

## ***Robert T. Mauk, Jr.***

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### **Summary of Qualifications**

- Adjunct professor, teaching accounting, management, statistics, and computer technology.
- Produced 100+ YouTube videos of my course lectures to support the students outside of class.
- Proficient with Blackboard, Canvas, Brightspace D2L, Connect, Cengage, SIMnet and Zoom.
- 25 years of expertise managing multimillion-dollar business operations.

### **Education**

<b>DeVry University, Keller Graduate School of Mgmt.</b> - <u>Master of Accounting</u>	5/1/15 - 8/31/16
<b>LeTourneau University</b> - <u>Master of Business Administration</u>	1/1/01 - 12/14/02
<b>University of Maryland</b> - <u>Bachelor of Science - Business and Management</u>	5/1/87 - 1/27/95

### **Experience**

<b>San Jacinto Comm. College, Adjunct Professor</b> – <u>Management, Accounting &amp; Statistics</u>	1/19/16 - Present
<b>Benchmark Bookkeeping &amp; Consulting</b> - <u>Owner</u>	8/1/16 – Present
<u>Rush Resources</u> - A/R, A/P, Audit and weekly account maintenance.	3/8/21 - Present
<b>Graduate Student</b> - <u>Master of Accounting</u>	3/1/15 - 8/1/16
<b>Remington College</b> - <u>Campus President</u> - Managed a \$8 million budget.	9/7/11 - 12/17/14
<u>Director of Education</u> - Promoted to Campus President	5/17/10 - 9/7/11
<b>Kaplan</b> - <u>Director of Education</u> - Managed a \$1.8 million department budget.	10/8/07 - 5/14/10
<b>Corinthian</b> - <u>Director of Education</u> - Managed a \$2.7 million department budget.	11/13/06 - 10/5/07
<b>Southwestern Prof. Inst.</b> - <u>Director of Education</u> - Managed a \$1.5 million budget.	8/24/98 - 10/5/06
<b>Management Financial Services</b> - <u>Bookkeeper</u> - Bookkeeping and payroll.	9/1/93 - 8/1/98
<b>U.S. Air Force</b> - Honorable Discharge	4/28/87 - 5/1/91

### **College Course Teaching Summary**

<b>San Jacinto Comm. College</b> - <u>Full Load Adjunct Professor</u>	1/19/16 - Present
<b>Alvin Community College</b> - <u>Adjunct Professor</u>	1/19/16 – Present
<b>College of the Mainland</b> - <u>Adjunct Professor</u>	8/27/18 – Present
<b>Lee College</b> - <u>Adjunct Professor</u>	8/23/21 – Present
<b>Lancaster Bible College</b> - <u>MBA Curriculum Development &amp; Adjunct Professor</u>	11/30/22 – Present

ACNT 1303 Introduction to Accounting	BMGT 2331 Principles of Quality Mgmt.
ACNT 1311 QuickBooks Online & Desktop	BUSI 1301 Business Principles
ACNT 1313 Comp. Accounting - Adv. Excel	BUSI 1307 Personal Finance
ACNT 1329 Payroll	BUSI 2301 Business Law
ACCT 2301 Financial Accounting I	BUSI 2304 Business Writing/Correspondence
ACCT 2302 Managerial Accounting II	BUSI 2305 Business Statistics
ACNT 2303 Intermediate Accounting I	BUSG 2309 Small Bus. Mgmt. & Entrepreneurship
ACNT 2304 Intermediate Accounting II	BUSG 1341 Small Bus. Financing
BUS 525 Managerial Accounting	BMGT 2309 Leadership
BUS 590 Adv. Fin. Mgmt. - Non-Profit Accounting	HRPO 1311 Human Relations in Business
BCIS 1305 Business Computer Applications	HRPO 2301 Human Resource Management
BMGT 1327 Principles of Management	MRKG 1311 Principles of Marketing
BMGT 1331 Production & Operations Mgmt.	MRKG 2333 Principles of Selling
BMGT 2310 Financial Management	MRKG 2349 Advertising and Sales