

# **Blackboard Tutorials**

Monday, July 6, 2020 8:19 AM

## **Blackboard Course Messages and Send Email Tools**

<http://edtech.com.edu/blackboard-course-email-and-messages/>

This will help clarify the difference between the Course Messages tool and the Send Email tool in Blackboard. It is important to understand the differences so that you can be clear to students how they should communicate with you.

## **How to Copy Tests to Additional Sections in BB**

[https://com0.sharepoint.com/portals/hub/\\_layouts/15/PointPublishing.aspx?app=video&p=p&chid=1b3a9ec2-94a8-4bee-9d51-83357dde58c1&vid=f705c413-d928-4286-80ad-73e60c0597a6&from=2](https://com0.sharepoint.com/portals/hub/_layouts/15/PointPublishing.aspx?app=video&p=p&chid=1b3a9ec2-94a8-4bee-9d51-83357dde58c1&vid=f705c413-d928-4286-80ad-73e60c0597a6&from=2)

How to copy tests from one course to another in Blackboard.

## **How to Perform a Course Copy in Blackboard**

<http://edtech.com.edu/how-to-perform-a-course-copy/>

A step by step guide on copying courses in Bb.

## **How to Show/Hide the Course Menu**

<http://edtech.com.edu/how-to-showhide-the-course-menu/>

A quick tutorial on showing and hiding the course menu. With pictures!

## **How will you communicate with your students?**

[Send Email in the Original Experience](#)

Using the Send Email tool in Blackboard.

## **How will you communicate grades and feedback?**

[Grade Center](#)

Using the Grade Center in Blackboard.

## **How will you share files such as PowerPoint presentations, lecture notes, study guides, or chapter outlines?**

[Attaching Files from Course Files in Blackboard](#)

This tutorial shows you how to attach files to content items from course files.

## **How will you collect student work?**

[Create Assignment](#)

Emergency assignment creation for Blackboard.

## **How will you communicate grades and feedback?**

[Grade Center](#)

Blackboard Grade Center Tutorial for faculty of College of the Mainland.

## **Common Course Menu**

[Common Course Menu](#)

A general Guide for using the Common Course Menu at COM.

## **Common Course Menu Fall 2020**

<http://edtech.com.edu/common-course-menu-fall-2020/>

A collection of helpful links on the CCM and its use in Blackboard.

## **Grade Student Work with BB Annotate**

<http://edtech.com.edu/grade-student-work-with-bb-annotate/>

A tool to help grade documents that have been submitted to assignments by directly marking or “annotating” on the documents.

#### **Creating a Discussion Board in the Common Course Menu**

<http://edtech.com.edu/creating-a-discussion-board-in-the-common-course-menu/>

A quick guide on adding a Discussion Board to the CCM.

#### **Adding the Net Tutor Link to the Course Menu in Blackboard**

<http://edtech.com.edu/adding-the-net-tutor-link-to-the-course-menu-in-blackboard/>

A quick guide on adding Net Tutor to the CCM.

#### **More Video Tutorials**

[https://www.youtube.com/user/BlackboardTV/playlists?view=50&sort=dd&shelf\\_id=2](https://www.youtube.com/user/BlackboardTV/playlists?view=50&sort=dd&shelf_id=2)

Blackboard’s video training YouTube channel

#### **Common Course Menu - An Introduction**

<http://edtech.com.edu/common-course-menu-introduction/>

A quick intro to the CCM and where different kinds of Bb content should be sorted.

#### **Using Student Preview in Blackboard**

<http://edtech.com.edu/using-the-student-preview-in-blackboard/>

When and how to use the student preview function in Bb.

#### **Blackboard Transformer - Roll Out**

<http://edtech.com.edu/blackboard-transformer-roll-out/>

A tutorial on using the Blackboard Ally Transformer Tool.

#### **Blackboard Mashups - YouTube**

<http://edtech.com.edu/blackboard-mashups-youtube/>

A tutorial on how to use the Bb Mashup tool in your online course.

#### **Creating a Link to the Virtual Librarian in the Course Menu**

<http://edtech.com.edu/creating-a-link-to-the-virtual-librarian-in-the-course-menu/>

How to add the Virtual Librarian to your online course.

#### **Emergency Online Course Preparations**

[Emergency Online Course Preparations](#)

A video guide on quickly transitioning to online instruction in case of an emergency.

#### **Create an Assignment**

[Create Assignment](#)

A video tutorial on creating assignments quickly in Blackboard.

#### **OneDrive and Blackboard for Faculty**

[One Drive and Blackboard for Faculty Part 1](#)

[One Drive and Blackboard for Faculty Part 2](#)

The benefits of using OneDrive and how to use it with Blackboard.

#### **Common Course Menu**

[Common Course Menu](#)

[Common Course Menu part 2](#)

A video series on setting up the CCM in your online course.

**YouTube Embedding in Blackboard**[YouTube Embedding in Blackboard](#)

A quick guide on embedding YouTube videos inside of content areas in your online course. This is the best method to adding a YouTube video to your course.

**Grading Tests and Assignments in Blackboard**[Grading Tests and Assignments in Blackboard](#)

A video guide on grading in Blackboard.