0320).	Communication Skills (CS)	Reading assignments, quizzes, writing projects
3. Identify and analyze the audience, purpose, and message across a variety of texts (0320).	Critical Thinking (CT)	Reading assignments

4. Describe and apply insights gained from reading and writing a variety of texts (0320).	Critical Thinking (CT)	PECAT Paragraph Framework
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose (0320).	Communication Skills (CS)	Writing Projects
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations (0320).	Critical Thinking (CT)	Reading assignments, quizzes, writing projects
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies (0320).	Teamwork (TW)	Writing projects
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim (0320).	Critical Thinking (CT)	MLA quiz PECAT Paragraph Framework module
9. Develop and use effective reading and revision	Personal Responsibility (PR)	Revising, Editing, and Proofreading quiz

strategies to strengthen the writer's ability to compose college-level writing assignments (0320).		
10. Recognize and apply the conventions of standard English in reading and writing (0320).	Personal Responsibility (PR)	Writing projects, quizzes

Academic Dishonesty: Any incident of academic dishonesty will be dealt with in accordance with college policy and the Student Handbook. Academic dishonesty – such as cheating on exams is an extremely serious offense and will result in a **grade of zero** on that exam and the student will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Plagiarism: Plagiarism is a serious offense and is not acceptable in this course.

Copying or using someone else's words and claiming them as your own is plagiarism.

Paraphrasing, summarizing, or quoting someone else's words without proper citations is plagiarism.

Using someone else's images (still or moving), data, audio, interviews, etc. without proper citations is plagiarism. You may **not** use copyrighted or trademarked images even with citations.

All essays will be submitted to TurnItIn in D2L/Brightspace –a software that checks papers for plagiarism and Artificial Intelligence (AI).

Do not use AI without instructor permission and guidance.

- ❖ Do **not** use Grammarly to edit your work (Grammarly contains a generative AI tool that is flagged as plagiarism by TurnItIn).
- ❖ Do **not** use ChatGPT, Quillbot, Bing AI, or other AI generators, paraphrasing tools, or rephrasing tools for academic essays without instructor permission and guidance.
- ❖ Do **not** use the **Editor** tool in MS Word.
- ❖ Do **not** copy and paste text from the Internet.
- ❖ Do **not** use your own work from another course without express written permission from both instructors (or it is considered self-plagiarism).
- ❖ Do **not** write a paper with over 25% of sources used (this is a form of plagiarism). Most of the words in your paper should be *your own* thoughts, ideas, insights, and perspective. The sources are used to support *your* ideas, claims, points, and thesis.

*You may use the style, combo, and grammar tools in ProWritingAid to edit your work; however, do **not** use the Rephrase tool.

Claiming someone else's words as your own (copy/pasting or turning in a borrowed or bought paper) is *completely unacceptable*. Students who blatantly plagiarize will receive a grade of 0 and will be referred to the Office of Student Conduct for the appropriate disciplinary action.

Your instructor is well-versed in the linguistics of AI and can easily identify the style and cadence of the text as not student written. TurnItIn has a reliable AI detection. Use your own words. We want to hear your voice, not the dry and boring voice of AI. AI essays include misinformation, never meet the expectations of college-level work, and will result in a failing grade.

At the instructor's discretion, accidental plagiarism will be dealt with in the following manner: The instructor will counsel the student regarding improper or missing citations. At my discretion, the student might be given an opportunity to revise their work to include the proper citations. The corrected work will receive reduced credit. However, I reserve the right, at my discretion, to assign a zero to any written work with incorrect or missing citations without an opportunity to redo the work.

(COM) Access this link to learn [How To Avoid Plagiarism](http://en.writecheck.com/ways-to-avoid-plagiarism/) or <http://en.writecheck.com/ways-to-avoid-plagiarism/>

Student Concerns: If you have any questions or concerns about any aspect of this course, please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Brian Anderson at 409-933-8186, banderson@com.edu.

Institutional Policies and Guidelines

Grade Appeal Process: Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook <https://www.com.edu/student-services/student-handbook.html>. *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

Academic Success & Support Services: College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

ADA Statement: Any student with a documented disability needing academic accommodations is requested to contact:

Kimberly Lachney, Student Accessibility Services Coordinator

Phone: 409-933-8919

Email: AccessibilityServices@com.edu

Location: COM Doyle Family Administration Building, Student Success Center

Textbook Purchasing Statement: A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Withdrawal Policy: Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1st 8-week session is October 1. The last date to withdraw from the 16-week session is November 14. The last date to withdraw for the 2nd 8-week session is November 25.

FN Grading: The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

Early Alert Program: The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

Resources to Help with Stress:

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at deanofstudents@com.edu or communityresources@com.edu.

Nondiscrimination Statement:

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.