

## Education

### University of South Dakota

Doctorate of Education Administration (Ed.D.)  
Higher and Continuing Education  
May 2000

Specialist of Education Administration (SPC. Ed.)  
K-12 Education  
December 1998

Master of Music Education (M.M. Ed.)  
May 1995

### Howard Payne University

Bachelor of Music Education (B.M. Ed.)  
December 1993

### University of Houston-Clear Lake

Mid-management Principal's and Superintendent's Certification  
December 2003

### Texas Southern University

1<sup>st</sup> Year towards a Juris Doctoral of Law (JR)  
May 2016

## Professional Experience

Present *College of the Mainland*  
*Adjunct Professor*

Instruct collegiate level Music Appreciation Course American Music in the classroom, online and hybrid settings.

Present *EMT*  
*Certified and a member of the National Registry of Emergency Medical Technicians.*

2018 to Present *Alvin Community College*  
*Adjunct Professor*

Instruct collegiate level Music Appreciation Course American Music in the classroom, online and hybrid settings.

2018 to Present *Texas A&M University Galveston*  
*Adjunct Professor*

Instruct collegiate level Music Appreciation Course American Music in the classroom, online and hybrid settings.

2004 to Present      ***Galveston College  
Adjunct Professor***

Instruct collegiate level woodwinds, brass, piano, strings, and voice lesson courses. Group courses Music Appreciation and American Music in a classroom, online and hybrid settings. K-12 and Higher Education Judge for All-State Marching Band, Concert Band, Orchestra, Jazz Band, Junior College All-State Concert Band and Jazz Band

1986 to Present      ***Private Fine Arts Instructor and Professional Musician***

Instructed students the age of pre-school to adult with the desire of being a professional musician or for enjoyment. Instruments lesson included are woodwinds, brass, piano, strings to include harp and guitar, and vocal. Taught and have professional experience in classical ballet to include pointe, tap, jazz, and modern skills. Competed at the professional level to include ballroom dancing with American Rhythm and Smooth styles. Past Professional Performance Musician for Houston Pops, Omaha Symphony, Member of the Profession Musicians Association, the Federation of Musician, and Member of the International Jazz Band.

Current              ***Member of the National Association of REALTOR® and Broker and Owner of Kates Realty***

Certified Educator by the Texas Real Estate Commission. Member of the Texas Leadership Program. Platinum agent (Broker). Certified in Accredited Buyer Representative, Graduate REALTOR® Institute, At Home with Diversity Certification, Senior Real Estate Specialist, Resort & Second-Home Markets Certification, Texas Affordable Housing Specialist, NAR's Green Designation, Social Media Pro, a Military Relocation Specialist, and Licensed by the Texas Real Estate Commission. Commercial, Property Management, Investment, Properties, Secondary, and Homes certified.

1998 to 2000      ***University of South Dakota  
Teaching Assistant – Education***

I assisted my tenured professors in instructing graduate and undergraduate courses such as: Theories in Education, History of Education, and Philosophy of Education. Conducted research, proof-read, and edited documents for publication in scholarly journals. Developed and presented seminars on educational theories for faculty, students and staff.

2003                ***Texas City Independent School District  
Principal Intern***

Disciplined and counseled students, carried out PDAS observations, Professional Growth Plans, facilitated the organization of the Shattered Dreams Program, took part in developing the vision statement for the District Improvement Plan (DIP) and assisted with the creation of the district and campus policy handbooks, coordinated and carried out fire safety drills in accordance with State Inspection, assisted departments with annual budgeting, helped organize and conduct faculty meetings and ARD meetings, mentored new teachers, discussed reviewed school board policies with team of administrators, filed truancy absentee charges with district truancy officer, helped organize new student orientation and assisted with schedule preparation, conducted graduation audits, carried out administrative duties during school and after school extracurricular activities, obtained information for students about scholarships, financial aid, transcripts, and participated in the prom organization committee and the honors banquet committee.

2006 to 2009      ***Hitchcock Independent School District  
Music Administrator / Band and Choir Director / Drill Team Instructor and Director***

Designed differentiated instruction and assessment for 6<sup>th</sup> grade through 12<sup>th</sup> grade multi-level students in music theory and composition, music history, ear training, and sight reading; conducted both symphonic bands and jazz band, launched and implemented new high school drill team program, choreographed routines for the drill team and twirlers; designed and coordinated marching band U.I.L. drills and routines; presented Fall and Spring symphonic band concerts and drill team, twirler, and color guard shows, planned and prepared for all contest entries, participation in community events, including parades and charitable concerts; provided accompaniment for U.I.L. Solo competitions, structured paired peer tutoring practice sessions as well other innovative methods to reach all types of learners; managed classroom efficiently, administered budget expenditures repairs, music, transportation, uniform acquisition and maintenance, and designed curriculum for and implemented beginning choral instruction program.

***Committees and Activities***

Developed and presented staff development seminar on “New vs. Old” Bloom’s Taxonomy  
Campus Improvement Committee  
Homecoming Committee  
Golf team sponsor

Homecoming Committee  
Golf team sponsor

2000 to 2005 ***Texas City Independent School District  
Band Director 6<sup>th</sup> – 12<sup>th</sup> Grades***

Instructed and assessed 270 multi-level students in music theory and composition, taught percussion and woodwinds at all grade levels, directed the 6<sup>th</sup> grade band, the 7<sup>th</sup>-8<sup>th</sup> grade band, and high school concert band; organized and directed Jazz Band, Jazz Combo, and Community Pep Band, Marching band instruction; collaborated with team to organize and host annual Region U.I.L. marching competition each year, designed program for music majors, which included originating and constructing college level courses in music theory; created merit credit program for fine arts; initiated a tutoring program; managed school budget for ordering music, instruments, and instrument repair. ***Committees and Activities.*** State Text Book Adoption Committee – K-12 Fine Arts (Band, Vocal, General Music, Elementary Music, Drama, and Speech), District QuEST Committee, Chair of District QuEST safety committee, Safety and Discipline Committee, National Honor Society Sponsor

1994 to 1995 ***University of South Dakota  
Lecturer/Teaching Assistant – Music Education***

Instructed undergraduate Music Education, Orchestra, Jazz Appreciation, Music Appreciation, and Music Theory I and II, choreographed for marching color guard, and organized South Dakota Youth symphony.

1998 ***University of South Dakota  
Coordinator for Financial Aid***

Processed aid packages for undergraduate and graduate students, calculated aid entitlement for students, and entered data into computerized system.

## Professional Publication

Kates, C. A. (2000). Factors that lead to job satisfaction among National Guard musicians. UMI ProQuest Digital Dissertations. (University Microfilms No. AAT 9966672).

## Professional Achievements/Awards/Organizations/Certifications

- Galveston College – Awarded and was nominated eight times for the Adjunct Performance Award 2005& 2018
- Member of Society of Key Women Education International - Phi Delta Kappa - Member of the International Choir for 2018-2019, Member of Alpha State Choir and Soloists for 2018-2019
- Member of Beta Sigma Phi, Chapter Vice President 2005-2011
- OSHA General Industry Safety 29 CFR 1910; Principals of Occupational Safety and Health; Hazard Identification; and Accident Investigation and Safety
- National Jazz Band at Montreal International Jazz Festival – Switzerland, 1991 – recorded six professional CDs
- Member of Music Educator’s National Conference; Chapter President 1993, 1994
- Member of Delta Omicron, Chapter President, 2002, 2003, received Senior Honor Pin and Star of Delta Omicron
- Member of National Association for Female Executives
- Member of Business and Professional Women, U.S.A.
- Bicentennial Membership for the Library of Congress
- American Biographical Institute – 2000 Notable American Women – 1999, 2000
- The International Directory of Distinguished Leadership – 1999
- Who’s Who of Professional and Business Women – 1999
- Mrs. South Dakota, United States – 2000
- Mrs. United States of America – 2002-2003
- Member of Vermillion, SD Jaycees and Historical Society
- National Dean’s List, 1992, 1993
- Blue Belt in Tracy Kempo System of Karate

*Additional publications, certifications, qualifications, and award*

## Military Service

**147<sup>th</sup> Army Band E4/SPC** - South Dakota Army National Guard, Mitchell, SD - 1991-1997 Oboe, Flute, Clarinet, Bassoon, and English Horn for Concert Band; Tenor Saxophone, Baritone Saxophone, piano and voice for the 147<sup>th</sup> Jazz Band, Combat Lifesaver's - February 97; Band Commander Training – 98; **Promotions - E5/SGT, E6/SSG, 01/2LT, 02/1LT**

**Maintenance Officer** - South Dakota Army National Guard - 665<sup>th</sup> Maintenance Company 1999 – 2001, Commission - 19th of December 1999, as a 2nd lieutenant - Signal Core Branch - guaranteed reserves; First Wheel Platoon Leader, Combat Lifesaver – Prepared soldiers by seminar and hands-on preparation by education for first aid, safety, and war-time alert status. Family Care Plan Coordinator - both, civilian and active, prepared documentation and furnished information for soldiers and their families to prepare for wartime alert status, including ensuring currently updated wills and guardianships in place for soldiers with minor children, updating emergency contacts, medical records, checking currency of accidental death insurance, and making families aware of Military obligation funeral arrangements and burial.

**Non-Biological Chemical Officer (NBC Officer)** - South Dakota Army National Guard 1999-2001

NBC Officer Defense Course - August 1999

Prepared soldiers for chemical warfare attack by fitting soldiers for protective (gas) mask, educated soldiers on the proper wear and usage of the protective mask and protective chemical suit, taught soldiers how to test for various chemicals in their environment, by using military apparatuses and instruments.

**Small Arms Range Operations Officer** - South Dakota Army National Guard 1999-2001

Small Arms Range Operations - September 1999

Trained soldiers on proper safety and maintenance procedures of military weaponry, made certain that soldiers passed a hands-on military weapons test for each of their assigned weapons at a certified government range course annually, and set-up mock drills of combat.

**ROTC Cadet, Recruiter/Public Affairs Officer (G5) ARMY** - 1997-1998

Recruited students at high schools and college fairs, helped students attain scholarships, and disseminated information and various military documentation to students.

**Assistant Chief of Staff (G1) – ROTC Cadet** - Personnel Readiness Management - Personnel Officer 1997-1998

Analyzed personnel strength data for wartime readiness, projected future requirements of personnel, arranged strength readiness maintenance, including monitoring, collecting, and analyzing personnel readiness data.

*Additional Military certifications and qualifications.*

## Military Awards and Honors

Army Reserve Achievement Award, Desert Storm (Participation) Award, Basic and Advanced Attendance Award, Service Award, Superior Cadet Decoration Award - outstanding cadet - 1997-1998, American Legion Award For Scholastic Excellence - top 10% of academic subjects, and top 25% of the ROTC class nationally, served as Colin Powell's Personal Aid and Security when he attended University of South Dakota as a guest speaker, and served as Personal Aid to the General of the South Dakota Army National Guard for the SDNG annual state conference.