



**MUAP-1230-090C3**  
**Individual Clarinet Lessons**  
**Spring 2025**  
**Time and days of course – TBD**

**Instructor Information:** Dr. Cindy Kates, [ckates@com.edu](mailto:ckates@com.edu)

**Student hours and location:** schedule will be determined between student and professor.

**Required Textbook/Materials:** Various Etude Books and Solo's as prescribed by instructor.

**Course Description:** The student enrolled for a half-hour lesson is required to practice 5 hours per week and the student enrolled for an hour lesson is required to practice 10 hours per week. Students taking private lessons are required to enroll in a performing ensemble. Some exceptions may be considered depending on the student's level of performance on their instrument. Students should check with their private lesson instructor to see if they are exempt from an ensemble. All students will perform an (optional mid-term) final jury over music studied during the semester. Students performing a solo with a piano accompaniment should secure an accompanist for their jury. Students must have their own instrument.

**Course requirements:** All students will be required to perform on a concert performance and a final jury exam. Proper dress for this performance is required. Dress slacks and shirt are required. Coat and tie are optional. No jeans, no T-shirts, no athletic shoes, or ball caps should be worn. Please contact instructor if performance clothing is needed. (Black attire is normal concert attire.)

**Determination of Course Grade/Detailed Grading Formula:** 15 % attendance 60% preparation of material 25% final jury.

**Grading Scale:**

A - Superior achievement of student learning outcomes

B - Outstanding achievement of student learning outcomes

C - Achievement of minimum course student learning outcomes (Not recommended for music majors)

D - Marginal achievement of course student learning outcomes

I - A temporary grade given to indicate that, in the instructor's judgment, the student can complete the student learning outcomes within a specified extension of time. F Failure to achieve course student learning outcomes

W Withdrawal on or before the "W" date as specified in the College Calendar

**Late Work, Make-Up, and or Extra-Credit Policy:**

**Make-Up Policy:** Due to the nature of private lessons being on a weekly basis it will be up to the student to discuss with the instructor the times when a make-up lesson can be given. In some

situations, a makeup lesson may not be possible. Missed lessons will be made up at the discretion of the instructor.

**Attendance Policy:** The nature of this course is such that one should attend all scheduled sessions. There is a clear and direct correlation between attendance and success in the classroom, therefore regular attendance is strongly urged. None excused absences can result in the student being dropped from the class by the instructor.

**Tardiness Policy:** This class begins promptly at the scheduled time. Tardiness (being late to class) has a detrimental impact on the student's performance in the class.

**Withdrawal Policy: It is the responsibility of the student to withdrawal from the course.** It is the student's responsibility to acquire and complete the drop form when the student ceases to attend the class. Any student who ceases to attend the class and fails to withdrawal will receive a grade of "F" for the course. The instructor also reserves the right to

**Classroom Conduct Policy:** College of the Mainland requires that students enrolled at COM be familiar with the Standards of Student Conduct, which can be found in the on-line Student Handbook. <http://www.com.edu/student-services/student-handbook.php> . Students should always act in a professional manner. Disruptive students will be held accountable according to college policy. Any violations of the Code of Conduct will result in a referral to the Office for student Conduct and may result in dismissal from this class.

**Link to resource about avoiding plagiarism:** <http://en.wikipedia.org/wiki/Plagiarism>

**Cell Phones in Class:** There will be no use of cell phones in class; talking or texting. If you are expecting a call that might include an emergency, please inform me prior to class.

**Food in Class** No food or drinks are allowed in classroom. Water in a bottle (a closable container) is acceptable.

**Communicating with your instructor:** ALL electronic communication with the instructor must be through your COM email. Due to FERPA restrictions, faculty cannot share any information about performance in the class through other electronic means. (Faculty may add additional statement requiring monitoring and communication expectations via D2L or other LMS)

**(PLEASE SEE CHART BELOW for the following in chart view)**

## **2Student Learner Outcomes:**

Upon successful completion of this course, students will: 1. Students will be able to perform all forms of scales

2. 3. 4. Students will be able to perform all forms of arpeggios

Student will perform solos literature

Students will perform on a jury

**General Education Core Objectives:** Students successfully completing this course will demonstrate competency in the following Core Objectives:

**1. 2. 3. 4. Critical Thinking Skills:** Students will demonstrate creative thinking, innovation, and the ability to analyze, evaluate, and synthesize information.

**Communication Skills:** Develop, interpret, and express ideas through written, oral, and visual communication.

**Teamwork:** to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal

**Social Responsibility:** Students will demonstrate an intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.

**Academic Dishonesty:** Disciplinary actions will be taken for students who exhibit disorderly conduct, cheat on exams, submit plagiarized work, or are involved in collusion (helping others cheat or plagiarize) as defined in the Student Handbook under the heading, “Discipline and Penalties.” The maximum penalty imposed for violations will be an F in the course. The student will also be referred to the Associate Vice President of Student Success and Conduct for further disciplinary action. Please read through the “Standards of Student Conduct” in the Student Handbook for a more complete discussion of these issues and your rights and responsibilities.

**Plagiarism:** Plagiarism is using someone else’s words or ideas and claiming them as your own. Plagiarism is a very serious offense. Plagiarism includes paraphrasing someone else’s words without giving proper citation, copying directly from a website, and pasting it into your paper, using someone else’s words without quotation marks. Any assignment containing any plagiarized material will receive a **grade of zero** and the student will be referred to the Office of Student Conduct for the appropriate discipline action.

**Link to resource about avoiding plagiarism:** <http://en.wikipedia.org/wiki/Plagiarism>

\*\*\*NOTE: Wikipedia is not recognized as an academic source in this class. If Wikipedia US or EU ER information is stated rather than the assigned textbook or other sources, the student will receive a ZERO for that assignment.

**If required to write a paper as a make-up assignment, do not use a past form from another class - this included group projects – it will be flagged in the system as plagiarism. IF YOU ENGAGE AN AI PROGRAM to write your paper (non-original work) - IT WILL ALSO FLAG THE SYSTEM. Before submitting the assignment, don't hesitate to contact the instructor if you have any concerns.**

**Student Concerns:** If you have any questions or concerns about any aspect of this course,

please contact me using the contact information previously provided. If, after discussing your concern with me, you continue to have questions, please contact Fine Arts Chairperson: Dr Jantz, [kjantz@com.edu](mailto:kjantz@com.edu) 409-933-8255; FAB 122

Please Note:

**Due to Copywrites, rules, sanctions, etc., no content of the course will be posted, copied, recorded, released to another individual, group, or to the public in any form or fashion. this includes social medial sources without prior professor approval. If not followed - expulsions and or legal actions may pursue.**

**Course outline:** TBA – student will be contact the first day of school to schedule lessons days and times.

**Course outline** some material may be covered faster or slower depending on the students' overall abilities to develop their technical facility to perform the required assignment

Week 1 Evaluate the student's overall ability in preparation to assign material for study

Week 2 Start work on major scales, major arpeggios' select etudes for study

Week 3 Continue with scales and arpeggio study and etude study

Week 4 Begin looking at solo repertoire

Week 5 Select solo repertoire and continue with scales and arpeggios and etude study

Week 6 Continue work on scales, arpeggios', etude study and solo repertoire

Week 7 Continue work on scales, arpeggios', etude study and solo repertoire

Week 8 Perform scale and arpeggios' for memory

Week 9 Assign research of brass player; continue work on scales, arpeggios', etude study

Week 10 Continue work on scales, arpeggios', etude study and solo repertoire

Week 11 Continue work on scales, arpeggios', etude study and solo repertoire

Week 12 Concentrate on solo for jury

Week 13 Listen to solo for jury with accompanist

Week 14 Perform scales and arpeggios for memory and listen to solo with accompanist

Week 15 Final Jury

Week 16 Return for Jury sheets and recommendations for further study.

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### **Institutional Policies and Guidelines**

**Grade Appeal Process:** Concerns about the accuracy of grades should first be discussed with the instructor. A request for a change of grade is a formal request and must be made within six months of the grade assignment. Directions for filing an appeal can be found in the student handbook [https://www.com.edu/student-services/docs/Student Handbook 2024-2025 v2.pdf](https://www.com.edu/student-services/docs/Student_Handbook_2024-2025_v2.pdf). *An appeal will not be considered because of general dissatisfaction with a grade, penalty, or outcome of a course. Disagreement with the instructor's professional judgment of the quality of the student's work and performance is also not an admissible basis for a grade appeal.*

**Academic Success & Support Services:** College of the Mainland is committed to providing students the necessary support and tools for success in their college careers. Support is offered through our Tutoring Services, Library, Counseling, and through Student Services. Please discuss any concerns with your faculty or an advisor.

**ADA Statement:** Any student with a documented disability needing academic accommodations is requested to contact:

Kimberly Lachney, Student Accessibility Services Coordinator

Phone: 409-933-8919

Email: [AccessibilityServices@com.edu](mailto:AccessibilityServices@com.edu)

Location: COM Doyle Family Administration Building, Student Success Center

**Textbook Purchasing Statement:** A student attending College of the Mainland is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Withdrawal Policy:** Students may withdraw from this course for any reason prior to the last eligible day for a “W” grade. Before withdrawing students should speak with the instructor and consult an advisor. Students are permitted to withdraw only six times during their college career by state law. The last date to withdraw from the 1<sup>st</sup> 8-week session is February 26. The last date to withdraw from the 16-week session is April 21. The last date to withdraw for the 2<sup>nd</sup> 8-week session is April 30.

**FN Grading:** The FN grade is issued in cases of *failure due to a lack of attendance*, as determined by the instructor. The FN grade may be issued for cases in which the student ceases or fails to attend class, submit assignments, or participate in required capacities, and for which the student has failed to withdraw. The issuing of the FN grade is at the discretion of the instructor. The last date of attendance should be documented for submission of an FN grade.

**Early Alert Program:** The Student Success Center at College of the Mainland has implemented an Early Alert Program because student success and retention are very important to us. I have been asked to refer students to the program throughout the semester if they are having difficulty completing assignments or have poor attendance. If you are referred to the Early Alert Program you will be contacted by someone in the Student Success Center who will schedule a meeting with you to see what assistance they can offer in order for you to meet your academic goals.

**Resources to Help with Stress:**

If you are experiencing stress or anxiety about your daily living needs including food, housing or just feel you could benefit from free resources to help you through a difficult time, please click here <https://www.com.edu/community-resource-center/>. College of the Mainland has partnered with free community resources to help you stay on track with your schoolwork, by addressing life issues that get in the way of doing your best in school. All services are private and confidential. You may also contact the Dean of Students office at [deanofstudents@com.edu](mailto:deanofstudents@com.edu) or [communityresources@com.edu](mailto:communityresources@com.edu).

**Nondiscrimination Statement:**

The College District prohibits discrimination, including harassment, against any individual on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender (including gender identity and gender expression), or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.