

# Curriculum Vitae

**Monique R. Suarez, M.A.**

Assistant Professor of English

Humanities Department

COM Phone: (409) 933-8937

COM Email: [msuarez@com.edu](mailto:msuarez@com.edu)

## Education

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**University of Houston, August 2024-**

Ph.D., English (RCP Concentration)

**University of Houston, Degree awarded December 2022**

M.A., English

M.A. Essay: "Embodying and Dismantling Linguistic Deficit Perspectives: A Writing Tutor Practice for Agency"

**Baylor University, Degree awarded May 2021**

B.S., Neuroscience

Secondary Major, English

## Teaching/Instructional Experience

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**College of the Mainland, January 2023-Present**

Assistant Professor of English, August 2024-

English Adjunct, June 2024-August 2024

Assistant Professor of English - temporary, January 2023-May 2024

Classes Taught:

- ENGL 1301 (face-to-face, hybrid, online; 16-wk, 10-wk, 8-wk)
- ENGL 1302 (face-to-face, online; 16-wk, 8-wk)
- Advanced Integrated Reading and Writing (face-to-face; 16-wk, 10-wk, 8-wk)

**University of Houston, August 2024-Present**

Teaching Assistant, August 2024-December 2025

Teaching Fellow, January 2025-

## **San Jacinto College - South, January 2024-May 2024**

English Adjunct, SP24

- ENGL 1302 (face-to-face, 16-wk)

## **College of the Mainland, August 2021- December 2022**

Professional Writing Tutor, College of the Mainland Tutoring Center

- Aiding writers of various backgrounds, such as collegiate high school students, undergraduate students, adult students in the continuing education program, multilingual writers in the ESL program, and community members
- Giving oral and written feedback to students regarding higher-order issues (content, organization, focus, etc.) and lower-order issues (grammar/mechanics, formatting, style, etc.) in a face-to-face and virtual format
- Managing schedules for tutoring sessions through an online platform
- Running Tutoring Center desk, answering calls, managing count sheet and keeping track of student tutoring center users
- Creating outreach through calling and emailing enrolled students on a semester basis to give them information about the Tutoring Center
- Serving as an embedded tutor in composition courses
  - assisting students during class time with their assignments
  - facilitating their learning by offering input within their classroom discussions

## **Baylor University, 2020-2021**

Writing Tutor, University Writing Center

- Supporting and guiding undergraduate and graduate writers of Baylor University with their writing in various levels of academic writing and fields of study (English essays, History essays, graduate school statement of purpose, MA Theses, Resumes, etc.)
- Encouraging writers and asking questions that will facilitate discussion
- Attending ESL and composition classrooms to give students information about the Writing Center

# **CAMPUS COMMUNITY SERVICE AND PROFESSIONAL DEVELOPMENT**

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## **College of the Mainland**

English Professor, Humanities Department

- Attending, judging, and mediating student presentations at the Gulf Coast Intercollegiate Consortium (GCIC) Academic Symposium
- Advising the creation of a new student organization on campus (Crochet Club)
- Participating in professional development events led by faculty, such as the *Brown Bag Series*
  - November 2023 - Led *Brown Bag* on the how-to and pros/cons of creating and using podcasts as a learning tool/classroom supplement
- Participating in the campus-wide book club for the purpose of reflection and professional development
  - Book: *Dynamic Lecturing*, Christine Harrington and Todd Zakrajsek

#### Writing Tutor, Tutoring Center

- Attending and supporting students from Gulf Coast community colleges at the Gulf Coast Intercollegiate Consortium (GCIC) Academic Symposium
- Facilitating discussions in the college's ESL Conversational Workshop, a free English conversation class for the multilingual community members and students of College of the Mainland

### **Baylor University**

#### President, Multicultural Greek Council

- Serving as the main point of contact and official spokesperson representing the multicultural sororities and fraternities on Baylor's campus
- Meeting weekly with Assistant Director of Fraternity and Sorority Life
- Setting agendas and leading meetings for sorority and fraternity representatives and the Assistant Director of Fraternity and Sorority Life to create awareness surrounding campus efforts of inclusion as well as ways to promote community internally within the council and externally on campus
- Increasing awareness and promoting justice and equity on campus through representing the council in various initiatives such as protests to stop AAPI hate and sit in demonstrations for the Black Lives Matter movement
- Contributing to Campus Climate Diversity Research through interviews for the Baylor Newspaper, the Lariat, and meeting the city of Waco's Mayor to discuss ways to impact the Waco community as a whole

#### Council Representative, Student Organization Policy Violations Judicial Board (SOJB)

- Participating in the hearing of cases regarding allegations of Student Organizational Misconduct that rise above the level of minor infractions
- Ensuring accountability among chartered student organizations

### Baylor Family Group Leader

- Serving as a group leader for first-year students at Baylor to help build a greater sense of community and offer guidance by providing them with resources to make them feel better equipped for life at Baylor

### Vice President of Service, alpha Kappa Delta Phi International Sorority

- Organizing educational events for our philanthropy (Breast Cancer Awareness), creating events to help raise money for BCA and strengthening bonds between members and the local community by providing interactive service opportunities

### Secretary, alpha Kappa Delta Phi International Sorority

- Ensuring the organization of the sorority by maintaining and providing sisters with a calendar, announcement chat, and weekly agenda to ensure their awareness of pending tasks and upcoming events
- Documenting meeting minutes

## **NOMINATIONS, AWARDS, AND HONORS**

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COM Distinguished Faculty Nomination, 2023

Outstanding Greek Leader Award, Baylor University Fraternity and Sorority Life, 2020

## **REFERENCES**

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Available upon request